

**REGULAR MEETING
OF THE
IDAHO VIRTUAL ACADEMY'S
BOARD OF DIRECTORS**

**Thursday
June 16, 2022**

7:00pm (MDT)

PRELIMINARY

A. CALL TO ORDER

The meeting was called to order at 7:03 pm (MDT).

B. ESTABLISH QUORUM

Quorum was established at 7:03 p.m.

C. ROLL CALL

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Director Thompson	(7/24)	X	
Position 2	Director Shaver	(7/24)	X	
Position 3	Chairman Handeen	(7/22)	X	
Position 4	Director McPherson	(7/23)		X
Position 5	Director Krein	(7/23)		X

Positions and Terms pursuant to Policy 103.0

Others present at the meeting:

Kelly Edginton
Mike Groshong
Felicia Boyle
Kellen MacDonald
Sheila Shiebler
Amy White

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

1. MOTION TO APPROVE AGENDA – ACTION ITEM

Motion was made by Director Thompson to approve the Agenda, as posted.

Motion seconded by Director Shaver.

Motion approved, unanimously.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No member of the public sought to make comment.

C. INFORMATIONAL PRESENTATION: Director’s Report

Presentation of informational items at the discretion and selection of the Directors.

1. IDVA 11 x 1 Board Presentation (May 2022) – Felicia Boyle

Financial Manager Boyle provided the Directors with an update on the school’s financial situation. This presentation was provided in writing as well as orally.

She addressed the Summary and IDVA Metrics, FY 22 Forecast and Budget, Restricted Funds, Balance Sheet and Cash Flow.

The actual enrollment (9 month average) decreased by 2 students versus the prior forecast. The actual enrollment for the year decreased 1,787 students versus the last year but that is a COVID impact issue. Due to the decrease in enrollment there was a decrease in revenue, teacher expenses, curriculum, computer and materials costs, administrative costs and overall less student expenses. There was an increase in general liability insurance.

The restricted funds goal is to utilize all for FY 22 by the end of the funding eligibility period. There are not anticipated any difficulties in expending such funds.

Cash flow issues were impacted by receipt of a foundation payment in May, with a report. There will be a final payment in July.

Thereafter the next payment is for the 2022-23 school year.

Ms. Boyle indicated that she has been doing budget scrubbing with less expenses as well as truing up actual costs and revenues. She is anticipating approximately \$2.8 million dollars of cash at the end of the year, which is approximately 3 months of school expenses.

Ms. Boyle stood for questions from the Directors.

D. INFORMATIONAL PRESENTATION: Board/Staff Discussions

Board and staff discuss items of mutual interest.

1. Executive Director Report – Kelly Edginton

Ms. Edginton addressed the upcoming calendar events, with the July 21st Annual Meeting and the July 28th Stride Board and Partner Summit, which will be attended by Ms. Edginton and Director Thompson.

She addressed the class of 2022 graduations. These were 3 in-person events and 1 virtual. Ms. Edginton shared photographs and information about the events. This is the 14th graduating class for IDVA and the 7th for Insight Schools of Idaho. 179 students graduated from 33 different counties and 57 different cities and towns across the state. 63 students graduated with honors – 24 students Cum Laude; 19 students Magna Cum Laude and 2 students Suma Cum Laude. 51 students earned a total of 965 college credits. – 13 students completed their 1st semester of college, 17 completed their 1st year to year and a half and 1 earned an Associate degree. 2 students were the 1st in their family to earn a high school diploma. Of reported figures to the school, 39 students received scholarships totaling approximately \$220,000.

The Stride National Spelling Bee was completed. A senior IDVA student traveled to Stride, with a parent, for participation. She won the high school division for all Stride schools in the nation. The event went 17 rounds. She was awarded a \$2,500 Amazon Gift Card and a gaming laptop. She also recently spoke at the virtual graduation and was one of the school's scholarship winners.

Ms. Edginton addressed School Board Appreciation Month. She read the School Board Association's statement and expressed her appreciation for the directors and their services.

III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)

All matters listed under the Consent Agenda are considered by the Board to be routine, and will be approved/enacted by the Board in one motion in the form listed

below. Unless specifically requested by a Board member for further discussion, or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of May 2022 Regular Meeting Amended**
- 2. Approval of May 2022 Monthly Invoices**
- 3. Approval of payment to Stride for: \$ 751,494.**
- 4. Enrollment Report**
- 5. Approval of Financial Report**

Motion was made by Director Thompson to approve the Consent Agenda Items, as presented.

Motion seconded by Director Shaver.
Motion approved, unanimously.

