

**REGULAR MEETING  
OF THE  
IDAHO VIRTUAL ACADEMY'S  
BOARD OF DIRECTORS**

**Thursday  
February 18, 2021**

**7:00pm (MDT)**

**PRELIMINARY**

**A. CALL TO ORDER**

The meeting was called to order at 7:06 pm (MDT).

**B. ESTABLISH QUORUM**

Quorum was established at 7:06 p.m.

**C. ROLL CALL**

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Director Thompson	(7/24)	X	
Position 2	Director Shaver	(7/24)	X	
Position 3	Chairman Handeen	(7/22)	X*	
Position 4	Director MacConnell	(7/23)	X	
Position 5	Director Krein	(7/23)	X	

*Positions and Terms pursuant to Policy 103.0*

\*Joined meeting in progress

**Others present at the meeting:**

Kelly Edginton  
Mike Groshong  
Samantha Davis  
Julie Kozlov  
Sheila Shiebler  
Jessica Lecertua  
Allen Wenger  
Amy White

## **II. COMMUNICATIONS**

### **A. PROCEDURAL NOTE:**

#### **1. MOTION TO APPROVE AGENDA – ACTION ITEM**

Motion was made by Director Thompson to approve the Agenda.

Director Shaver seconded the Motion.

Motion was approved unanimously.

### **B. ORAL COMMUNICATIONS/PUBLIC INPUT:**

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No member of the public chose to make comment.

### **C. INFORMATIONAL PRESENTATION: Director's Report**

Presentation of informational items at the discretion and selection of the Directors.

#### **1. IDVA 2 + 10 Board Presentation – Julie Kozlov and Samantha Davis**

Samantha Davis reviewed the school's financial status and financial reports with the Directors. The presentation assumes full funding for every student and every support unit. It is recognized that this is still somewhat up in the air, and the report can be adjusted in later months depending upon the outcome of legal issues

Revenue is \$30.9 million versus 6+6 Forecast of \$30.3 million and CY Budget of \$16.5 million. Expenses are \$32 million versus 6+6 Forecast of \$31.4 million and CY budget of 18.2 Million. Enrollment is 4,597 versus 6+6 Forecast of 4,545 and PY 12+0 of 1,869.

Projected enrollment – 9 month average, increased 1% or 52 students v. prior forecast. Projected enrollment – 9 month average increased 2,728 students v. prior year showing 146% year over year growth. Enrollment Breakout: K-5 increased month over month 19 student, MS and HS 15.

Month over month increase in revenue of \$0.6 Million driven by an increase of 52 students. This is offset by expenses related to the

enrollment increase within Teacher and Student expenses \$0.3 Million and Management and Technology Fees \$.1 million.

Forecast v. Budget variance driven by increase of 2,226 students driving additional revenue of \$14.4 million. This is partially offset by expenses related to the enrollment increase within Student expenses \$(5.8) million, Staffing \$(3.8) million, Management and Technology fees of \$(3.2) million and Special Education Services \$(0.7) million.

Goal is to utilize all restricted funding in FY21.

Month over month change in Summary Balance Sheet driven by K12 payment of \$400,000 and operational expenses of \$1.2 million. Partially offset by State and Federal Funding of \$400,000.

With regard to Cash Flow, the state pays basic formula funding five times per year: August, November, February, May and July. The school has received \$4.7 million for February 15<sup>th</sup> Foundation payment. Remainder of the support units from February payment will be forecasted in May. K12 proposes payment of \$600,000 in February that will pay open billed invoices from May and June of 2020. Received Title I funding \$362K, State Funding \$114K, Title II funding \$18K, and CARES Act Funding \$1.2 million received in December.

The parties stood for questions.

#### **D. INFORMATIONAL PRESENTATION: Board/Staff Discussions**

Board and staff discuss items of mutual interest.

##### **1. Head of School Report – Kelly Edginton**

Ms. Edginton presented the Directors with her Head of School Report.

- Financial issue update
  - H22 was approved by Senate Ed to move to the amending order. Some of the senators expressed they want the amendment to include a provision that the schools will be passed less than what the additional support units would have generated. Kelly suggested the Board call a Special Meeting for Monday, so they can get a full update and, potentially, make some decisions.

