

**Idaho Virtual Academy  
Board of Director's  
Regular Board Meeting  
November 14, 2019**

**I. PRELIMINARY**

**A. CALL TO ORDER**

**B. ESTABLISH QUORUM**

The meeting was called to order and confirmed a quorum at 7:00 p.m.

**C. ROLL CALL**

| <i>Seat</i> | <i>Occupant</i>         | <i>Term</i> | <i>Present</i> | <i>Absent</i> |
|-------------|-------------------------|-------------|----------------|---------------|
| Position 1  | Not in use by Directors |             |                |               |
| Position 2  | Director Shaver         | (7/21)      | X              |               |
| Position 3  | Chairman Handeen        | (7/19)      | X              |               |
| Position 4  | Director MacConnell     | (7/20)      |                | X             |
| Position 5  | Director Krein          | (7/20)      |                | X             |
| Position 6  | Director Thompson       | (7/21)      | X              |               |

Positions and Terms pursuant to Policy 103.0

Others in Attendance:

Kelly Edginton  
Mike Groshong Clerk of the Board  
Allen Wenger  
Mike Wexler  
Amanda Judd  
Sheila Shiebler  
Tamara Hutton  
Ralph Ginorio  
Amy White

Open Teleconference Line

**II. COMMUNICATIONS**

**A. PROCEDURAL NOTE:**

Additions, Corrections, or Substitutions to the posted agenda.

A Motion to approve the Posted Agenda, as amended, was made

by Chairman Handeen.

Motion seconded by Director Shaver.

Motion approved, unanimously.

**B. ORAL COMMUNICATIONS/PUBLIC INPUT:**

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations, and no action can be taken. However, the Board may give direction to staff following a presentation.

Ms. Edginton made a brief presentation on behalf of Director Krein and her child regarding color selection for cap and gown for graduation.

This matter will be coming before the Board at its upcoming December Board Meeting for consideration and possible approval.

The Directors did make a request that additional information be brought before the Board with this presentation, including class survey – leadership class versus the entire senior class student body.

**C. INFORMATIONAL PRESENTATION: Director's Report (if available)**

Presentation of informational items at the discretion and selection of the Directors

Chairman Handeen presented the Directors with a report of activities from attendance at the recent ISBA Convention. He reviewed the various classes he attended, and the individuals he met. He felt that this was a good experience, and wants the school to continue involvement in activities and events. He believes Day on the Hill is next, and would recommend participation.

Director Shaver added her thoughts regarding attendance and participation. She indicated that she felt very welcome by the Region 9 participants. They were very happy to have IDVA participating as the largest charter in the state. She felt that the school certainly has some say in activities.

She indicated that she learned that the school needs to work more on relationship building – with charter schools but more

particularly with public school districts. They need to have an understanding that the school is an alternative and not a threat.

The Directors expressed appreciation for their attendance and the information that they have brought back with them from this experience.

**The following item is presented as an informational item, separate from the Consent Agenda items.**

**1. IDVA 10 + 2 Board Presentation (April 2019) – Mike Wexler**

Finance Manager Wexler gave a presentation on the current state of IDVA finances. This presentation was provided in written form in the Board's packet, as well as addressed with a verbal presentation.

Mr. Wexler addressed slide 3 and student enrollment changes. He addressed the impact such changes have on funding throughout the remainder of the slides contained in the presentation. He also addressed enrollment figures year over, and in nine (9) month average considerations.

Mr. Wexler spent time addressing slides 4 through 8, the changes in funding expectations, and costs associated with changes in student numbers.

As to restricted funds/Title money, the fiscal year starts in October. The school has started to submit for reimbursement of funds, and money should soon be flowing.

Mr. Wexler stood for any questions with regard to the finances.

Mr. Wexler, in response to a question, addressed how old checks were being addressed with the change in bank accounts.

**D. INFORMATIONAL PRESENTATION: Board/Staff Discussions**

Board and staff discuss items of mutual interest.

**1. Head of School Report – Kelly Edginton**

The Head of School reviewed upcoming calendar items, and then showed pictures of school events for October. Discussion included the upcoming board trip to K12.

She discussed an IDVA student who was featured in a Lewiston KLEW News story as the weekly Community Hero. The student has overcome her bullying concerns by learning karate, and now teaches younger students.

The HOS then noted that 96% of IDVA's students participated in the school's beginning of the year benchmark assessments, and noted the following:

- Benchmark assessment data is used to identify academic intervention areas.
- Focus is on individual student mastery of grade level standards.
- Middle of the year assessments will be taken in January.

