

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
May 9, 2019**

I. PRELIMINARY

A. CALL TO ORDER

B. ESTABLISH QUORUM

The meeting was called to order and confirmed a quorum at 7:02 p.m.

C. ROLL CALL

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Not in use by Directors		_____	_____
Position 2	Director Shaver	(7/21)	_____x_____	_____
Position 3	Chairman Handeen	(7/19)	_____x_____	_____
Position 4	Director MacConnell	(7/20)	_____x_____	_____
Position 5	Director Krein	(7/20)	_____x_____	_____
Position 6	Director Thompson	(7/21)	_____x_____	_____

Others in Attendance:

Kelly Edginton, Head of School
 Mike Groshong, Board Clerk & HR Manager
 Mike Wexler, Finance Manager
 Allen Wenger, Finance Manager
 Keri Brown, K-5 Group Principal
 Todd Goldthwaite, Sr. VP Marketing, K12
 Amanda Judd, Special Education Manager
 Andrea Hampton, Operations Manager
 Dr. Alex Zamora, Student Services Administrator
 Lacie Kawamura

Positions and Terms pursuant to Policy 103.0

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

Additions, Corrections, or Substitutions to the posted agenda

No corrections, additions or substitutions to the posted agenda.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No member of the public sought to address the board.

C. INFORMATIONAL PRESENTATION: Director's Report (if available)

Presentation of informational items at the discretion and selection of the Directors

No Director's Report was given.

The following item is presented as an informational item, separate from the Consent Agenda items. It does not require an approval vote, as the information is also presented in a different format in the March 2019 Financial Report:

1. IDVA 10 + 2 Board Presentation (April 2019) – Mike Wexler

Finance Manager Wexler gave a presentation on the current state of IDVA finances. This presentation was provided in written form in the Board's packet, as well as addressed with a verbal presentation.

The Report included: Summary and IDVA Metrics, Summary forecast/budget, Summary restricted funds, Summary balance sheet and Summary cash flow.

He indicated that there really is no significant change from last month's reports. Enrollment is relative for this time of year and keeps the financial figures consistent.

Mr. Wexler stood for any questions. He indicated that the year end is looking to be about what was expected and very similar to the situation from the end of the last school year.

D. INFORMATIONAL PRESENTATION: Board/Staff Discussions

Board and staff discuss items of mutual interest.

1. Head of School Report – Kelly Edginton

- The Head of School went over important dates for May:

- May 10: End of Year School Event
 - May 15-16: Senior Finals
 - May 17: ISAT window closes
 - May 20: CDA graduation
 - May 22: Nampa graduation
 - May 23: Blackfoot graduation
 - May 27: Memorial Day (no school)
 - May 29-30: MS/HS Finals
 - May 30: Last day of school
- The HOS reviewed graduation dates and speakers.
 - The HOS reviewed some of the notes IDVA students have written as a result of the Butterfly Effect of Kindness Challenge.
 - The HOS noted that the 10 years of service plaque the Board requested be given to Julie Ingwersen was presented to her last week.
 - The HOS reviewed the eSports LAN Party and Tournament events held last week.
 - eSports has been one of the most successful face-to-face events we've ever had. We had two new enrollments from the LAN party!
 - IDVA students won 2nd in Rocket League! Heidi Higgins is arranging for a framed jersey to be given to the school to display in the office.
 - Our team won some prize money! We'll use this for expenses for next year.
 - We had 23 of our 2019 graduates submit applications for IDVA scholarships, with 70 total applications received! We have 11 scholarships and \$16,000 to offer our IDVA graduates! The Board Scholarship Committee will determine scholarship recipients and present those to the Board.

III. EXECUTIVE SESSION – Truancy Hearing Appeal

Motion by Director Thompson, seconded by Director Krein as follows:

Motion to proceed into Executive Session to discuss matters as allowed by Idaho Code 74-206(1) (b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against public school student;

Motion approved by unanimous roll call vote.

Executive Session commenced at 7:25pm (MDT)

Ms. Edginton & Ms. Brown discussed the reason for the executive session, and such matter was discussed by the Directors. Testimony and documentation were presented to the Directors by the Administration and the parent.

