

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
August 8, 2019**

I. PRELIMINARY

A. CALL TO ORDER

B. ESTABLISH QUORUM

The meeting was called to order and confirmed a quorum at 7:02 p.m.

C. ROLL CALL

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Not in use by Directors			
Position 2	Director Shaver	(7/21)	X	
Position 3	Chairman Handeen	(7/19)	X	
Position 4	Director MacConnell	(7/20)		X
Position 5	Director Krein	(7/20)	X	
Position 6	Director Thompson	(7/21)	X	

Positions and Terms pursuant to Policy 103.0

Others in Attendance:

Kelly Edginton
Allen Wenger
Mike Wexler
Sheila Shiebler
Mike Groshong
Natasha Bryant
Suzi Budge
Open Teleconference Line

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

Additions, Corrections, or Substitutions to the posted agenda.

1. Action Item – Motion to Approve Amended Agenda.

Motion was made by Director Krein to approve the Amended Agenda, as posted.

Motion seconded by Director Shaver.
Motion approved by unanimous vote.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations, and no action can be taken. However, the Board may give direction to staff following a presentation.

No member of the public sought to address the Board.

C. INFORMATIONAL PRESENTATION: Director's Report (if available)

Presentation of informational items at the discretion and selection of the Directors

No Director's Report was given.

The following item is presented as an informational item, separate from the Consent Agenda items.

1. IDVA 10 + 2 Board Presentation (April 2019) – Mike Wexler

Finance Manager Wexler gave a presentation on the current state of IDVA finances. This presentation was provided in written form in the Board's packet, as well as addressed with a verbal presentation.

The school is one month into the new fiscal year. The 9-month average for enrollment is flat. Due to these two factors, there is not a lot of movement to address for the full year with regard to the year's finances.

Mr. Wexler discussed Restricted Funds, and the receipt of some funding in July. He also addressed these matters from a full year perspective.

Mr. Wexler presented the Directors with the current balance sheet, as well as the full year proposed cash flow charts. The month over is driven by the July funding, which had been expected. The cash flow chart does address the anticipated payments to the school from the SDE, as well as the scheduled payments out to K12. Additional payments (monthly invoices), deposits and expenses, such as monthly payroll, are addressed in the cash flow report and

projections.

Mr. Wexler also presented the Directors with information regarding their prior inquiries relating to interest rates between D.L. Evans and the LGIP, as well as FDIC Insurance considerations. He indicates that though D.L. Evans has a single account from which the school deposits funds, they actually carry money broken out into separate funds for FDIC Insurance purposes. From an insurance perspective, this provides safety. However, there is a trade off with a lower interest rate.

Mr. Wexler stood for any questions with regard to the finances.

D. INFORMATIONAL PRESENTATION: Board/Staff Discussions

Board and staff discuss items of mutual interest.

1. Head of School Report – Kelly Edginton

Ms. Edginton presented her monthly report.

She addressed upcoming calendar events, including staff returns, all staff PD set for August 13-15, new family orientation week, the Labor Day holiday break, and the first day of school for kids on September 3, 2019.

She also provided information regarding MAP Growth, the new updates to the K12 App, as well as Big Universe matters.

With the MAP growth program, the campaign addressed a joint implemented goal that every K12-powered school in the country shall have every student achieve at least one year's academic growth each school year. The school will be using MAP Growth Data to measure growth and achievement to determine what students know, regardless of grade level. This information will aid teachers to personalize instruction and learning and aids in monitoring student academic growth. This will be done for Reading, Language Arts and Math. Testing is involved in Fall, Winter and Spring.

The K12 app changes were addressed in detail, including the ability for parents to view student course grades, to check if their student has overdue assignments, and information regarding student log-in dates.

Big Universe is a digital-leveled eBook library containing over 15,000 books from over 40 publishers that the students will have

access to 24/7 on any device via a Quick Links menu on the On-Line School platform. This will be very user friendly with no required usernames or passwords.