### **III. CONSENT AGENDA ITEMS (Requires Approval Vote of the Board)**

All matters listed under the Consent Agenda are considered by the Board to be routine, and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion, or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

- 1. Approval of Minutes of October 2019 Regular Meeting**
- 2. Approval of October 2019 Monthly Invoices.**
- 3. Approval of K12 Invoice.**
- 4. Approval of Payment to K12.**
- 5. Approval of October 2019 Check Register for website posting.**
- 6. Approval of October 2019 Financial Report.**
- 7. Enrollment Report**

The Directors were presented with the Consent Agenda Items for consideration and possible approval. No Director sought to pull any individual item from the Consent Agenda for discussion.

Motion was made by Director Thompson to approve all matters in the Consent Agenda.

Motion was seconded by Chairman Shaver.

For the record, Director Krein referenced a credit addressed a credit referenced on counsel's invoice.

Motion approved, unanimously.

#### **IV. SCHEDULED FOR ACTION**

##### **A. BUSINESS ITEMS (Requiring an Approval Vote)**

###### **1. 2021 EF Tour Proposal**

Ms. Hutton presented to the Directors her proposed trip for the school's students for June of 2021. This proposal is a trip to Germany, central Europe and a Holocaust tour.

Ms. Edginton thanked Ms. Hutton for all the work she has done in planning this trip, her interaction and communication with the Administrative team, and the good plan that she has put together. Ms. Edginton indicated that Ms. Hutton was working with counsel on liability forms for trips.

This trip is at no expense to the school. The families are involved in the costs as well as insurance provisions.

Director Shaver indicated that her daughter did a similar trip in high school, and it was a wonderful experience.

Chairman Handeen and Ms. Hutton engaged in discussion about future trips and affordability. She indicated that they are currently researching for 2020, and the trip they are looking at is the least expensive trip – to Puerto Rico. She also indicated that for the 2021 trip, she is looking to take another IDVA teacher with her for training purposes so that there are two (2) teachers who will be able to take these trips, and they will be able to look at various options for national and international trips.

The Board thanked Ms. Hutton for all the work she does in putting these trips together, and her interest in providing great opportunities for kids.

Motion was made by Director Shaver to approve the proposed June 2021 trip, as presented.

Motion seconded by Director Thompson.

Motion approved unanimously.

###### **2. December 2019, Regular Board Meeting Date**

The date currently scheduled for the regular December 2019 Board Meeting is the day that the Board and Administration will be returning from its K12 visit in Virginia.

Motion was made by Director Shaver to reschedule the December 2019 Regular Board Meeting of the IDVA Board of Directors to December 19, 2019 at the meeting regular time of 7:00 pm.

Motion seconded by Director Thompson.  
Motion approved unanimously.

**B. BUSINESS ITEMS SCHEDULED AS INFORMATIONAL**

None scheduled or held.

**C. POLICY READINGS (Requiring an Approval Vote)**

None scheduled or held.

**D. POLICY READING FOR DISCUSSION ONLY**

None scheduled or held.

**E. PERSONNEL (Requiring an Approval Vote)**

**1. Personnel Report**

Ms. Edginton presented the Directors with the Personnel Report for the month. The only issue is the release of the school's college and career advisor. This employee had worked their way up through the school's system. The Administrative Team has already commenced the process of obtaining a replacement employee.

Motion was made by Chairman Handeen to approve the personnel report and employee release, as presented.

Motion seconded by Director Thompson.  
Motion approved unanimously.

**2. Employee Request to work outside LEA**

Ms. Edginton presented the employee's request to the Board. This is one of the school's social workers who wants to do part time work outside of school time.

Motion was made by Chairman Handeen to approve the employee's request to work outside the LEA.

Motion seconded by Director Thompson.

Motion approved unanimously.

**F. INSTRUCTION AND CURRICULUM**

**1. Academic Report**

None scheduled or held.

**G. PUPIL SERVICES (Requires a vote of Approval)**

None scheduled or held.

**V. INFORMATIONAL ITEMS**

**1. Presentation on Graduation Standards – Ralph Ginorio.**

Mr. Ginorio, from Coeur d'Alene Charter School made a presentation to the Directors regarding a proposed change in graduation standards to include course ideas regarding western civilization.

**VI. EXECUTIVE SESSION**

Executive session was scheduled, but none was held due to a lack of attendance of at least 4 directors necessary to properly enter into Executive Session consistent with the applicable provisions of the Idaho Open Meeting laws.

**VII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION**

None scheduled or held.

**VIII. ADJOURN.**

No further business on the schedule, a motion was made by Director Thompson to adjourn the meeting.

Motion was seconded by Chairman Shaver.  
Motion passed unanimously.

Meeting was adjourned at 7:54 pm (MDT).

Submitted this day, November 14, , 2019 by:

Mike Groshong  
Board Clerk

