

APPROVED



FLORIDA CYBER
CHARTER ACADEMYSM

Northeast Florida Virtual Charter School Board

Minutes

Northeast Virtual Charter School Board Meeting

Date and Time

Thursday May 28, 2020 at 5:30 PM

Location

Zoom Room:

<https://zoom.us/j/449703378>

1-929-205-6099 then 449703378#

Directors Present

Debbie Van Horn, Larry Williams, Louis McDonald, Melissa Ley

Directors Absent

Natalie Ford

Guests Present

Bridget White, Eric Harter, Jerry Burton, Jodi Marshall, John Kramer, Kimberly Floyd, Perry Daniel, Reid Cocalis, Sandra Anthony, Sarah Diamond, Thomas Graham, Traci Hill

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

Larry Williams called a meeting of the board of directors of Northeast Florida Virtual Charter School Board to order on Thursday May 28, 2020 @ 6:36 PM at

Zoom Room:

<https://zoom.us/j/449703378>

1-929-205-6099 then 449703378#

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C. Approve Minutes

Louis McDonald made a motion to approve the minutes from Northeast Virtual Charter School Board Meeting on 04-20-20.
Debbie Van Horn seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Board Chair Report

A. Updates and Events

Board Chairman Larry Williams commended the FLCCA and K12 staff for continued dedication to all students engagement and education during CoVID 19 without any days of school missed.

B. Executive Session

C. Board Meeting Schedule FY 2020-2021

Louis McDonald made a motion to adopt the SY 2020-2021 Board Meeting Schedule as proposed.
Melissa Ley seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. School Report

A. Head of School Report

Dr. Sandra Anthony presented the school report to the board that included highlights from May, the Kindergarten graduation, and student spotlights of the month. Dr. Anthony shared the FLCCA Class of 2020 commencement invitation and shared that a formal invitation is forthcoming. Dr. Anthony shared the Summer Learning program, Summer Connection and presented information about Tallo.
Melissa Ley made a motion to allow the school to continue the use of Tallo with high school students.
Debbie Van Horn seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approval of Personnel Agenda

Debbie Van Horn made a motion to approve the personnel agenda as presented.
Melissa Ley seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Charter Renewal Contract

Charter Contract renewal discussion.

D. Enrollment Updates

Ms. Traci Hill presented the current school enrollment and the projected enrollment for SY 2021.

E. Assessment and Accountability Report

Ms. Bridget White informed the board that the next Assessment and Accountability Update would come at the July 13, 2020 meeting.

IV. Finance

A. Monthly Financial Submissions to the Districts

Mr. Jerry Burton informed the board that the previously shared monthly financial documents had been submitted to each district.

B. FY20 Budget Amendment

Mr. Jerry Burton presented the board with the FY 2020 Budget Amendment for board consideration.

Louis McDonald made a motion to accept the budget amendment as presented for FLCCA@Clay.

Melissa Ley seconded the motion.

The board **VOTED** unanimously to approve the motion.

Louis McDonald made a motion to accept the budget amendment as presented for FLCCA@Duval.

Debbie Van Horn seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. FY21 Budget Review

Mr. Jerry Burton presented the FY 2020-2021 Budget for FLCCA@Clay and FLCCA@Duval. Discussion ensued.

Louis McDonald made a motion to accept the budget as presented for FLCCA@Clay.

Melissa Ley seconded the motion.

The board **VOTED** unanimously to approve the motion.

Melissa Ley made a motion to accept the budget as presented for FLCCA@Duval.

Debbie Van Horn seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Other Financial Updates

Mr. Jerry Burton presented the board with the Audit Engagement Letters for both FLCCA@Clay and FLCCA@Duval from King & Walker.

Discussion ensued.

Melissa Ley made a motion to retain King & Walker for FY 20-21 for FLCCA@Clay.

Louis McDonald seconded the motion.

The board **VOTED** unanimously to approve the motion.

Melissa Ley made a motion to retain King & Walker for FY 20-21 for FLCCA@Duval.

Louis McDonald seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Adjourn Meeting

Melissa Ley made a motion to adjourn the meeting.

Louis McDonald seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:05 PM.

Respectfully Submitted,
Bridget White