III. CONSENT AGENDA ITEMS (Requires Approval Vote of the Board)

All matters listed under the Consent Agenda are considered by the Board to be routine, and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion, or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

- 1. Approval of Minutes of July 2019 Regular Meeting**
- 2. Approval of Minutes of July 11, 2019 Special Meeting**
- 3. Approval of Minutes of July 25, 2011 Special Meeting**
- 4. Approval of July 2019 Monthly Invoices.**
- 5. Approval of K12 Invoice.**
- 6. Approval of Payment to K12.**
- 7. Approval of July 2019 Check Register for website posting.**
- 8. Approval of July 2019 Financial Report.**
- 9. Enrollment Report**

The Directors were presented with the Consent Agenda Items for consideration and possible approval. No Director sought to pull any individual item from the Consent Agenda for discussion.

Discussion was held that the end date time was mistakenly excluded from the Annual Meeting Minutes, and such clerical error needs to be corrected.

Motion was made by Director Thompson to approve all matters in the Consent Agenda, with correction of the clerical error.

Motion was seconded by Chairman Shaver.
Motion approved, unanimously.

IV. SCHEDULED FOR ACTION

A. BUSINESS ITEMS (Requiring an Approval Vote)

- 1. Board Signing onto Parent Coalition Letter to the Governor.**

Ms. Edginton introduced the subject matter, and turned the matter over to Ms. Budge for continued discussion.

No action was immediately taken by the Board, but possible return subsequent to the 3rd agenda Business Item.

2. Board Finalization of Evaluations.

Ms. White presented the Directors with the finalized evaluations for Board Self Evaluation, K12 Evaluation, Head of School Evaluation and Administrative Evaluation. The final documents were as a result of compiling the individual comments, along with the discussion during the Annual Board Meeting.

No Directors had any comments or questions, or sought to amend any content of the four evaluations.

Motion made by Director Krein to approve the four (4) evaluation forms of the Board, as presented.

Motion Seconded by Director Shaver.
Motion approved by unanimous vote.

3. IDVA/iSucceed Joint Resolution.

Chairman Handeen introduced the subject matter, and addressed that both IDVA and iSucceed had submitted similar resolutions to ISBA for the annual convention. ISBA staff had consolidated them, and asked if each Board would be in agreement to jointly present the consolidated version of the Resolution. The ISBA-suggested version includes removal of the highlighted segment of language.

Lengthy discussion was held among the Directors as to the modifications in the joint resolution.

Motion by Director Thompson to approve the advancement of the ISBA suggested IDVA/iSucceed Joint Resolution to the ISBA convention, as presented.

Motion was seconded by Director Shaver.
Motion approved, unanimously.

Director Thompson asked to now return to Business Item 1, the Board Signing onto Parent Coalition Letter to the Governor. With the Chair in agreement, the Directors entered into detailed discussion regarding the Charter Parent Coalition letter, content and purpose of the letter as well as alternatives.

Motion made by Director Thompson that in lieu of the Board signing onto the Charter Parent Coalition Letter, the Board instead send to the Governor, Lt. Governor, Attorney

General and State Board of Education the ISBA-crafted version of the Joint Resolution of ISBA and iSucceed,

Motion Seconded by Chairman Handeen.

Chairman Handeen withdrew Second when the motion was clarified in discussion that the version to be sent would be the ISBA-crafted version and not the original IDVA version.

Motion seconded by Director Shaver.

Motion approved by unanimous vote.

B. BUSINESS ITEMS SCHEDULED AS INFORMATIONAL.

1. 2019-2020 CIP Report – Ms. Edginton

Ms. Edginton presented the Directors with the current version of the CIP report. The Directors had reviewed the prior version during last month's meeting.

Ms. Edginton addressed various components of the report, engaging in a discussion with the Directors regarding the same. A narrative of the draft report had also been provided to the Directors in their board packets.

This report will be brought back to the Board during the September meeting for additional review and consideration of board approval.

2. Marketing Report – Ms. Bryant

Ms. Bryant presented the Directors with an oral report, including numerous slides as to the current marketing activities. She presented data as to why certain changes are being made in marketing direction. She addressed that regional marketing is shifting away from "events," and provided data as to the event source leads data as to why this decision was made. She addressed post-event surveys and the online marketing shift. Current gap areas in social media and competitive intelligence are being covered under this new strategy.

Ms. Bryant provided the Directors with information regarding July through September state media activities, as well as the placement locations of such spots. She also provided an update on the digital and social media marketing strategy.

There do remain a number of local events during the month of August addressing driving enrollment including on-line information sessions that have been re-imaged, STEM events, an e-sports clinic and open house sessions at the school's office.