IV. SCHEDULED FOR ACTION

A. BUSINESS ITEMS (Requiring Approval Vote)

1. FY 23 Budget– Felicia Boyle.

Ms. Boyle presented the Directors with the FY 23 Budget for Board consideration and possible approval.

The Board previously approved a draft for publication.

Ms. Boyle addressed a number of specific provisions associated with the Budget. She addressed the updated salaries that had been approved by the Board, changes in state funding and modifications to address the 9 month average for student enrollment. The budget was created based on this information.

Ms. Boyle stood for questions.
Questions addressed flexibility associated with the budget and staffing. Staffing was done at an increased student level and the contracts were previously issued, prior to this budget approval.

Questions also addressed the statutory cap of 30 student units and how that impacts funding considerations.

Motion by Director Shaver to approve the FY23 Budget, as presented.

Motion seconded by Director Thompson.
Motion approved, unanimously.

2. Idaho School Board’s Association Membership – Kelly Edginton

Ms. Edginton provided the Directors with their annual membership information and invoice and indicated that it is the Board’s decision to join or not.

Discussion ensued among the Directors.

Motion made by Director Thompson to approve payment of the IDBA membership for the 2022-23 school year.

Motion seconded by Director Shaver.
Motion approved, unanimously.

3. Tandy Therapy Invoice over 6 months – Kelly Edginton

Ms. Edginton provided the Directors with an invoice for consideration of payment. As per practice, if an invoice is more than 6 months old the Board must individually address such.

Tandy Therapy has been late with one prior invoice. In this current situation they have new office personnel that are cleaning up old billing situations. This particular invoice is for \$120.00. Ms. Edginton is recommending payment of this invoice.

Motion by Director Shaver to approve payment of the Tandy Therapy Invoice, as presented.

Motion seconded by Director Shaver.
Motion approved, unanimously.

4. FY 23 Insurance Renewal - Kelly Edginton

Ms. Edginton provided the Directors with regard to information for the FY 23 insurance renewal. She indicated that she did some work with HUB for this renewal to make sure that the policy in question aligned with the requirements in the Stride Contract. This version does, with the amendments.

Ms. Edginton addressed internship coverage for students as well as the need next year for some policy changes associated with CTE internships.

Discussion ensued among the Directors and Ms. Edginton regarding the policy and the last time the school explored policy options.

Motion was made by Chairman Handeen to approve renewal of insurance, as presented.

Motion seconded by Director Thompson.
Motion approved, unanimously.

5. Go Solutions Contract – Ms. Edginton

Information was provided to the Directors in its written packet. This is the company that the school does to process the school’s Medicaid claims.

Ms. Edginton worked with Ms. Judd regarding this relationship and contract.

Motion was made by Chairman Handeen to approve the Go Solutions Contract, as presented.

Motion seconded by Director Shaver.
Motion approved, unanimously.

Motion approved, unanimously.

V. BUSINESS ITEMS (Informational)

1. Certified Staff Evaluations & SY 21-22 Administrator Evaluations – Kelly Edginton

Ms. Edginton reported to the Directors that the evaluation process has been completed for the year. She detailed the work that this process entails.

The school is currently gathering the appropriate data from these evaluations for the state reporting system.

VI. POLICY READINGS (Requiring an Approval Vote)

No Business Scheduled or Held.

VII. PERSONNEL REPORT (Requiring an approval vote)

1. Personnel Report – New Hires/Contract Renewals/Departing Personnel/Classified Work Agreements.

Ms. Edginton presented the Directors with the personnel report, the information which has been provided to the Directors in their board packet.

Motion was made by Director Thompson to approve the personnel

report, as presented and the corresponding contracts, as presented.

Motion seconded by Director Shaver.

Motion approved, unanimously.

VIII. INSTRUCTION AND CURRICULUM.

No Business Scheduled or Held.

IX. PUPIL SERVICES.

No Business Scheduled or Held.

X. INFORMATIONAL/DISCUSSION ITEMS

No Business Scheduled or Held.

XI. EXECUTIVE SESSION

As the Board did not have the required super-majority of Directors in attendance at the meeting, it was not possible for the board to enter into the scheduled executive session.

XII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION

No action was taken by the Board.

XIII. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS.

Director Shaver asked for a future update regarding credit card service fees.

XIV ADJOURNMENT

Director Thompson made a motion for the meeting to be adjourned.

Motion seconded by Director Shaver.

Motion approved, unanimously.

Meeting was adjourned at 7:29 pm MDT.

Respectfully submitted this 16th day of June 2022. Mike Groshong, Board Clerk.