

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
April 11, 2019**

I. PRELIMINARY

A. CALL TO ORDER:

B. ESTABLISH QUORUM:

The meeting was called to order and confirmed a quorum established at 7:08 p.m.

C. ROLL CALL:

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Not in use by Directors			
Position 2	Director Shaver	(7/21)	X	
Position 3	Director Handeen	(7/20)	X	
Position 4	Director MacConnell	(7/20)		X
Position 5	Director Krein	(7/20)	X	
Position 6	Director Thompson	(7/21)	X	

Positions and Terms pursuant to Policy 103.0

Others in attendance:

Kelly Edginton, Head of School
Mike Groshong, Board Clerk and H.R. Director
Allen Wegner
Mike Wexler
Amanda Judd
Alex Zamora
Andrea Hampton
Jesse Altsuler
Amy White
Open Teleconference line

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

Additions, Corrections, or Substitutions to the posted Agenda.

No additions, corrections or substitutions to the posted agenda.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

No member of the public sought to address the Board.

C. INFORMATIONAL PRESENTATION – Director’s Report:

1. IDVA 4 + 8 Presentation– Non-Action Item

Mike Wexler presented to the Directors information regarding the school’s overall financial situation. This presentation was provided in written form in the Board’s packet, as well as addressed with verbal presentation.

The report included: Summary and IDVA Metrics, Summary forecast/budget, Summary restricted funds; Summary balance sheet and Summary cash flow.

He indicated that there really is no significant change from last month’s reports. Enrollment is relative, which keeps the financial figures consistent. He reviewed the prior forecast in relation to the current forecast, given that this part of the year is relatively quiet.

The next financial payment is the May 15th payment. There is no significant change expected in relation to that payment and the financial forecast documentation.

The budgetary documentation has no significant changes from last month.

Mr. Wexler spent time talking about Slide 8, Restricted Funds. The school will submit for all payment, and will spend all such funds. He also addressed the balance sheet and transfers of funds from the local government investment pool to functioning school accounts for use. Lastly, he addressed the summary of cash flow monthly figures.

Mr. Wexler stood for any questions. He indicated that the year end is looking to be about what was expected and very similar to the situation from the end of the last school year.

D. INFORMATIONAL PRESENTATION – Board/Staff:

1. Head of School Report:

Ms. Edginton presented her report to the Directors which included the following:

- Calendar
 - IDVA ISAT started Monday, April 8th
 - May 10th – is the End of Year School Events

- Upcoming Events – Graduation Ceremonies

- May 20th – in Coeur d’Alene at Kroc Center
 - Chairman Handeen will be in attendance and making brief remarks
 - Kevin Chavous from K12 will be attending and speaking
- May 22nd – in Nampa at NNU Brandt Center
 - Director Shaver will be in attendance and speaking
 - Director Krein will be in attendance
- May 23rd – in Blackfoot at Blackfoot Performing Arts Center
 - Director Thompson will be attending and speaking
 - Director MacConnell will be in attendance
- In follow up of prior discussions, the school did receive its official notice of AdvanceED accreditation renewal.
- Ms. Edginton addressed student girls, and their participation in the state dance competition.

Ms. Edginton stood for questions from the Directors.

III. CONSENT AGENDA ITEMS:

All matters listed under the consent Agenda are considered by the Board to be routine, and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the Agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of March 2019 Regular Meeting.**
- 2. Approval of March 2019 Monthly Invoices.**
- 3. Approval of K12 Invoice.**
- 4. Approval of Payment to K12.**
- 5. Approval of March 2019 Check Register for website posting.**
- 6. Approval of March 2019 Financial Report.**
- 7. Enrollment Report.**

The Directors were presented with the Consent Agenda items for consideration and possible approval. No Director sought to pull any individual item from the Consent Agenda for discussion.

Motion was made by Director Shaver to approve all matters in the Consent Agenda, as presented.

Motion was seconded by Director Krein.
Motion approved, unanimously.

IV. SCHEDULED FOR ACTION:

A. BUSINESS ITEMS – SCHEDULED FOR ACTION:

- 1. 2019-2020 Certified Pay Scale for Approval**
- 2. 2019-2020 Classified Pay Scale for Approval**

Mr. Wexler addressed the two proposed schedules with the Directors. He addressed proposed changes, and responded to inquiries regarding the same.