Ms. Bryant stood for questions, addressing the Director's inquiries and talking about future information which will be provided to them.

C. Policy Readings (Requiring an Approval Vote)

1. Policy 211.1 Access to Criminal Justice Information

Mr. Groshong presented this proposed policy and addressed the training that he and Ms. Edginton have undergone in order to be the two individuals at the school to properly address and handle this type of information. The confidential and sensitive nature of any such information drives the critical need for care and training in proper handling and use. .

Motion made by Director Krein to approve Policy 211.1, as presented.

Motion seconded by Directors Shaver.
Motion approved by unanimous vote.

D. Policy Readings for Discussion Only

No Business Scheduled or Addressed.

E. PERSONNEL (Requiring an Approval Vote)

1. Personnel working outside the LEA.

Ms. Edginton provided the Directors with updated information regarding employees working outside of the LEA. The Board has already approved a number of these and those remain ongoing. Ms. Edginton identified a request from two additional employees: Heidi Arrate and Danette Thompson. Ms. Edginton indicated that the proper process, administrative approval and paperwork have all been followed.

Motion made by Director Thompson to approve the request of Ms. Arrate and Ms. Thompson to work outside of the LEA.

Motion seconded by Director Krein.
Motion approved by unanimous vote.

2. Employee Manuals – SY 19-20.

Mr. Groshong presented the Directors with the Employee Manuals and addressed the minimal changes to each. He indicated that an entire overhaul was done a few years ago, and that is the reason that there is only a need for very minor changes.

Mr. Groshong stood for questions.

Motion made by Chairman Handeen to approve all Employee Manuals, as presented.

Motion seconded by Director Shaver.
Motion approved by unanimous vote.

3. Employee Probation Request (Executive Session).

This matter was tabled until Executive Session.

F. INSTRUCTION AND CURRICULUM

1. Elementary History Update.

Ms. Edginton presented the Directors with an update as to how History will be addressed in the elementary grades this coming school year. This discussion was confirmation of the Administrative work to assure that History could still be available to families with the inclusion of social studies to address the state content standards.

Teachers will monitor student history and social studies progress for students, and interact with families that feel overwhelmed. History will be able to be addressed at its own pace, including over summer.

Ms. Edginton stood for and responded to questions.

G. PUPIL SERVICES (Requires a vote of Approval)

1. SY 2019-2020 School Handbooks.

Ms. Edginton presented the Directors with the proposed school handbooks for the 2019-2020 school year. These were provided to the Directors in their board packet.

Discussion ensued with regard to a proposed change relating to the “grace period” for students to turn in assignments.

Motion made by Director Krein to approve the School Handbooks, amended to remove the change in “Grace Period” issues as addressed by the Directors in discussion.

Motion seconded by Chairman Handeen.
Motion approved by unanimous vote.

V. INFORMATIONAL ITEMS

There were no informational items scheduled or addressed.

VI. EXECUTIVE SESSION

Motion was made by Director Thompson at 8:55 P.M. to enter into Executive Session for the purpose of considering the evaluation, dismissal or disciplining, or to hear complaints or charges brought against an employee, staff member or agent pursuant to section 74-206(1)(b), Idaho Code.

Motion seconded by Chairman Handeen.
Motion approved by unanimous roll call vote with Director Thompson, Krein, Shaver and Chairman Handeen all voting in the affirmative.

Discussion was held regarding the posted subject matter of Executive Session.

Pursuant to the applicable provisions of the Idaho Education Code, allowing for a vote to be taken by a Board in Executive Session relating to the possible probation of a certificated teaching employee:

Motion was made by Director Thompson to place employee 20-A onto a period of formal probation as presented in Executive Session.

Motion seconded by Director Shaver.
Motion approved by unanimous vote.

Executive Session commenced at 8:55 PM and concluded at 9:05 PM. Upon the motion made by Chairman Handeen, seconded by Director Shaver with a unanimous roll call vote in the affirmative by Directors Thompson, Shaver, Krein, and Chairman Handeen.

VII. ADJOURN.

No further business on the schedule, a motion was made by Director Krein

to adjourn the meeting.

Motion was seconded by Chairman Handeen.
Motion passed unanimously.

Meeting was adjourned at 9:07 pm (MDT).

Submitted this day, August 8,, 2019 by:

Mike Groshong
Board Clerk