- TutorMe update
  - TutorMe was approved by the Board as a purchase using SDFS funds at the January meeting. A survey went to all families, and TutorMe was assigned to all who answered it, who were interested in tutoring. Additional students were added at teacher recommendation. Account information was emailed to 713 assigned students Tuesday morning.
  - As of this afternoon:
    - 83 students had logged in
    - 5 students had used the program for a total of 13 sessions
    - 7 total hours used this month
    - Average tutor rating 4.91/5 stars
- Advisor Offerings
  - Our Student Support Team Advisors have put their creative minds together and added some new offerings.
    - Wolf Bucks Program
    - LC Training Sessions
    - MS College & Career Sessions
    - Personalized Orientation
    - Customized Welcome Emails that include “How To” Resources
- Graduation ceremonies update
  - § 4 ceremonies – 3 in-person (SW, SE, and N Idaho) and 1 virtual
  - § In-person ceremonies
    - This year's graduation ceremonies will be run similar to a drive-in movie. Some of the sites are actual drive-in movie theatres. Families will be in their cars and socially-distant from each other. Most of the ceremony will be pre-recorded into a PowerPoint presentation.
    - Students will be asked if they want to walk across the stage and receive their diplomas. We will hand them out when they first enter in their cars. Then, if they choose, they can also walk across the stage for a photo op and the pomp and circumstance of it all.

- Students will be allowed to get out of their cars and take photos at the photo booth set-up for them and mingle with other graduates. They can also stay in their cars the whole time if that is where they are most comfortable. We are trying to respect everyone's circumstances.

Ms. Edginton stood for questions. Discussion occurred responsive to questions relating to financial issues.

### **III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)**

All matters listed under the Consent Agenda are considered by the Board to be routine, and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion, or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of January 2021 Regular Meeting**
- 2. Approval of January 2021 Monthly Invoices**
- 3. Approval of K12 Invoices - \$600,000**
- 4. Approval of January 2021 Check Register for Website Posting**
- 5. Approval of January Financial Report**
- 6. Enrollment Report**

Motion was made by Director Shaver to approve the Consent Agenda Items, as presented.

Motion seconded by Director Krein.  
Motion approved, unanimously.

### **IV. SCHEDULED FOR ACTION.**

#### **A. BUSINESS ITEMS (Requiring Approval Vote)**

##### **1. Bank of Idaho and other ID banks - research findings**

This subject matter was tabled until the next meeting. Phone calls have occurred with Bank of Idaho officers. The trustees are working on scheduling an in-person meeting.

Addressed the most recent D.L. Evans Bank issue with a charge of approximately \$450 being declined with the Idaho Shakespeare Festival.

##### **2. Interest Rates and LGIP Account Information – Samantha Davis.**

Ms. Davis presented the Directors with information regarding interest rate

options with the current D.L. Evans accounts, what the account change would have to be to accrue interest at 0.30% and what the monthly interest rates have been in the LGIP – between 1.9% and 0.45%. This pool is utilized by multiple governmental entities throughout the state, including schools and other taxing districts.

The Directors indicated that if they were unhappy with DL Evans, that now is not the time to consider switching accounts for nominal interest, if there is the potential to switch banks entirely, and then the comparison would be interest rate with the LGIP and new banking entity.

### **3. National Credit Card Research – Samantha Davis**

Ms. Davis provided the Directors with the top three choices of the credit cards that were researched. One is an American Express option and two others are both with Chase. She detailed the terms for each card, including things such as interest rate, rewards, limits on expenses, cash back, national/international chares and related issues.

Ms. Davis stood for questions.

The Directors asked Ms. Davis to do some research on the COSTCO credit card options, and bring back a presentation with this information in comparison to the Chase Ink Business Unlimited Credit Card so that the Directors can make a final decision.

The Directors also made inquiry if there could be research on the number of cards that each would issue to the school.

### **4. K5 Handbook Academic Integrity Section Update**

Ms. Edginton presented the modification to the K12 Handbook for approval. This request related to Trustee Shaver’s inquiry relating to plagiarism during the last review of this Handbook. This is the change that is being presented through this request.

Motion was made by Director Shaver to approve the Handbook edit relating to plagiarism, as presented.

Motion seconded by Director MacConnell.

Motion approved, unanimously.

**B. BUSINESS ITEMS (Informational)**

**1. Policy Readings. (Action Item – requiring Board Vote)**

Ms. Edginton commenced this discussion by indicating that the first two policies in the information being presented tonight for amendment relates to the recent changes in Title IX and everyone working through those changes. She also indicated that the policy amendments had been reviewed by counsel for considerations.

