



## Northeast Florida Virtual Charter School Board

### Minutes

#### Northeast Virtual Charter School Board Meeting

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**Date and Time**

Monday November 4, 2019 at 5:30 PM

**Location**

Zoom and Hart Memorial Library 211 E. Dakin Avenue Kissimmee, FL 34741

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**Directors Present**

Charlene Sprague (remote), Debbie Van Horn (remote), Larry Williams (remote), Louis McDonald, Melissa Ley (remote), Natalie Ford

**Directors Absent**

*None*

**Guests Present**

Bridget White, Chris Calabucci, Cynthia Webster (remote), Jerry Burton (remote), John Kramer (remote), Paul Vetri, Reid Cocalis (remote), Sandra Anthony, Sarah Diamond (remote), Steve Giarratano, Traci Hill (remote)

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

Larry Williams called a meeting of the board of directors of Northeast Florida Virtual Charter School Board to order on Monday Nov 4, 2019 @ 5:43 PM at Zoom and Hart Memorial Library 211 E. Dakin Avenue Kissimmee, FL 34741.

**C. Approve Minutes**

Charlene Sprague made a motion to approve minutes from the Northeast Virtual Charter School Board Meeting on 09-10-19. Northeast Virtual Charter School Board Meeting on 09-10-19

Melissa Ley seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Board Chair Report

### A. Updates and Events

Mr. Larry Williams stated that this would be Charlene Sprague last Board meeting; as she had submitted her letter of resignation.

Mr. Williams thanked her for her outstanding work she had done while serving on the Board and wished her well in her next endeavors.

Comments of well wishing followed with no further questions.

### B. Executive Session

Mr. Larry Williams had nothing at this time and introduced Dr. Sandra Anthony who would give the School Report.

No further comments or questions followed.

## III. School Report

### A. School Documents for Board Consideration

Dr. Sandra Anthony gave an overview of FLCCA's Dolphin Day Festivities and congratulated Rita Whitten and her team for the outstanding job they did in setting up five sites across Florida for families to enjoy. The outing was a great success and many memories were made between Students, Teachers and Administrators.

Dr. Anthony presented the students and teachers to the Board Members who were selected for November's Spotlight Program.

Samantha Sheffield the Elementary Principal selected Laura Zink an exceptional Elementary Teacher, Lindsey Roach, the MS Principal, selected Rachel Boger as the exceptional Middle School Teacher for November.

Dr. Sandra Anthony submitted School Documents to the Board Members and asked for a motion to accept

1. Updates to the SY 1920 FLCCA Parent/Student Handbook
2. School Improvement Plan for FLCCA at Duval

Debbie Van Horn made a motion to accept the School Documents - edits to SY1920 Parent/Student Handbook and the School Improvement Plan as presented by FLCCA staff.

Melissa Ley seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. Charter Renewal Update

Dr. Sandra Anthony gave the Charter Renewal Update to the board. No questions or comments followed.

### C. Enrollment Updates

Ms. Traci Hill gave the Enrollment Data updates to the Board Members. No further questions or comments followed.

### D. Assessment and Accountability Updates

Ms. Bridget White gave the Assessment & Accountability Report Updates to the Board. No further comments or questions followed.

## IV. Finance

**A. Monthly Financial Submissions to the Districts**

Mr. Jerry Burton gave the monthly Financials to the Districts update. No further questions or comments followed.

**B. FY 19 Audited Financial Review**

Mr. Jerry Burton introduced Mr. Steven Giarratano, from King & Walker, CPAs, who presented the FY19 Audited Financials to the Board. No further questions or comments followed.

**C. FY20 Survey 2 Results**

Mr. Jerry Burton presented the FY 20 Survey 2 Results. No further questions or comments followed.

**D. FY20 Q1 Financial Review**

Mr. Jerry Burton presented the FY 20 Q1 Financial Review. No further questions or comments followed.

**E. NetSuite Launch Update**

Mr. Jerry Burton presented the NetSuite Launch Updates to the Board Members. No questions or comments followed.

**V. Closing Items**

**A. Adjourn Meeting**

Charlene Sprague made a motion to adjourn the meeting.

Louis McDonald seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:48 PM.

Respectfully Submitted,  
Larry Williams