

**REGULAR MEETING
OF THE
IDAHO VIRTUAL ACADEMY'S
BOARD OF DIRECTORS**

**Thursday
October 20, 2022**

7:00pm (MDT)

PRELIMINARY

A. CALL TO ORDER

The meeting was called to order at 7:00 pm (MDT).

B. ESTABLISH QUORUM

Quorum was established at 7:00 p.m.

C. ROLL CALL

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Chairman Thompson	(7/24)	X	
Position 2	Director Shaver	(7/24)		X
Position 3	Director Handeen	(7/25)	X	
Position 4	Director McPherson	(7/23)	X	
Position 5	Director Krein	(7/23)		X

Positions and Terms pursuant to Policy 103.0

Others present at the meeting:

Kelly Edginton
Mike Groshong
Amanda Judd
Felicia Boyle
Tim Hoyt
Sheila Shiebler
Amy White

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

1. MOTION TO APPROVE AGENDA – ACTION ITEM

Motion was made by Director McPherson to approve the Agenda, as posted.

Motion seconded by Director Handeen.

Motion approved, unanimously.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

Non-agenda items: no individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No member of the public sought to make comment.

C. INFORMATIONAL PRESENTATION: Director's Report

Presentation of informational items at the discretion and selection of the Directors.

1. IDVA 3 + 9 Board Presentation (September 2022) – Felicia Boyle

Financial Manager Boyle provided the Directors with an update on the school's financial situation. This presentation was provided in writing as well as orally. Presentation slides include information relating to Summary and IDVA Metrics, FY23 Forecast and Budget, Restricted Funds, Balance Sheet and Cash Flow.

Financials are currently being driven by a decrease of 192 students from prior forecast and a decrease of 84 students versus budget. This change in student number impacts revenue but also results in a decrease in administrative, technology and services costs for the school.

Ms. Boyle addressed an adjustment in the forecast relating to medical insurance costs and what impact that will have on the budget. Her reports also indicated changes in teacher/staff costs. With resignation of personnel that are not back-filled, there is a positive impact on the bottom line of the budget staffing costs. Reports also highlighted changes of Internet Service Provider recalculations based upon updated information for family requests for reimbursement.

With regard to restricted funds, the goal remains to utilize all restricted

funding for FY23 or by the end of the funding eligibility period. Information was provided by program.

The Summary Balance Sheet demonstrated changes to the fiscal position relating to the receipt of foundation payments, payment of K12 invoices and pre-pays. The Cash Flow Summary was updated through June of 2023. Notations were made for proposed K12 payments as well as open billed invoices and status of same.

Ms. Boyle stood for questions from the Directors. She indicated that the annual audit report would be presented later in the meeting agenda.

D. INFORMATIONAL PRESENTATION: Board/Staff Discussions

Board and staff discuss items of mutual interest.

1. Executive Director Report – Kelly Edginton

Ms. Edginton’s report addressed the following subject matters:

Ms. Edginton reviewed upcoming calendar items.

- October 28: School event day
- November 9-11: ISBA Conference

Ms. Edginton shared that the school’s annual report was reviewed by the Charter Commission during their October 13th meeting and that she was asked to comment. She indicated that it was a different experience with being in the room again, as opposed to the past few years where all the meetings were remote. She felt this was more conducive for communications and answering questions.

Ms. Edginton noted that she briefly reviewed a few data points not included in the annual report.

- IDVA graduation rate up 48 percentage points from 2014 to 2021.
- Insight School of Idaho (the alternative school) graduation rate up 27.2 percentage points from 2014 to 2021.
- 26 Insight School of Idaho students graduated early in 2021.
- IDVA exceeded the state spring 2022 SAT average in all areas and was also at the top of all virtual school SAT averages.

Afterwards, Commissioner Quinn said, “You’re to be commended to have that many early graduates at a time during COVID when so many students are behind, to do that is quite amazing.”

Ms. Edginton noted that the review was very positive and noted that the charter commission renewal hearings are scheduled for February 23 and 24 and that she has already spoken with the chair about attending. She invited any other board members who wished to attend, as well.

Ms. Edginton noted that the school calendar included a fall break this year. The break provided students and staff with a 4 day weekend last week. Many expressions of gratitude were communicated to staff. She shared positive comments from a teacher and from a parent. Both parents and teachers appreciated the ability to take a break and/or to catch up during these days.

Ms. Edginton reviewed the data-driven decision-making process Stride and the school are engaging in to drive improvements. She explained that they are using data to inform the decision-making process and validate a course of action before committing to it. Ms. Edginton showed an example of how the Data Action Outcome framework is being used. The Director of Academics and the K5 Principal reviewed fall IRI data and the school goals for student reading growth. They calculated how many students we need to move from non-proficient to proficient from fall to spring IRI and developed specific action plans for each grade level. The school will measure progress through the year based on our expected outcomes and make adjustments, as needed to meet our goals.

Ms. Edginton shared flyers created by IDVA counselors for 8th-12th grade families. The Kick Off Your Career flyer is emailed to families, each week, as their enrollments are approved, and encourages them to reach out to their new counselors to begin college and career opportunity discussions even prior to placement. The intent is to share information about CTE, dual credit and other opportunities and help our new families feel more connected.