Motion was made by Director Thompson to approve the 2019-2020 school Certified Pay Scale, as presented.

Motion seconded by Director Shaver.
Motion approved, unanimously.

Motion was made by Director Shaver to approve the 2019-2020 school Classified pay Scale, as presented.

Motion seconded by Director Thompson.
Motion approved, unanimously.

3. FY 20 Budget Discussion and Approval

Mr. Wexler next addressed the process and procedure for the IDVA FY 20 budget. He addressed the timeline and the various activities that have to take place as part of this timeline, including publication, hearing and approval. Discussion also addressed whether or not it was the Board's intention to continue with a Budget Committee.

Mr. Wexler provided the Directors with a draft preliminary budget. This version is not for the state's statutory reporting and budgeting process, but rather is for the K12 service agreement deadlines and required documentation.

Motion was made by Chairman Handeen for the Board to continue its use of a Budget Committee, with Directors Thompson and Shaver to participate on such committee.

Motion seconded by Director Thompson.
Motion approved, unanimously.

Motion was made by Chairman Handeen to approve the preliminary draft budgeting document as per the IDVA k12 Services Agreement, separate and apart from the statutory state's budgeting process, and to direct that a copy of such draft budgeting document be provided to K12 as per such agreement.

Motion seconded by Director Shaver.

Motion approved, unanimously.

B. BUSINESS ITEMS SCHEDULED AS INFORMATIONAL.

No Informational Business Items were scheduled or addressed.

C. POLICY READINGS - (Action Item requiring Approval Vote)

No Policy Readings were scheduled or addressed.

D. PERSONNEL REPORT

1. Personnel Report:

Ms. Edginton presented the personnel report for the month to the Board. The report included a single resignation of an IDVA employee. This individual is getting a great opportunity to be the Operations Manager for ITC. At this time, she is helping to train the replacement employee that will be assuming her duties at IDVA.

Motion was made by Director Shaver to approve the Personnel Report, as presented.

Motion seconded by Director Thompson.

Motion approved, unanimously.

E. BUSINESS ITEMS SCHEDULED AS INFORMATIONAL:

No Business Items were scheduled for Informational nor were any such items addressed.

F. INSTRUCTION AND CURRICULUM:

No Academic Report was scheduled or addressed.

G. PUPIL SERVICES:

1. Adding 8th Grade to Vision High School

Ms. Edginton made the presentation in the absence of Ms. Whelan, who was out ill.

Ms. Edginton addressed the fact that the school's personnel have noticed an uptick in the number of IDVA students who are at-risk qualified yet in the 8th grade. Alternative School state regulations and funding do cover students in grades 7 – 12 and IDVA's Vision High School, an Alternative High School under the state's regulations, has only traditionally covered 9th -12th grades. This

type of a program provides an increase in funding, a lower number of required courses per semester, as well as a lower student/teacher ratio to work with these at-risk student and get them successfully through their educational program.

During quarter 3 and 4, there has been a pilot program with the Vision Team and twenty-six (26) 8th grade students who qualify as at-risk, under state guidelines. Ms. Edginton provided the Directors with the statistics from this pilot program, and how there was a positive impact upon the students who participated.

Each year, IDVA will have to submit an alternative school application, which will need to include that the grades of coverage are from 8th – 12th grade, if the Board is so inclined to increase the opportunity for qualifying alternative school 8th grade students.

Ms. Edginton stood for questions and responded to inquiries of the Directors. The school's counselor was also made available by the Administration to respond to any inquiries and provide any insight to the Directors.

Motion by Director Shaver to submit the Alternative School Application to the State of Idaho to include qualifying 8th grade students as being able to attend Vision High School.

Motion seconded by Director Krein.
Motion approved, unanimously.

VI. INFORMATIONAL ITEMS

No Informational Items scheduled or addressed.

VII. EXECUTIVE SESSION:

No matters scheduled or addressed.

VIII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION:

No matters scheduled or addressed.

IX. ADJOURN

At 8:1 p.m. Motion was made by Director Thompson to adjourn the meeting.

Motion seconded by Director Shaver, approved by unanimous vote.

Submitted this day, April 11, 2019 by:

Mike Groshong
Board Clerk