

**REGULAR MEETING  
OF THE  
IDAHO VIRTUAL ACADEMY'S  
BOARD OF DIRECTORS**

**Thursday  
December 17, 2020**

**7:00pm (MDT)**

**PRELIMINARY**

**A. CALL TO ORDER**

The meeting was called to order at 7:03 pm (MDT).

**B. ESTABLISH QUORUM**

Quorum was established at 7:03 p.m.

**C. ROLL CALL**

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Director Thompson	(7/24)		X
Position 2	Director Shaver	(7/24)	X	
Position 3	Chairman Handeen	(7/22)	X	
Position 4	Director MacConnell	(7/23)		X
Position 5	Director Krein	(7/23)	X	

*Positions and Terms pursuant to Policy 103.0*

**Others present at the meeting:**

Kelly Edginton  
Mike Groshong  
Amanda Judd  
Samantha Davis  
Julie Kozlov  
Tina Meyers  
Wendy Parkinson  
Allen Wegner  
Melissa Garduino  
Jessica Lecertua

Brad Lish  
Sheila Shiebler  
Amy White

## **II. COMMUNICATIONS**

### **A. PROCEDURAL NOTE:**

#### **1. MOTION TO APPROVE AGENDA – ACTION ITEM**

Motion was made by Director Krein to approve the Agenda.

Director Shaver seconded the Motion.

Motion was approved unanimously.

### **B. ORAL COMMUNICATIONS/PUBLIC INPUT:**

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

### **C. INFORMATIONAL PRESENTATION: Director's Report**

Presentation of informational items at the discretion and selection of the Directors.

#### **1. Director's Report on the ISBA Convention –**

Chairman Handeen provided the Directors with information regarding his activities with the two resolutions the school had raised. The Administrative Leave with Pay resolution passed overwhelmingly. He believes it will be picked up by a representative on the education committee and advanced through that process. The resolution with the content standards was known to be an uphill battle. While it did not pass, he was not disappointed with the vote totals.

#### **2. IDVA 2 + 10 Board Presentation – Julie Kozlov**

Ms. Kozlov presented the Directors with information regarding the financial condition of the school as of November 2020. She indicated that Samantha Davis will be assuming the responsibility for doing the presentation to the Board in the future.

The Directors were provided with written information, and a number of specific slides were reviewed with the Directors by Ms. Kozlov.

Ms. Kozlov reviewed the IDVA Metrics. The projected school enrollment (9-month average) increased 7% or 259 students versus the prior forecast – 2,255 students versus prior year showing a 121% year over year growth. For the enrollment breakout – K-5 decreased month over month 91 students MS 93 and HS 76.

Revenue is currently projected at 28.3 million versus the 4 + 8 forecast of 26.8 million and budget of 16.5 million. Expenses are at 29.8 million versus 4 + 8 forecast of 28.6 million and budget of 18.2 million. Enrollment is at 4,124 versus the 4 + 8 forecast of 3,865 and PY 12 + ) of 1,869.

Month over month, there was an increase in revenue of approximately 1.5 million, driven by the increase of 259 students.

For restricted funds, it is the anticipation that all restructured funds will be used for FY 21. There may be a need to reclassify excess expenditures from IDEA from Federal Special Education Funding to a different source for the overage.

Ms. Kozlov reviewed the Balance sheet and the changes driven by a K12 payment, operating expenses and receipts of state and federal funding. She concluded by review of the Summary of cash flow report through the end of the school year, actual and forecast through the end of the spring.

The Directors thanked Ms. Kozlov for the report, and Ms. Kozlov stood for questions.

Director Shaver thanked Ms. Davis for working with her this past month on the school's invoices.

#### **D. INFORMATIONAL PRESENTATION: Board/Staff Discussions**

Board and staff discuss items of mutual interest.

##### **1. Head of School Report – Kelly Edginton**

Ms. Edginton presented the Directors with her Head of School Report.

- Calendar
  - December 21-Jan 1: Winter Break. Tomorrow is the last day of classes before break.
  - January 4: School resumes
- K12 email issue update

- The Head of School reviewed the fact that email is functioning now, and that the issues had been the result of a cyber-attack. The HOS reviewed information from K12’s [press release](#), and will follow up when more information on what, if any, information from IDVA may have been stolen. All data has been returned, and forensics teams are reviewing. Law enforcement is involved with this situation.
  - The Head of School noted that the Chairman had been informed of the situation on the evening of the press release.
  - The Head of School noted that Suzi Budge with K12 public affairs had spoken with Alan Reed, the ID Attorney General, and Governor’s staff about the breach.
  
- Stride name change from K12 is official
  - Yesterday, the Head of School emailed a letter to the Board announcing that K12 has officially changed to Stride.
  - IDVA and the other K12 school partners will keep the K12 brand for now. With the 21/22 school year, “powered by K12” will change to “powered by K12, a Stride Company).
  - Email signatures will change in the next couple of months.
  
