

**REGULAR MEETING
OF THE
IDAHO VIRTUAL ACADEMY'S
BOARD OF DIRECTORS**

**Thursday
May 19, 2022**

7:00pm (MDT)

PRELIMINARY

A. CALL TO ORDER

The meeting was called to order at 7:01 pm (MDT).

B. ESTABLISH QUORUM

Quorum was established at 7:01 p.m.

C. ROLL CALL

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Director Thompson	(7/24)	X	
Position 2	Director Shaver	(7/24)	X	
Position 3	Chairman Handeen	(7/22)		X
Position 4	Director McPherson	(7/23)	X	
Position 5	Director Krein	(7/23)	X	

Positions and Terms pursuant to Policy 103.0

Others present at the meeting:

Kelly Edginton
Amanda Judd
Felicia Boyle
Mike Groshong
Angie Adams
Allen Wenger
Sheila Shiebler
Amy White

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

1. MOTION TO APPROVE AGENDA – ACTION ITEM

Motion was made by Director MacPherson to approve the Agenda, as posted.

Motion seconded by Director Shaver.

Motion approved, unanimously.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No member of the public sought to make comment.

C. INFORMATIONAL PRESENTATION: Director's Report

Presentation of informational items at the discretion and selection of the Directors.

1. IDVA 10 x 2 Board Presentation (April 2022) – Felicia Boyle

Financial Manager Boyle provided the Directors with an update on the school's financial situation. This presentation was provided in writing as well as orally.

Ms. Boyle reviewed the IDVA Metrics, including student numbers for each of the school's programs and how that drives funding and costs. She addressed the prior forecast and current forecast and forecast versus budget. In each of these reports she addressed the driving forces of increased enrollment, adjustment to benefits, and decreased in teacher expenses and curriculum due to decrease of enrollment in forecast versus budget.

The Summary of Restricted Funds was addressed for each of the Title categories.

The Summary Balance Sheet was reviewed for the end of the school year, with assumptions stated for Deferred Revenue and anticipated monthly invoices.

The Summary Cash Flow report was addressed through the end of the year.

Ms. Boyle specifically highlighted the balance sheet heading into the end of

the year. There has been good progress in payments to K12 and the cash flow is strong. Each month Ms. Boyle is running through the budget figures with changes in students and obligations. The school is in a sound position. For example, one of the modifications for this month was a \$100,000 decrease budgeted for Medicaid and the 9 month enrollment average is increased by 11 students.

Ms. Boyle stood for questions from the Directors.

D. INFORMATIONAL PRESENTATION: Board/Staff Discussions

Board and staff discuss items of mutual interest.

1. Executive Director Report – Kelly Edginton

The Executive Director reviewed upcoming calendar items, including the senior finals, national spelling bee, graduation schedule and which Directors are presenting..

The Executive Director reviewed the results of the school's Esports team finals:

- Chess Academy League
 - 2nd Place was (Student #2)
 - 3rd Place was (Student #3)
- Fortnite Academy League
 - Tie for 3rd place (5 Students)

The Executive Director notified the Board about the fall ISBA Annual Convention dates and location for consideration as to possible participation.

2. Idaho Lives Project Grant – Sources of Strength – Angie Adams

Ms. Adams provided the Directors with information about the Sources of Strength program for this year and what is the plans for next year. She detailed this school-wide wellness and suicide prevention programs with the goal to prepare student peer leaders to be change agents in their school. She addressed how the peer leaders were trained and the goals to increase the number of peer leaders for next year. This emphasizes the eight protective sources of strength.

Director Thompson indicated that he would love to see the state pay for programs of this nature for all schools. Discussion ensued between Ms. Adams and the Directors regarding student leader recruitment for next year.

III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)

All matters listed under the Consent Agenda are considered by the Board to be

routine, and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion, or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of April 2022 Regular Meeting Amended**
- 2. Approval of April 2022 Monthly Invoices**
- 3. Approval of payment to Stride for: \$ 732,588.00**
- 4. Enrollment Report**
- 5. Approval of Financial Report**

Motion was made by Director Thompson to approve the Consent Agenda Items, as presented.

Motion seconded by Director MacPherson.

Motion approved, unanimously.

IV. SCHEDULED FOR ACTION

A. BUSINESS ITEMS (Requiring Approval Vote)

1. Updated Budget Hearing (FY 22) – Felicia Boyle.

Ms. Boyle presented the Directors with FY22 proposed amendment to the Budget and detailed the proposed modifications.

The initial enrollment expectations drove the assumptions for the initial budget preparation, understanding the impact that COVID had upon last year's enrollment as well as the actual enrollment for this year.

Ms. Boyle stood for questions.

Motion to approve submission of the FY22 Amended Budget, as presented.

Motion seconded by Director Shaver.

Motion approved, unanimously.

2. Approval of Publishing Estimated FY 23 – Budget – Felicia Boyle

Ms. Boyle presented the Directors with the current FY 23 budget. She detailed the assumptions that serve as the basis for the figures in this budget. Discussion addressed the multiple meetings held by the Budget Committee in developing this budget. Director Thompson and Shaver serve on this Budget Committee.