III. CONSENT AGENDA ITEMS (These items require a vote by the Directors)

All matters listed under the Consent Agenda are considered by the Board to be routine, and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion, or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of September 2022 Regular Meeting**
- 2. Approval of September 2022 Monthly Invoices**
- 3. Approval of payment to Stride for: \$1,565,265.00**
- 4. Enrollment Report**
- 5. Approval of Financial Report**

Motion was made by Director Handeen to approve the Consent Agenda Items,

as presented.

Motion seconded by Chairman Thompson.

Motion approved, unanimously.

IV. SCHEDULED FOR ACTION

A. BUSINESS ITEMS (Requiring Approval Vote)

1. Approval of School Audit – Tim Hoyt, Quest CPA.

Mr. Hoyt presented the Directors with a detailed as to the audit activities for the school and the outcome and information from the Annual Fiscal Audit Reports (x3) for the last fiscal year.

Numerous areas of the report were discussed and addressed. This is an unqualified report and there are no negative findings relating to the school's financials. He commended the school's fiscal personnel for their good work as well as their assistance in the audit process. He spent particular time on pages 1, 9, 32 and 34. He addressed ESSER funds issues and the school's positive internal control processes.

Motion by Chairman Thompson to approve the Annual Audit Reports, as presented.

Motion seconded by Director McPherson.

Motion approved, unanimously.

2. Teach-Now MOU – Kelly Edginton

Ms. Edginton introduced the subject matter of a student teacher program through Stride. This is a five (5) year agreement that would address any possible future student teacher participants.

Ms. Edginton stood for questions.

Motion by Chairman Thompson to approve the Teach-Now MOU, as presented.

Motion seconded by Director Handeen.

Motion approved, unanimously.

3. Board Budget Subcommittee – Kelly Edginton

Ms. Edginton indicated a desire to start the budgeting process earlier than the school has in the past. Accordingly, it would be beneficial for the

Board Budget Committee to start their activities earlier as well. This would give the Board committee and the Board members in general, a full opportunity to participate in the process and to consider the staffing and related financial issues earlier in the year.

Ms. Edginton stood for questions.

Motion made by Chairman Thompson to form the Board's Budget Committee, volunteering to serve as one of the participants of this committee.

Discussion was held among the Directors about asking Director Shaver her interest in participating.

Motion was amended with Chairman Thompson volunteering and Director Shaver being a participating member of the committee, if she is available.

Motion seconded by Director McPherson.
Motion approved, unanimously.

4. Annual Board Evaluation Tools – Kelly Edginton

Ms. Edginton raised the issue of the Board's evaluation tools – for her position, for K12/Stride as well as the Board's Self Evaluation Tool. Ms. Edginton addressed the alignment of each of the tools that ISBA is working on one for Charter Schools but that it won't be ready in the near future.

The Directors discussed options, including a concern that the self-evaluation tool is arduous.

Motion was made by Chairman Thompson to table discussion and any decision on this matter until such time as all board members are present and can participate in the discussion and decision.

Motion seconded by Director Handeen.
Motion approved, unanimously.

5. Schweitzer Engineering Laboratories Donation – Recommendation for Use in Scholarship Account- Kelly Edginton

Ms. Edginton provided information to the Directors as to the donation received. She likewise addressed the history of donations and the program that Schweitzer uses for directed donations by employees.

All such donations from Schweitzer have previously been put into the school's scholarship fund. She is recommending the same action for this situation.

Motion made by Director Handeen to accept this donation and to direct the funds to the school's scholarship accounts.

Motion seconded by Chairman Thompson.
Motion approved, unanimously.

V. BUSINESS ITEMS (Informational)

1. School Safety Committee Meetings – Follow Up- Kelly Edginton.

Ms. Edginton provided the Directors with an update on the activity of the school's safety committee. During the Director's Annual Meeting interest was expressed regarding information and possible attendance at these meetings.

Ms. Edginton provided the Director's with the schedule, the 3rd Wednesday of each month. Directors are invited to attend if they wish. Ms. Edginton asked for advance notice if a Director is seeking to attend so that open meeting laws can be followed.

VI. POLICY READINGS (Requiring an Approval Vote)

No Business Scheduled or Held.

VII. PERSONNEL REPORT (Requiring an approval vote)

No Business Scheduled or Held.

VIII. INSTRUCTION AND CURRICULUM.

1. IDVA Academic Report – Ms. Edginton.

Ms. Edginton provided the Directors with her full written report as well as a written Executive Summary of such report.

She provided the Directors with an oral report as to a number of specifics in the report, including information relating to student numbers having returned to pre-pandemic figures.

Ms. Edginton stood for questions.

IX. PUPIL SERVICES.

No Business Scheduled or Held.

X. INFORMATIONAL/DISCUSSION ITEMS

1. ISBA – Auction Discussion – Kelly Edginton

Ms. Edginton indicated to the Directors that she will be picking up and delivering the school's auction item for the ISBA convention. She indicated that she looked forward to seeing everyone who will be in attendance.

XI. EXECUTIVE SESSION

No Executive Session was scheduled or held.

XII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION

No action was taken by the Board.

XIII. BOARD MEMBER INPUT FOR FUTURE AGENDA ITEMS AND INFORMATION SOUGHT BY BOARD MEMBERS.

No matters raised.

XIV ADJOURNMENT

Director Handeen made a motion for the meeting to be adjourned.

Motion seconded by Director McPherson.
Motion approved, unanimously.

Meeting was adjourned at 7:38 pm MDT.

Respectfully submitted this 20th day of October, 2022.

Mike Groshong
Board Clerk