- LC Community update
  - Soft launch with limited number of LCs last week.
    - Only active LCs can join.
    - We expressed a desire to have Advisors on, so they can help LCs navigate and use it to its full potential.
    - Cheri Pearson, Teresea Bannister, and Trish Thomas are moderators.
    - “It has been good so far. We had several members find us on the K12 app before we even sent out email invitations.”
  - Full launch yesterday (Dec 16).
  
- Chairman Handeen earns an ISBA Leadership Award
  - Chairman Handeen earned enough leadership points for a bronze award.
  
- An IDVA student was chosen as SDE’s Holiday Card Contest 5<sup>th</sup> grade winner. Ms. Edginton showed the winning card to the Directors.
  
- Holiday gift cards for staff
  - As per tradition, the IDVA Board sent staff \$25 gift cards from the IDVA Board & Administration for the holidays.
  
- Mentor stipends paid in December payroll

- Utilizing Cares Act funds, IDVA staff who have been mentoring new staff were paid mentor stipends – classified staff mentors were paid in November along with their bonuses, and certified staff are being paid in the December payroll.
- The HOS shared some of the happy responses staff sent.
- Thank you, messages, to teachers from students
  - IDVA’s Community Engagement Specialist, asked students to write thank you notes to their teachers using Padlet. Cheri shared all the Padlets, which are divided by grade in K-5 and then MS and HS, with the entire staff today. Many teachers have replied in the email trail and are feeling very happy as they move into winter break.
  - The Head of School shared some of the notes.
- This has been a whirlwind year, and the staff truly appreciated the recent recognition from the Board and Administration. Things are settling in.
- Ms. Edginton indicated that they have done a recent survey with graduating seniors to get their thoughts on graduation for the spring. This is being done in consideration of COVID, and having plans ready to go if there cannot be an in-person graduation. In person is certainly preferred by the students, and the Administrative Team is currently reviewing all sorts of different options and looking at different things that different schools all did last year. Further information will be forthcoming on this topic.

Ms. Edginton stood for questions.

### **III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)**

All matters listed under the Consent Agenda are considered by the Board to be routine, and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion, or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of November 2020 Regular Meeting**
- 2. Approval of November 2020 Monthly Invoices**
- 3. Approval of K12 Invoices**
- 4. Approval of November 2020 Check Register for Website Posting**
- 5. Approval of November Financial Report**
- 6. Enrollment Report**

Motion was made by Director Shaver to approve the Consent Agenda Items, as presented.

Motion seconded by Chairman Handeen.  
Motion approved, unanimously.

#### **IV. SCHEDULED FOR ACTION.**

##### **A. BUSINESS ITEMS (Requiring Approval Vote)**

###### **1. DL Evans Bank Discussion – Director Shaver**

Director Shaver gave the Directors a report on her recent communications and contact with D.L. Evans Bank personnel. Numerous bank personnel were present at the meeting and engaged in discussions regarding the concerns.

Discussions addressed issues with the credit card use, debit card use, the fraud protections used by D.L. Evans, credit amount per day limits, international limits, and limits relating to vendors that have had prior fraud issues. D.L. Evans indicated that much of this is the difference between a large national bank and a small local bank that cannot absorb the risks and the losses.

Questions were asked by the Directors. Ms. Edginton expressed her frustrations. Director Shaver expressed her appreciation to the bank's personnel for their engagement and work with the school.

The Directors indicated that this subject matter needs to come back for discussion, and a decision after the Board has had some time to think.

###### **2. LGIP Account – Samantha Davis.**

Ms. Davis indicated that when the school had made banking changes, an account with the Local Government Investment Pool was left open with \$3.84 in the account. She believes that this was left in place as a safety measure in case the school wanted to come back into the pool. The pool does have a great interest rate for funds deposited.

Ms. Davis was seeking input from the Board as to whether or not the Board wants to keep this account open or to make a motion to close the account.

The Directors discussed the benefits of keeping this account open, and no motion was made to close the existing account.

###### **3. Updated Crisis Management Plan**

Ms. Edginton presented an updated section of the Crisis Management Plan that was suggested by K12 associated with class plans.

Director Shaver raised concern with a segment of the plan in relation to response to earthquakes and a desire to see this changed.

Ms. Edginton indicated that the Safety Committee will be reviewing the entirety of the Crisis Management Plan starting this spring, and will be bringing back an updated draft for discussion and possible approval. She does not anticipate a draft for approval prior to the end of the school year.

Motion was made by Director Krein to approve the amendment to the Crisis Management Plan as presented by Ms. Edginton.

Motion seconded by Chairman Handeen.

Motion approved, unanimously.

## **B. BUSINESS ITEMS (Informational)**

### **1. College Credit and College/University Partnership Program and Procedures – Jessica Lecertua**

This subject matter and presentation are as a result of the Board's request associated with its annual self-evaluation, and the stated desire to have more information about, and a greater understanding of, dual enrollment and college credits for students while in High School.

Ms. Lecertua presented the Directors with a detailed presentation and power point presentation regarding college credits and options for students associated with the various graduation tracks.