This proposed FY 23 budget will be published along with the last three years, from 2019-20 through to 22-23.

Motion was made by Director Shaver to publish the proposed FY 23 budget, as presented.

Motion seconded by Director Thompson.
Motion approved, unanimously.

3. Insurance For Families- Felicia Boyle

Ms. Boyle addressed the increase in the state's funding that is intended to address insurance costs for school personnel. Discussion was had as to the detailed activities of Ms. Boyle and Mr. Groshong regarding review of the current plan, possible improvements to the current plan or transition to the state plan. From this review, it was decided that the current plan, with improvements, would be a better option for the school's employees than a transition to the state's plan.

Ms. Boyle and Mr. Groshong addressed the school contributing 25% of the cost toward dependent coverage.

The administration stood for questions.

Motion made by Director Krein to approve the proposed insurance plan for the school's employees for the 22-23 school year, including application of 25% of school's payment toward dependent coverage for employees.

Motion seconded by Director MacPherson.
Motion approved, unanimously.

4. Classified Employee Pay Scale SY 22-23 – Felicia Boyle

The legislature provided a 7% increase in funding for the reimbursement of costs for classified employee pay. The administration presented a proposed salary schedule for school-employed classified personnel for the 2022-23 school year with the increase built into this scale.

The administration stood for questions and discussion ensued.

Motion by Director Shaver to approve the 2022-2023 classified pay scale, as presented.

Motion seconded by Director Krein.
Motion approved, unanimously.

5. Certificated Employee Pay Scale SY 22-23 – Ms. Boyle

The administration presented the Directors with a proposed pay scale for the school's certificated employees for the 2022-23 school year. Discussion was held with regard to the regions of the schedule where personnel "top-out" and adding years of service to the scale. The presentation provided the Directors with the schedule in colors detailing the proposed amendments.

The administration stood for questions and discussion ensued regarding the individuals/classifications of personnel who are covered under this scale and the interpretation of the "number of years" as detailed on the scale.

Motion was made by Director Thompson to approve certificated pay scale, as presented.

Motion seconded by Director MacPherson.
Motion approved, unanimously.

6. Lottery Funds Reserve (new bank account) – Ms. Boyle

Ms. Boyle detailed that the purpose of these funds is to address building and maintenance issues for schools. In IDVA's situation the guidelines allow for the school to set aside this current year's funds in a separate reserve fund and to hold for future use. In this situation, the school would be setting aside approximately \$247,000 for the current year.

Ms. Boyle would like to put these funds into a separate account at the same bank as the school's general funds. The school's lease is up in two (2) years and notice has already been given to the owner that the school will be looking for different facilities due to the size and price. The current rent is \$28,000 per month and the school does not need a facility of the current size.

Motion was made by Director Shaver to have the School open a new bank account and to create a reserved account comprised of these lottery funds, moving the money at issue to this account.

Motion seconded by Director Thompson.
Motion approved, unanimously.

Director Shaver and the rest of the Directors expressed their appreciation to Ms. Boyle for her work for the school this past year.

7. SY 22-23 Enrollment Cap Approval – Kelly Edginton

Ms. Edginton addressed the school's enrollment cap and policy 902.5. She

addressed the limitation on the number of support units, which essentially creates its own cap. She detailed the history of the school with regard to the application of caps and the special exception that had to be made due to COVID.

Ms. Edginton stood for questions and discussion ensued among Ms. Edginton and the Directors regarding the cap limitations and that while the board dislikes the law, they understand the necessity of setting the cap.

Motion was made by Director Krein to approve the 2022-2023 enrollment cap as presented and recommended by the administration.

Motion seconded by Director MacPherson.
Motion approved, unanimously.

8. Stride Career Prep Program – Kelly Edginton

Ms. Edginton addressed the Board's action in September to approve the commencement of program development for a career preparation program. As part of the program development Ms. Edginton has communicated with the Charter Commission staff and has learned that there is not going to be any required amendment to the Charter or Performance Certificate of the school.

An 8th grade careers course was taught this year. At the last meeting the Board approved the hiring of a CTE teacher who will be capable of instructing a number of different CTE courses for next year.

Students are excited for the ability to engaged in different CTE courses for next year. With the bilateral agreement with ITCA for dual enrollment the school wants to be careful not to duplicate or overlap CTE offerings.

Discussion ensued among the Directors and Ms. Edginton relating to course offerings.

Motion was made by Director Thompson to expand the school's career preparation/CTE program and to approve the program offerings as presented.

Motion seconded by Director MacPherson.
Motion approved, unanimously.

9. Department Leadership Premium Teacher Nominations – Kelly Edginton

Ms. Edginton detailed that the premiums at issue are in the amount of

\$937.50 and what is being presented to the Directors for approval at the teacher nominations from departments. She detailed the history of how these nominations have occurred each year in the past, and this year followed this same practice. These employees are nominated by their colleagues.

Ms. Edginton addressed that these individuals have not necessarily been the same individuals, year over.