1. Policy 505.0 Uniform Grievance Procedure – Update – Ms. Edginton

Motion was made by Director Thompson to approve the amendment to Policy 505.0, as presented.

Motion seconded by Director Shaver.  
Motion approved, unanimously.

2. Policy 710.1 Harassment Policy - Update – Ms. Edginton

Motion was made by Director Shaver to approve the amendment to Policy 710.0, as presented.

Motion seconded by Director Thompson.  
Motion approved, unanimously.

3. Policy 609.7, 609.8, 609.0 – Updates – Ms. Edginton

The policy amendments being proposed are updates to existing policies relating to Flex Schedules and Advanced Opportunities. These changes are consistent with State Board Rules. Ms. Edginton indicated that the SAT and ACT scores required in these rules are a very high hurdle for students. She indicated that she has talked with Senator Thayn and that he, too, thinks they are too high as set. He was going to be meeting with Matt Freeman, the Executive Director of the State Board to have a discussion of these standards.

The Board indicated its support of a change to these standards, specifically with regard to ACT and SAT scores. Discussion included the fact that these requirements are exclusionary for special needs student populations.

Motion was made by Director Krein to approve the amendment to Policy 609.7, 609.8 and 609.9, as presented.

Motion seconded by Director MacConnell.  
Motion approved, unanimously.

4. Policy 908.0 - Grading Scale and Grade Point Averages – Revised \_  
Ms. Edginton

Ms. Edginton addressed the first year with the K5 gradebook program within the OLS. This provides teachers with the ability to better see what students are doing in the program. This change is addressing a grading scale for the K5 student populations. This scale is a bit different than the Middle School and High School populations. The K5 team worked on this together as there are a number of courses that are very difficult and harder to obtain a higher score.

Discussion occurred among the Directors regarding this scale, and if this is a scale that may eventually work its way into the MS and HS program. Ms. Edginton indicated that this has not been discussed, but that it was certainly something that could be discussed by the team.

Motion was made by Director Krein to approve the amendment to Policy 908.0, as presented.

Motion seconded by Director Shaver.  
Motion approved, unanimously.

**C. PERSONNEL REPORT (Requiring an approval vote)**

Ms. Edginton presented the personnel report to the Directors. There is a notation of a single employee that has separated. This was an office assistant position and the employee is moving on to other opportunities.

Motion to approve the personnel report, as presented was made by Director Thompson.

Motion seconded by Director Shaver.  
Motion approved, unanimously.

**D. INSTRUCTION AND CURRICULUM.**

**1. IDVA Academic Report and Executive Summary – Kelly Edginton**

Ms. Edginton presented the Directors with the Academic Report. This was provided in writing in the Board's packet and an executive summary was also presented.



## **2. Dual Credit Pathways Update – Jessica Lecertua**

Ms. Lecertua presented to the Directors in follow-up of her presentation from a number of months ago. The Directors had been curious at that time as to whether or not it would be best to establish a community partnership with one or more higher education institutions to make an easier pathway for students to take and accumulate dual credit courses.

Ms. Lecertua had met with the teachers who teach these classes. Discussion had occurred from the teacher perspective, as well as the student perspective, and what would have to be done by the individuals providing these courses to streamline with one or two institutions.

Ms. Lecertua addressed a number of issues: credit reciprocity in the manner in which K12 courses are structured; different schools of higher Ed, with different standards and whether those schools will transfer credits as core credits or as elective courses; there is only one known high school that has a 1-to-1 relationship with a higher Ed institution, with most schools and districts working with multiple providers; science courses that require an in person lab and related matters.

Discussion ensued among the Directors and Administrators. At this time, the program is going to stay as it is, with multiple providers and multiple credit institutions, as no motion was made by any director to change the current program.

### **F. PUPIL SERVICES.**

No Business Scheduled or Held.

### **VI. INFORMATIONAL/DISCUSSION ITEMS**

No Business Scheduled or Held.

### **VII. EXECUTIVE SESSION**

No Executive Session Scheduled or Held.

### **VIII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION.**

No Action was Scheduled or Held.

**IX. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS.**

- Directors requested that Ms. Edginton arrange for a Special Board Meeting early next week to address funding issue at legislature.

**X. ADJOURNMENT**

Director Shaver made a motion for the meeting to be adjourned.

Motion seconded by Chairman Handeen.

Motion approved, unanimously

Meeting was adjourned at 8:40 pm MDT.

Submitted this day, February 18, 2021.

Mike Groshong  
Board Clerk