There is a general track, modified track, college prep track, stem diploma track and an Associate's Degree track. The Associate's Degree track is becoming more population and has started to become an enrollment draw.

Planning for the tracks often starts in 8<sup>th</sup> grade when plans are made. Each year with spring registration, more organization takes place. If a student wants to take the Associate's track, a counselor meets with them and makes sure they are eligible and ready for the rigor. A career plan discussion occurs. The plans for the students are very specific and very individualized. Colleges and courses are selected and collaboration with the colleges starts at this stage. The counselors check in with the students every semester as plans do change.

Ms. Lecertua presented the Directors with the information of the two most

common pathways taken by students for Associate's Degrees. These are general degrees. A more specific degree involves more specific planning and course selection, and often involves more courses taken separately at the institution for completion. This presentation included the courses to be taken each year through senior year and what offerings from which schools are available at IDVA. Ms. Lecertua addressed the dual credit process and the teacher's activities necessary for approval. She detailed the approvals that have been received from different entities. The credits then have to all be pulled together from the various entities to obtain the Associate's Degree.

CWI and NIC are more economical for students to use their \$75.00 per credit from the state. CWI is also more accommodating with regard to on-line lab classes.

There was discussion about the rigor of the K12 classes making it easier for dual credit approval from the institutions. She detailed what each teacher has to obtain for approval by institutions. This is a bit more difficult, and primarily involves a master's level degree in the core content of the course.

There was discussion about the benefit of the schools (higher ed) communicating and cooperating better with each other to make this easier for students and secondary schools. Discussion addressed encouraging IDVA instructors to be recognized as able to provide these dual credit courses, and the possible benefits of consolidating instructors and courses with a single high ed institution.

The Board expressed its appreciation at the direction of this program. They would like to see more consolidation and more teachers submitting to be a recognized dual credit instructor in a greater variety of classes. All would be to the benefit of the students. This would also make it easier for families to follow and understand. The Board expressed its desire to have a strong promotion of this program among students, families and faculty.

Ms. Edginton and the Directors addressed providing the Directors with information regarding completed coursework as part of annual reporting.

Additional information regarding programs from the Board's Self Evaluation will be addressed at upcoming meetings.

## **2. IDVA Annual Report FY 20 Draft and Conditions Status Update**

Ms. Edginton presented the Directors with the Draft of the Annual Report for the year with the Charter Commission, and a discussion regarding the related Conditions on the Charter.



Due to the fact that no ISAT testing took place at the end of last year, there are segments of the Annual Report for which no school could be scored. This leaves the Operational and Financial sections of the report remaining, areas for which IDVA scores at 100%. Accordingly, the draft of the Annual Report shows very good marks for the school.

In addition to the outcome on the Annual Report, the school's Conditions are also based on state testing and accountability associated with such testing. Since there was no testing, there cannot be anything negative to address in this regard.

The draft is missing Director Thompson in the identification listing of school Directors. It is noted that Ms. Edginton's name is also misspelled and a number of type-o's. These matters will be noted in the response back to the Commission's staff.

**C. POLICY READINGS (Requiring an approval vote)**

No Business Scheduled or Held.

**D. PERSONNEL REPORT (Requiring an approval vote)**

**1. Personnel Report.**

Ms. Edginton presented the Personnel Report to the Directors for Approval. The Report was provided, in writing, in the Board's packet.

The Directors had no questions with regard to the Personnel Report.

Motion was made by Chairman Handeen to approve the Personnel Report, as presented.

Motion seconded by Director Shaver.

Motion approved, unanimously.

**2. Approval of Request to Work out of the LEA.**

**E. INSTRUCTION AND CURRICULUM.**

No Business Scheduled or Held

**F. PUPIL SERVICES.**

No Business Scheduled or Held.

**VI. INFORMATIONAL/DISCUSSION ITEMS**

No Business Scheduled or Held.

**VII. EXECUTIVE SESSION**

No Executive Session Scheduled or Held.

**VIII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION.**

No Action was Scheduled or Held.

**IX. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS.**

This portion of the Agenda is an informational section for Directors to advise the Chair and Clerk of possible matters for consideration in future meeting agenda, as well as information that the Directors may wish to review in such context. This is not an action section or a portion of the Agenda for which the Board will be taking action.

- Director Krein indicated that she would like a future agenda action item to address the D.L. Evans Banking issues and the options.
- Chairman Handeen indicated that in the packet for the next meeting, he would like a copy of the report that was prepared for the Board when the Board was initially examining a banking change.
- The Directors indicated that the number of dual credits earned by IDVA students would be a good thing to include in the Commission's Annual Report, as well as in annual reporting to the Directors.

**X. ADJOURNMENT**

Director Krein made a motion for the meeting to be adjourned.

Motion seconded by Director Shaver.  
Motion approved, unanimously

Meeting was adjourned at 8:42 pm MDT.

Presented this day, December 17, 2020.

Mike Groshong  
Board Clerk