Motion was made by Director Shaver to approve the Department Leadership Premiums for each department, as nominated by the school's employees.

Motion seconded by Director Thompson.
Motion approved, unanimously.

10. Leadership Premium Awards for June Payroll – Ms. Edginton

Ms. Edginton presented the Directors with a spreadsheet for all leadership premiums for this school year and seeks to include such in the June payroll for the school. She detailed that these amount of over \$84,000 and that those funds were state funds with the exception of \$76.50 which came from the school's general fund.

This is the last year that the state is funding these leadership premiums. The money the state spent for this program was directed to the additional insurance discretionary funds addressed earlier in the meeting.

Motion was made by Director Shaver to approve of all leadership premiums and to include such awards in the school's June payroll.

Motion seconded by Director Krein.
Motion approved, unanimously.

11. SY 22-23 Cyber Insurance Application – Kelly Edginton

Ms. Edginton addressed the need for this type of insurance coverage, indicating that it is a different policy from their regular insurance policy. She detailed the information and process for the application. This is part of the Management activities for Stride. A quote for the cost of the policy will be received after the application is submitted. The possible cost for this coverage has been included in the draft budget.

Motion was made by Director Krein to submit the Cyber-Insurance Application to Arthur Gallager, as presented, in order to obtain a

cyber-insurance policy quote for the 2022-23 school year.

Motion seconded by Director MacPherson.

Motion approved, unanimously.

12. SY 22-23 School Start Schedules – Kelly Edginton

Ms. Edginton provided the Directors with a school start schedule proposal, based upon the Board's approved school calendar.

Ms. Edginton stood for questions. Discussion included the ability of a family to choose any of the start dates if they wish to start early or later in the year. Discussion also covered 4 day versus 5 day school schedules. It was indicated that a family could build a schedule where they did not have classes or a lot of classes on a Friday already.

Motion was made by Director Thompson to approve the school start schedule, as presented.

Motion seconded by Director Shaver.

Motion approved, unanimously.

13. Approval of Employee to seek charter certification – Kelly Edginton

Ms. Edginton introduced the discussion of an employee seeking to obtain a charter teacher certificate under the new program approved by the legislature last year. This is a charter specific certification, with a 5 year term and same renewal requirements. It cannot be transferred to a school district.

This goes into place July 1st and she cannot apply until that time.

This individual is someone who has been associated with the school since 3004 and had a student graduate in 2016. She has been an onboarding specialist with the school since 2016. She has a teaching certificate from another state that will not transfer. The history with her and the school has been fantastic. The school would like to employ her as an English teacher.

Ms. Edginton stood for questions.

Motion was made by Director Shaver to approve Patricia Thomas to obtain and for the school to submit materials necessary for the process to obtain a Charter School Teaching Certificate and to employ Ms. Thomas as a teacher, after the certificate is obtained, for the 2022-23 school year.

Motion seconded by Trustee MacPherson.

Motion approved, unanimously.

V. BUSINESS ITEMS (Informational)

No business scheduled or held.

VI. POLICY READINGS (Requiring an Approval Vote)

1. Policy 604.0 Credit Proficiency Proposed Revision

Ms. Edginton presented this policy to the Directors, subsequent to the first reading of last month and her follow up of questions from the Directors. Discussion was held with regard to Middle School retention and the requirement to retake the courses that the student has failed. Ms. Edginton addressed the modification to the proposed policy.

Discussion ensued and Ms. Edginton stood for questions.

Motion was made by Director Krein to approve the revisions to policy 604.0 regarding Credit Proficiency, as proposed Revision.

Motion seconded by Director MacPherson.

Motion approved, unanimously.

VII. PERSONNEL REPORT (Requiring an approval vote)

1. Personnel Report – New Hires/Contract Renewals/Departing Personnel/Classified Work Agreements.

Ms. Edginton presented the Directors with the personnel report, the information which has been provided to the Directors in their board packet.

Motion was made by Director Thompson to approve the personnel report, as presented and the corresponding contracts, as presented.

Motion seconded by Director Shaver.

Motion approved, unanimously.

VIII. INSTRUCTION AND CURRICULUM.

1. Executive Director's Academic Report and Executive Summary – Kelly Edginton

Ms. Edginton presented the Directors with her Academic Report and the Executive Summary of such report. These materials are provided to the Directors with their board packet.

Ms. Edginton stood for questions.

IX. PUPIL SERVICES.

No Business Scheduled or Held.

X. INFORMATIONAL/DISCUSSION ITEMS

1. Summer FTF – Board Meeting – Date of Meeting.

The regular meeting for July would be the 21st of the month. The face to face meeting for this summer is tentatively set for this date and the Directors are all to check on this date and notify Mr. Groshong if there are concerns with attending face to face at that time.

XI. EXECUTIVE SESSION

No Business Scheduled or Held.

XII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION

No Business Scheduled or Held.

XIII. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS.

No matters were raised.

XIV ADJOURNMENT

Director Shaver made a motion for the meeting to be adjourned.

Motion seconded by Chairman Thompson.

Motion approved, unanimously.

Meeting was adjourned at 8:14 pm MDT.