

APPROVED



Northeast Florida Virtual Charter School Board

Minutes

Northeast Virtual Charter School Board Meeting

Date and Time

Monday March 23, 2020 at 5:30 PM

Location

Location:

Virtual Meeting Room

Join Zoom Meeting

<https://zoom.us/j/449703378>

Meeting ID: 449 703 378

Directors Present

Debbie Van Horn (remote), Larry Williams (remote), Louis McDonald (remote), Melissa Ley (remote), Natalie Ford (remote)

Directors Absent

None

Guests Present

Bridget White (remote), Cynthia Webster (remote), Jerry Burton (remote), Kimberly Floyd, Sandra Anthony (remote), Sarah Diamond (remote), Traci Hill (remote)

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

Larry Williams called a meeting of the board of directors of Northeast Florida Virtual Charter School Board to order on Monday Mar 23, 2020 @ 6:07 PM at

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C. Approve Minutes

Louis McDonald made a motion to approve the minutes from. Northeast Virtual Charter School Board Meeting on 01-27-20

Debbie Van Horn seconded the motion.

The board **VOTED** to approve the motion.

II. Board Chair Report

A. Updates and Events

Mr. Larry Williams thanked Christopher Calabucci and Dr. Sandra Anthony for all the hard work and dedication they have shown during the COVID-19 crisis. Mr. Williams thanked Board Members, FLCCA staff and teachers for all of the help they are providing to those outside the school. No further discussions or questions followed.

B. Executive Session

Executive Session was not taken.

III. School Report

A. School Documents for Board Consideration

Dr. Sandra Anthony thanked all Board Members and FLCCA staff members for all the work they have accomplished, reaching out to all students and their families. Dr. Anthony mentioned Rita Whitten, the Student Support Administrator, and her staff are preparing new programs for our students who are having to endure the effects of COVID-19. Dr. Anthony stated that she is proud that FLCCA has reached out to help teach other communities learn the virtual world. Discussion followed, no further questions.

Dr. Anthony presented the FLCCA School Year 2020-2021 calendar for board consideration. Louis McDonald made a motion to accept the calendar for School Year 2020-2021 as presented.

Debbie Van Horn seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Charter Renewal Contract

Dr. Sandra Anthony discussed the Charter Renewal Contract process with the Board Members. Dr. Anthony stated she will report future progress as the process moves forward. No further discussion or questions followed.

C. Enrollment Updates

Ms. Traci Hill gave the latest enrollment updates. No further discussion or questions followed.

D. Assessment and Accountability Report

Ms. Bridget White gave the updates on Assessment and Accountability report. No further discussion or questions followed.

IV. Finance

A. Monthly Financial Submissions to the Districts

Mr. Jerry Burton gave the Monthly Financial Submissions to the District review. No further discussion or questions followed.

B. FY 20 8+4 Financial Review

Mr. Jerry Burton gave an overview of the FY20 8+4 Financial Review. No further questions or discussion followed.

C. Fiscal Policies and Procedures Updates

Natalie Ford made a motion to Accept the Fiscal Policies and Procedures Updates as presented.

Louis McDonald seconded the motion.

The board **VOTED** to approve the motion.

Mr. Jerry Burton presented the Fiscal Policies and Procedures updates to the Board Members and asked for a motion to accept.

D. NetSuite Update

Mr. Jerry Burton gave the NetSuite updates . No further questions or discussion followed.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,
Larry Williams