

APPROVED



Northeast Florida Virtual Charter School Board Minutes

Northeast Virtual Charter School Board Meeting

Date and Time

Wednesday May 23, 2018 at 11:30 AM

Location

Clay County location and remote option: Conference line and BBC Virtual Meeting Room

Directors Present

Charlene Sprague, Debbie Palmer (remote), Erika Pruett (remote), Larry Williams

Directors Absent

None

Guests Present

Bridget White (remote), Cynthia Webster (remote), Heather Harrison, John Kramer, Karen Duncan (remote), Karen Ghidotti, Melissa Ley, Reid A. Cocalis, Samantha Sheffield, Traci Hill (remote), Vanaja Duraiswamy

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Larry Williams called a meeting of the board of directors of Northeast Florida Virtual Charter School Board to order on Wednesday May 23, 2018 @ 11:40 AM at Clay County location and remote option: Conference line and BBC Virtual Meeting Room.

C. Approve Minutes

Larry Williams made a motion to approve minutes from the Northeast Virtual Charter School Board Meeting on 04-18-18.

Charlene Sprague seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Board Chair Report

A. Updates and Events

None at this time.

Karen Ghidotti addressed the Board Members with an urgent request that needed immediate attention from the Board Members and School Staff. Duval is asking for two additional documents to be submitted. The school staff will work with the Board and Board Attorney to get the documents submitted and approved. Request for an emergency Board Meeting Vote to take place on 5/24/2018 was made by Mr. Williams. A discussion ensued with all Board Members. No further questions or comments followed.

B. Executive Session

III. Academic Excellence

A. Staff Updates

Bridget White reiterated what Sharon Williams shared with the Board in the April 2018 meeting. The interview process is moving along nicely with candidates for Head of School and Director of Academic. Updates will be given at the next Board Meeting. No further discussion, comments or questions followed.

B. Renewal and Accreditation Status

Bridget White asked for Board consideration concerning amending the enrollment capacity of FLCCA @ Clay from a 91 student cap to a 600 student cap so more students could enroll with the school in 2018. Larry Williams asked the Board Members if they were in agreement of amending Clay's student cap. All Board Members unanimously agreed. Bridget White stated she had no further business and Mr. Williams addressed the Board Members for a vote.

C. Enrollment Updates

Traci Hill gave Duval/Clay enrollment updates to the board. No further discussions, comments or questions followed.

D. Amend Clay Enrollment Capacity

Larry Williams made a motion to Amend Clay Enrollment Capacity.
Charlene Sprague seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Academic Data Review

F. Assessment and Accountability Updates

Bridget White gave an update on school testing. The state has a goal of 95%. Bridget was glad to report that Clay was at 93% and Duval was at 96.20%. A discussion ensued with the Board Members. No other comments or questions at this time.

IV. Finance

A. FY 17-18 Audit Engagement Letter

Larry Williams made a motion to to continue with the FY 17-18 Audit Engagement Letter to King & Walker.

Debbie Palmer seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Review of FY 17-18 Survey 3 Enrollment results

John Kramer gave a detail review of his FY 17-18 Survey 3 Enrollment Results to the Board. No further discussion, comments or questions followed.

C. YTD Financials sent to District

Mr. John Kramer stated the YTD Financials have been sent out to the Districts. No further questions or comments followed.

D. FY 17-18 Proposed Budget Amendment 2

Larry Williams made a motion to to approve the FY 17-18 Proposed Budget Amendment 2.

Charlene Sprague seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. FY 18- 19 Proposed Budget

Larry Williams made a motion to Accept the FY 2017-18 Proposed Budget.

Charlene Sprague seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Adjourn Meeting

Larry Williams made a motion to adjourn the meeting.

Charlene Sprague seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:01 PM.

Respectfully Submitted,
Larry Williams