

**REGULAR MEETING
OF THE
IDAHO VIRTUAL ACADEMY'S
BOARD OF DIRECTORS**

**Thursday
August 19, 2021**

7:00pm (MDT)

PRELIMINARY

A. CALL TO ORDER

The meeting was called to order at 7:02 pm (MDT).

B. ESTABLISH QUORUM

Quorum was established at 7:02 p.m.

C. ROLL CALL

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Director Thompson	(7/24)	X	
Position 2	Director Shaver	(7/24)	X	
Position 3	Chairman Handeen	(7/22)	X*	
Position 4	Vacancy	(7/23)		
Position 5	Director Krein	(7/23)		X

Positions and Terms pursuant to Policy 103.0

*Chairman Handeen joined the meeting in progress.

Others present at the meeting:

Kelly Edginton
Amanda Judd
Amber Hatrock
Mike Groshong
Allen Wegner
Amber Hatrock
Sheila Shiebler
Amy White

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

1. MOTION TO APPROVE AGENDA – ACTION ITEM

Motion was made by Director Thompson to approve the Agenda, as posted.

Motion seconded by Director Shaver.

Motion approved, unanimously.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No member of the public sought to make comment.

C. INFORMATIONAL PRESENTATION: Director's Report

Presentation of informational items at the discretion and selection of the Directors.

1. IDVA 11 + 1 Board Presentation – Allen Wegner

Allen Wegner has stepped back in to assist the school due to an additional transition in business managers for the school. Mr. Wegner reviewed with the Directors a Summary and IDVA Metrics; FY22 Forecast and Budget; Restricted Funds; Balance Sheet; and Cash Flow reports.

In provision of school metrics, Mr. Wegner addressed the financial position of the school heading into the new year relating to the financial support the state is planning, based on last year's enrollment, coupled with the reality of this year's enrollment expectations. The COVID impact of last year's enrollment is not sustained for this year. This will ultimately result in less funding than the state is projecting and has provided in a significant August payment. Rather than addressing a possible situation where the school has to start returning funds in February, discussion has already been had with SDE personnel regarding actual enrollment expectations and truing-up enrollment impact on state allocation far earlier in the school year, associated with the November payment. The school and SDE are working together to address this situation. A very close eye will watch these enrollment figures and the funding impact. This matter was discussed

through the metrics, as well as budgeting forecasts. ESSER 1, 2 and 3 funds were addressed.

Restricted funds were addressed. All restricted funds have been used and the school year starts fresh. The annual year for these federal funds does not match the fiscal year for Idaho schools.

The Balance Sheet and Cash Flow reports were reviewed. Included with this is a review of the K12 open bills. Mr. Wegner proposes not making a full payment of \$4,481,864 to K12 to K12 for October, November and December, but rather simply making the October payment of \$2,034,249.

Mr. Wegner stood for questions. Director Shaver raised questions with a late payment issue. Mr. Wegner will look into the issue and report back next month.

Chairman Handeen joined the meeting in progress.

D. INFORMATIONAL PRESENTATION: Board/Staff Discussions

Board and staff discuss items of mutual interest.

1. Head of School Report – Kelly Edginton

Ms. Edginton covered the upcoming calendar activities for the school:

- August 18-20 Back to School Staff Professional Development – being held virtually.
- August 30- September 3 – New Family Personalized Orientation Week. The school is also holding personalized orientations for new families earlier in August.
- September 6th – Labor Day – No School.
- September 7 – 1st day of SY 21-22.

Ms. Edginton addressed the features of the new OLS for K5, which is officially launching this fall. Discussion had been held with the Directors at a prior meeting regarding these plans. The changed features include the student Profile; course displays and information within the courses with regard to progress and grades; student daily plan information and the connection between the plan and the class connects, lessons and overdue lessons and the ability to view prior and future dates; the manner in which messages are addressed be such school announcements and teacher announcements, with a merger of teacher contacts into this system; as well as resources and quick links, help feedback and file sharing combined on the same page.

Ms. Edginton provided the Directors with preliminary information about the ISBA convention this fall, and asking Directors to address their plans for attending so she may submit the registration and address any necessary hotel reservations.

III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)

All matters listed under the Consent Agenda are considered by the Board to be routine, and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion, or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of July 2021 Regular Meeting**
- 2. Approval of July 2021 Monthly Invoices**
- 3. Approval of K12/Stride Invoices**
- 4. Approval of Stride payment - \$ 4,481,862.00 – Open Invoices for October, November and December of 2020.**
- 5. Approval of July Financial Report**
- 6. Enrollment Report**

Motion was made by Chairman Thompson to approve the Consent Agenda Items, with the amendment of the Stride Payment from the Agenda posted \$4,481,862 to Stride, and instead make a payment as recommended by Mr. Wegner of \$ 2,043,249.

