

**Idaho Virtual Academy
Board of Director's
Board Meeting
February 21, 2019**

I. PRELIMINARY

A. CALL TO ORDER:

B. ESTABLISH QUORUM:

The meeting was called to order and confirmed a quorum established at 7:01 p.m.

C. ROLL CALL:

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Not in use by Directors			
Position 2	Director Shaver	(7/21)	X	
Position 3	Director Handeen	(7/20)	X	
Position 4	Director MacConnell	(7/20)	X	
Position 5	Director Krein	(7/20)	X	
Position 6	Director Thompson	(7/21)	X	

Positions and Terms pursuant to Policy 103.0

Others in attendance:

Mike Groshong, Board Clerk and H.R. Director
Jenny Whelan
Mike Wexler
Alex Zamora
Andrea Hampton
Amy White
Open Teleconference line

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

Additions, Corrections, or Substitutions to the posted Agenda.

No additions, corrections or substitutions to the posted agenda.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

No member of the public sought to address the Board.

C. INFORMATIONAL PRESENTATION – Director’s Report:

1. IDVA 4 + 8 Presentation– Non-Action Item

Mike Wexler presented to the Directors information regarding the school’s overall financial situation. This presentation was provided in written form in the Board’s packet, as well as addressed with verbal presentation.

The report included: Summary and IDVA Metrics, Summary forecast/budget, Summary restricted funds; Summary balance sheet and Summary cash flow.

Mr. Wexler addressed specifics regarding the status of the 9-month projection, enrollment statistics, revenues to date and the position of revenues to date in light of budgeting projections. He reviewed a number of the various slides that were in the Board’s written report relating to financial data.

Mr. Wexler stood for any questions.

D. INFORMATIONAL PRESENTATION – Board/Staff:

1. Head of School Report:

Ms. Edginton was absent and the Head of School report was presented by Ms. Whelan in her absence.

- Ms. Whelan reviewed recent school activities and events for students and families.
 - Discussion included scheduled March 8th events.
- The recent accreditation visit went well. A summary report was shared with the Board. A final report is expected in 1 – 1 ½ months. Two board members participated in the interviews associated with the accreditation. Appreciation was expressed to Director Shaver and Director MacConnell for their participation in the Board Governance Focus Group Interview.
- The reports back from the accreditation team were very positive, including reports that parents and students feel special at the school.

III. CONSENT AGENDA ITEMS:

All matters listed under the consent Agenda are considered by the Board to be routine, and will be approved/enacted by the Board in one motion in the form listed below. Unless

specifically requested by a Board member for further discussion or removed from the Agenda, there will be no discussion of these items prior to the Board voting on them.

1. **Approval of Minutes of January 2019 Regular Meeting.**
2. **Approval of January 2018 Monthly Invoices.**
3. **Approval of K12 Invoice.**
4. **Approval of Payment to K12.**
5. **Approval of January 2018 Check Register for website posting.**
6. **Approval of January 2018 Financial Report.**
7. **Enrollment Report.**

The Directors were presented with the Consent Agenda items for consideration and possible approval. No Director sought to pull any individual item from the Consent Agenda for discussion.

Motion was made by Director Thompson to approve all matters in the Consent Agenda, as presented.

Motion was seconded by Director Krein.
Motion approved, unanimously.

IV. SCHEDULED FOR ACTION:

A. BUSINESS ITEMS – SCHEDULED FOR ACTION:

1. 6-12 Handbook Update (First Reading)

Edits to the handbook were presented for review. The discussion and edits included consistency in presentation and discussion about how grade books are addressed. The school wants to assure accurate information. Discussion also addressed late work policy.

Numerous Directors raised question with regard to the proposed edits, and if there were any concerns with regard to such proposed edits that would necessitate a second reading.

Motion was made by Director Thompson to approved amendments to 6-12 Handbook, as presented.

Motion seconded by Director Krein.
Motion approved, unanimously.

B. POLICY READINGS - (Action Item requiring Approval Vote)

1. Policy 106.0 - Meetings of the Board of Directors – revised (first reading)

Discussion was held regarding the Board's prior practice with annual meetings, the change in statute applicable to school districts, the options for the charter, as well as historical issues with availability for face-to-face and annual meeting activities.

Various options and considerations were addressed. As a consensus, the Directors would like to continue face-to-face annual meetings, but want to return to discussion as to when is best to hold such – for the Board and the Administrative Team.

Motion was made by Director Thompson to table this discussion, and any decision on this policy, and the annual meeting date until the Board's next regularly scheduled meeting.

Motion seconded by Director Krein.

Motion approved, unanimously.

C. PERSONNEL REPORT

Mr. Groshong presented the personnel report to the Directors. There have been a number of personnel changes at the school during the last few weeks. He detailed the changes to the Directors, and the recommendations of approval of personnel action to address such changes.

He indicated that the individuals who have left the school's employment have not done so due to displeasure with the school, but as a result of personal family moves, as well as an illness situation.

Motion was made by Director Thompson to approve the personnel report, as presented.

Motion seconded by Director Shaver.

Motion approved, unanimously.

D. BUSINESS ITEMS SCHEDULED AS INFORMATIONAL:

No matters were scheduled or addressed.

E. INSTRUCTION AND CURRICULUM:

1. Academic Report

Ms. Whelan presented the Directors with the written copy of the academic report, included in the Director's board packets and stood for questions.

F. PUPIL SERVICES:

No matters were scheduled or addressed.

VI. INFORMATIONAL ITEMS

No informational items were scheduled or addressed.

VII. EXECUTIVE SESSION:

No matters scheduled or addressed.

VIII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION:

No matters scheduled or addressed.

IX. ADJOURN

At 7:30 p.m. Motion was made by Director Thompson to adjourn the meeting.

Motion seconded by Director Krein, approved by unanimous vote.

Submitted this day, February 21st, 2019 by:

Mike Groshong
Board Clerk