Motion made by Director MacConnell, seconded by Director Shaver to exit executive session and return to open session.

Motion approved by unanimous roll call vote

Executive Session concluded at 8:17pm (MDT)

IV. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION.

1. Potential Board Action to accept and uphold the decision by the Truancy Committee to withdraw Student A.

Motion by Director Thompson as follows:

I move that the Board accepts and upholds the decision by the Truancy Committee regarding the withdrawal of Student A.

Motion Seconded by Director Shaver.

Motion approved in a 4-1 roll call vote as follows:

Director Thompson.....voted in favor of the motion
Director Shaver.....voted in favor of the motion
Director MacConnell...voted in favor of the motion
Director Krein....voted in favor of the motion
Chairman Handeen...voted against the motion.

V. CONSENT AGENDA ITEMS (Requires Approval Vote of the Board)

All matters listed under the consent agenda are considered by the Board to be routine, and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

- 1. Approval of Minutes of April 2019 Regular Meeting**
- 2. Approval of Minutes of April 4, 2019 Special Meeting**
- 3. Approval of Minutes of April 18, 2019 Special Meeting**

4. **Approval of April 2019 Monthly Invoices.**
5. **Approval of K12 Invoice.**
6. **Approval of Payment to K12.**
7. **Approval of April 2019 Check Register for website posting.**
8. **Approval of April 2019 Financial Report.**
9. **Enrollment Report**

The Directors were presented with the Consent Agenda Items for consideration and possible approval. No Director sought to pull any individual item from the Consent Agenda for discussion.

Motion was made by Director Thompson to approve all matters in the Consent Agenda, as presented.

Motion was seconded by Director Krein.

Motion approved, unanimously.

VI. SCHEDULED FOR ACTION

A. BUSINESS ITEMS (Requiring an Approval Vote)

1. Approval of SY 2019-2020 Certified Pay Scale (Amended) – Kelly Edginton

Ms. Edginton presented the amended Certified pay scale for the Directors' approval. The only change being a statement at the bottom of it to assure that any teacher who fell within the recent changes approved by the governor to the career ladder would be given a stipend if necessary to get them the pay as prescribed by the change.

Motion by Director MacConnell to approve the updated and amended Certified pay scale for SY 2019-2020 as presented.

Motion was seconded by Director Shaver.

Motion approved, unanimously.

2. FY20 Preliminary Budget Approval – Allen Wenger & Mike Wexler.

Finance Director Wexler gave a presentation of the FY 20 School budget as proposed by the Budget Committee. He then stood for questions, but there were not any.

Motion to approve the Fiscal Year 20 School budget was made by Director Shaver.

Motion was seconded by Chairman Handeen.
Motion approved, unanimously.

3. IDVA Office Lease – Mike Wexler

Finance Manager Wexler then informed the Directors that he had approached Sundance Corporation (School's Landlords) regarding a new lease agreement to reduce the overall costs of renting the current building and perhaps, avoiding a move in the near future.

- IDVA Rental Agreement
 - Amendment of the current lease to start 6/1/19 on a new 5 year lease
 - Monthly rate will drop from \$27,950 to \$25,705
 - This is a change in price per sq. ft. from \$2.22 to \$2.05 and an overall savings of \$23,446 for FY20.

Motion by Director Thompson to accept the offer of Sundance of a new rental agreement beginning June 1, 2019, under the terms as presented by Mr. Wexler.

Motion was seconded by Director Krein.
Motion approved, unanimously.

4. Teacher Leadership Premium Nominations – Kelly Edginton

The Head of School presented the departmental nominees for this year's teacher leadership premiums.

Nominees

- Special Education:
 - Kayla Stookey
- 6-12:
 - Culture: Angela Farnes and Michelle Boggs
 - Communication: Christine Lake
 - Student Driven: Kellsie Kater
 - Teamwork: Lisa Percifield and John Benson
- K5
 - Cindy Bovey

Motion by Director Krein to approve the nominations for the Leadership Premiums as presented.

Motion was seconded by Chairman Handeen
Motion approved, unanimously.