Motion seconded by Chairman Handeen.
Motion approved, unanimously.

IV. SCHEDULED FOR ACTION.

A. BUSINESS ITEMS (Requiring Approval Vote)

- 1. Presentation and Approval Request of EF to Trip to Belize – Kelly Edginton in place of Tamara Hutton**

The Directors previously received a report to them on the potential trip for students to Belize from Ms. Hutton. This agenda item is for consideration of approval of such trip, as the agenda for last month was not completely transparent as to whether or not the report included an action item.

Motion was made by Director Shaver to approve the proposed student Belize trip, and to permit the school to start discussion and sign up for the trip with students.

Motion seconded by Director Thompson.

Motion approved, unanimously.

2. Removal of Chris Ono's Access to IDVA Accounts – Kelly Edginton

Mr. Ono needs to be removed from the school's financial accounts due to his having left K12/Stride. As indicated in the earlier financial report, Mr. Wenger is stepping in this month to handle financial matters with Ms. Ni.

Motion was made by Director Krein for the school to remove Mr. Ono from access to the school's financial accounts.

Motion seconded by Chairman Handeen.
Motion approved, unanimously.

3. Approval of Ying (Mary) Ni for access to IDVA Financial Accounts – Kelly Edginton

Ms. Edginton indicated that Ms. Ni will be assuming the role of addressing the business accounts and matters for the school. She has been with K12/Stride for a period of time and this task is being added to her responsibilities. While she will be new to IDVA, she is well versed and experienced due to her prior years with K12/Stride and has already been very responsive to the school.

Motion was made by Director Krein to add Ms. Ni to the school's financial accounts so that she can address the financial matters of the school.

Motion seconded by Director Shaver.
Motion approved, unanimously.

4. Crisis Management Plan (Updated) – Kelly Edginton

Ms. Edginton provided the Directors with the updated draft of the school's Crisis Management Plan. She detailed the activities that took place in the revision process. This year was a deeper dive than in prior years, and the safety committee did a good deal of work on this updated plan draft. A number of typos were corrected today. Thanks were expressed to the Directors who had contacted Ms. Edginton about those typographical errors that were discovered during their review in preparation for this meeting.

The plan is presented in redline format so that the Directors can see the modifications that are being proposed.

Motion was made by Director Shaver to approve the updated Crisis Management Plan, with corrections for typos addressed, as

presented.

Motion seconded by Director Thompson.

Motion approved, unanimously.

The Directors thanked the administration and committee members for all the hard work they did in updating this plan.

5. Back-to-School & Monthly In-Person events – Kelly Edginton

Ms. Edginton introduced a discussion with the Directors about the issues of in-person events, whether these are back-to-school events or the monthly activities. She is raising the issue given the concerns about the uptick in COVID cases all over the country as well as in the state.

Ms. Edginton provided the Directors information as to the initially developed schedule for in-person activities that the school was planning. She indicated that she recognizes that these are optional events for students and staff if they are held. She clearly indicated that if the school does face-to-face events, these would remain optional for staff participation, and that she would also want a virtual component or option. In addition to the in-person list provided, there are other virtual activities scheduled.

A discussion ensued between the Directors, with inquiry to Ms. Edginton regarding related matters. The in-person events that are tentatively scheduled for September and October are both planned to be outdoor events. Discussion included the frequency of review for determination, possible delegation of determination, use of CDC and/or Health Department Guidelines in review, the ability to hold events outside with social distancing and mitigation measures. Ms. Edginton confirmed that if events are held, the school will follow the Safe Return to Instruction Plan for events. Hand sanitizer, masks and social distancing issues will be addressed.

Motion was made by Director Thompson that the school will move ahead with the two outdoor events scheduled for September and October, and the Board will otherwise review month to month scheduled events in advance, while providing discretion to Head of School Edginton to cancel any event if regional issues with COVID cause her to believe it is in the school and student's best interest to cancel the event.

Motion seconded by Director Shaver.

Motion approved, unanimously.

6. K5 Handbook Assessment Calendar Revision – Kelly Edginton

Ms. Edginton provided the Directors with information about the school's receipt of K-4 Learning Loss Grant funds. These funds are part of the CARES flow-through money. This grant and the related activities result in an additional assessment to the calendar. With that, the school's administration is also recommending removal of 3 ISAT assessment activities.

Motion was made by Director Shaver to approve the amendments to the K5 Handbook Assessment Calendar revisions, as presented.

Motion seconded by Director Thompson.
Motion approved, unanimously.

7. School Start Schedule Approval – Kelly Edginton

Ms. Edginton addressed the previously approved school start schedule approved by the Board. She is recommending that the start schedule of November 15th be moved to November 16th. This recommendation is due to the timing of the MAP growth assessment. She explained how the timing of this assessment impacts the existing approved start schedule.

Motion was made by Director Krein to approve the recommended modification to the November 15th cohort start schedule to November 16th, as presented.

Motion seconded by Director Shaver.
Motion approved, unanimously.

8. Adding Zoom Link to Agenda as a Courtesy Item – Kelly Edginton

Ms. Edginton indicated that during the Annual Meeting, the Board made determinations relating to meeting notices and Agenda matters. There is, and was, no inclusion in such mandated activities that a Zoom link is provided and/or functional for the meeting to move forward. Ms. Edginton wishes to keep the prior determination as the official Board's decision regarding notices and agenda of meetings, as she does not want any meeting to have to be cancelled or delayed due to a technical zoom link problem.

She would like to have the Board consider adding, solely as a courtesy and in no manner a required or mandatory element of its postings, notices or agenda, the provision of a zoom link.

Motion was made by Director Shaver to include a Zoom Link with

Board Agenda, solely as a courtesy and not a required component of any posting or agenda notice by the school.

Motion seconded by Chairman Handeen.

Motion approved, unanimously.

9. Report/Approval of the Search Committee – Directors Krein and Thompson

Directors Krein and Thompson presented the Directors with a report of activities of the Director Search Committee to identify a new Director for the seat vacated by former Director MacConnell. They felt that they had six really great candidates, demonstrating various skills sets in leadership and experience, as well as parents with experience working with the school.

The candidate that the Committee is bringing forth for recommendation is a parent with three students in the school, as well as seven prior years of teaching prior to her experience with her children in the school. She has a very solid understanding of education. The Committee is recommending Heather McPherson as a new Director for the school's vacant Board seat.

Discussion occurred among the Directors relating to this recommendation and the candidate pool. Directors agreed that there were wonderful candidates and that this certainly is a tough decision.

Director Thompson made a motion for the Directors to appoint Heather McPherson to serve as a Board of Director member for the Board's vacant Seat 4 to complete the unexpired term of former Director MacConnell.

Motion was seconded by Chairman Handeen.

Motion approved, unanimously.

The Directors asked Clerk Groshong to reach out to Ms. McPherson, notifying her of the Board's actions tonight and confirm her willingness to serve in this position.

B. BUSINESS ITEMS (Informational)

1. Recognition of Director MacConnell – Kelly Edginton

Ms. Edginton provided the Directors with an update of the activity being done to honor Ms. MacConnell's prior service to the school. A plaque has

been ordered and will be sent to her with a card upon its completion.

The Directors expressed appreciation for her service.

2. IDVA e-Sports Update – Kelly Edginton

In follow-up of the Director’s request for a report on this program, Ms. Edginton provided the Directors with information relating to the e-Sports program. She provided information about the coaches and an update on their competition outcomes from last school year. She also presented information from a survey the coaches used with the participating students.

The Directors expressed appreciation for the report, as well as the wonderful information received from the survey. This provided great information as to the positive impact this program has on students in the school.

3. IPCSC Board Observation Meeting Summary – Kelly Edginton

Ms. Edginton provided the Directors with the written report from the IPCSC from their recent attendance at a Board meeting. There were no expressed concerns. This was a smooth meeting with positive feedback.

C. POLICY READINGS (Requiring an Approval Vote)

1. HS Classes – Adding, Dropping, Incomplete – Proposed Revisions – Kelly Edginton

Ms. Edginton provided the Directors with information regarding the minor changes that are being proposed to this policy. The Directors have been provided a copy in redline format. There are small changes in phrases and language. There are no major substantive changes in the intent and outcomes of the policy, but rather these are changes to clean up policy language.

The Administration stood for questions.

Motion was made by Director Thompson to approve the amendment to the High School Classes – Adding, Dropping, Incomplete, as presented.

Motion seconded by Director Krein.

Motion approved, unanimously.

D. PERSONNEL REPORT (Requiring an approval vote)

No Business Scheduled or Held.

E. INSTRUCTION AND CURRICULUM.

No Business Scheduled or Held.

F. PUPIL SERVICES.

No Business Scheduled or Held.

VI. INFORMATIONAL/DISCUSSION ITEMS

No Business Scheduled or Held.

VII. EXECUTIVE SESSION

No Executive Session Scheduled or Held.

VIII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION.

No Action was Scheduled or Held.

IX. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS.

- Director Shaver indicated that she would like to have the Board return to the discussion of credit cards for the school. This matter was put onto a back burner with the transition of business personnel, and the Directors need to return to the discussion and make a decision.

X. ADJOURNMENT

Director Thompson made a motion for the meeting to be adjourned.

Motion seconded by Chairman Handeen.

Motion approved, unanimously.

Meeting was adjourned at 6:53 pm MDT.

Submitted this day August 19, 2021

Mike Groshong

Board Clerk