5. July Annual Board Meeting – Chairman Handeen.

Chairman Handeen led a discussion by the directors of the exact date for the Board's Annual Meeting. After some discussion, a date of Monday, July 1st was decided upon.

Motion to approve the date of Monday, July 1, 2019 as the date for the Board's Annual Meeting in Meridian, Idaho was made by Director Thompson.

Director MacConnell seconded the motion.

Motion approved, unanimously.

B. BUSINESS ITEMS SCHEDULED AS INFORMATIONAL.

No Business Informational items were scheduled for review or discussion and no such items were addressed.

C. Policy Readings (Requiring an Approval Vote)

**1. Student Suicide Intervention and Response Proposed Policy –
Dr. Alex Zamora**

Dr. Alex Zamora then gave a presentation on a proposed policy regarding Student Suicide Intervention and Response.

The Idaho State Department of Education recently drafted a model student suicide prevention, intervention and response policy for schools to utilize and comply with Idaho Statute 33-136. Dr. Zamora drafted the current policy before you, incorporating as much of the model policy that would be applicable in the school's setting. The policy before the Board is comprehensive.

As an aside, school counselor Jessica Lecertua reviewed the full Board Manual and our Crisis Manual Plan to address discrepancies that would occur with these new changes. Dr. Zamora is actively working on updating our Crisis Manual Plan, which partially serves as a supplement to this policy. Updates to that document include edits to better align the plan to this policy, in addition to incorporating suggestions offered by the Idaho Office of School Safety and Security. He will have the updated Plan before the Directors in an upcoming meeting.

Motion to approve the establishment of a new policy for Student Suicide Intervention and Response, to be presented in a future meeting was made by Chairman Handeen.

Motion was seconded by Director Krein.
Motion approved, unanimously.

D. Policy Readings for Discussion Only

1. Policy 309.1 Employee Expenses Revised – Kelly Edginton & Director Krein

Director Krein and Ms. Edginton then gave a presentation of a proposed amendment to the current policy 309.1.

Director Krein and the Head of School discussed changes to staff meal per diem expenses. Expense per diem limits are currently:

- Up to \$8 for breakfast
- Up to \$10 for lunch
- Up to \$15 for dinner
 - Up to \$33 total

Proposed:

- \$11 for breakfast
- \$12 for lunch
- \$19 for dinner
 - Up to \$42 total

The proposal is a \$9/full day increase if the Board decides to approve. The overall estimated impact per year is \$2,421. The HOS consulted with Mike Wexler as to budgetary impact for the FY20 budget, and he noted that we can add this to the budget without difficulty.

There was a great deal of discussion regarding the changes, and it was decided that the proposed amended policy be brought back for a vote in the June meeting.

E. PERSONNEL (Requiring an Approval Vote)

1. Personnel Report...Approval of Contracts & Work Agreements SY 2019-2020 – Kelly Edginton.

Ms. Edginton then presented to the Directors the May 2019 Personnel Report. This included a couple of new hires (backfills) and the new certified contracts and work agreements for SY 2019-2020. She then stood for questions. There were not any.

Motion by Chairman Handeen to approve the Personnel Report as presented.

Motion was seconded by Director Thompson.
Motion was approved, unanimously.

F. INSTRUCTION AND CURRICULUM

- 1. IDVA Academic Data Executive Summary – Kelly Edginton**
- 2. IDVA Academic Data Report – Kelly Edginton**

Ms. Edginton then stood for questions regarding the Academic Data Executive Summary and the Academic Data Report, which were in the information packets of the Directors. There were no questions.

G. PUPIL SERVICES (Requires a vote of Approval)

No Business was scheduled or addressed.

VII. INFORMATIONAL ITEMS

There were no informational items scheduled or addressed.

VIII. ADJOURN.

No further business on the schedule, a motion was made by Director MacConnell to adjourn the meeting.

Motion was seconded by Director Shaver.
Motion passed unanimously.

Meeting was adjourned at 9:08pm (MDT).

Submitted this day, May 9th, 2019 by:

Mike Groshong
Board Clerk

