



## **Insight School of Oregon Painted Hills School Regular Board Meeting Minutes**

November 15, 2018

### **[Blackboard Location of Board Meetings](#)**

#### **I. PRELIMINARY**

The meeting was called to order by Chet Edwards at 4:05pm call to order

**Board Members Present:** Chet Edwards, Rose Wellman, Lori Beach

**Board Member(s) Absent:**

Quorum Established:

**ISORPH Staff Members Present:** Tim Jalkanen, Steve Boynton, Yancey Fall, Dianne Hendrix

**Visitors:** Craig Chun-Hun (K12), Sheila Shiebler, Julia Koslov

#### **Agenda Additions/Deletions:**

No additions/deletions.

#### **CONSENT AGENDA**

##### **Approval of:**

Approval of School Board Meeting Minutes\_10/18/18 and ISORPH Checks Issued to Vendors\_Sept

Reference: I\_C\_MINUTES\_201801018\_FINAL

Reference: I\_C\_ISORPH Checks Issued to Vendors- Oct 2018

It is recommended that the Board approve the consent agenda items as presented.

Motion: Rose Wellman

Second: Lori Beach

Vote: All approved. Chet Edwards, Rose Wellman, Lori Beach

## **II. COMMUNICATIONS**

### **A. Public Comments**

None presented

## **ITEMS SCHEDULED FOR INFORMATION**

### **B. Head of School Report – Tim Jalkanen**

Tim Jalkanen shared and highlighted areas from the ODE School Report Card, and summary School Report Card at a glance.

Chet Edwards, Board Chair inquired what are the barriers preventing student from graduating on time. Tim reported that students not attending class and struggling with passing math courses are the main areas that cause student to not graduate on time.

Chet inquired about schools that have low scores on the ODE Report Card in receiving additional funds. Tim reported back that if additional funds were available, this would go to Mitchell SD.

Substitute agreement was shared and discussed in case there was a need for a long-term substitute teacher. This is a new process for the school.

Matt Simpson was presented to the board as a substitute teacher to fill in for the position vacated by Debi Lorence. The goal is to keep this as a very short-term substitute position. Currently working with our HR Department to find a highly qualified applicant to fill the position.

New hires and resignations were presented to the board.

New Hires: Carla Borovicka and Kayla Millard

Resignations: Melissa Halter

### **C. Principal Report – ISORPH AND ORDCA Steve Boynton - 4:25pm in the recording**

Continuing efforts from last month:

Focused on Teacher training, overt learning and setting expectations with students for what they are to learn in the cc session.

Also working on Solo trainings, advisory model. This is a work in progress and will roll out fully next fall.

New items:

Focused on identifying students who are struggling and developing intervention plans for students who are marginal with attendance and course progress.

### **D. Principal Report – CVA – Tara Bourland**

Introduction of Kayla Millard, new K1 Teacher replacing Melissa Halter. She is doing a great job and has transitioned well into her role.

Cycle I Assessments Completed for all three schools. Data has been evaluated and students have been placed in targeted intervention groups and those students more advanced the same.

Incentives: Kick start and required session student success will be recognized in an end of the month assembly for CVA. As a staff we are working to create ways to motivate students to have consistent attendance.

We have a few teachers piloting programs to drive successful and consistent attendance.

**D. Operations – Yancey Fall**

Yancey reported on current enrollment and students in the pipeline numbers for all three schools. Enrolled student for: Insight School of Oregon Painted Hills (373), Cascade Virtual Academy (92) and Destinations Career Academy of Oregon currently has (48). 513 total students are now approved.

**E. Finance Report – Conor Delaney and Craig Chun-Hun**

Craig Chun-Hun shared key financial assumptions, and the full year Forecast vs Budget year to date. The amounts shared were based on forecasted budget based on enrollment as compared to actual enrollment.

Continued work on Auditor’s “best practices,” this will be reported in the December meeting.

Meeting with Mitchell regarding the amount they are paying per student.

How measure 98 grant monies have been utilized and amount remaining was shared.

**III. ITEMS SCHEDULED FOR ACTION**

**1. Substitute Teacher Agreement**

It is recommended that ISORPH Substitute Teacher Agreement  
Motion: Rose Wellman  
Second: Lori Beach  
Vote: All present approved. Chet Edwards, Rose Wellman and Lori Beach.

**2. Substitute Teacher PE/Health**

It is recommended that the Board approve Matt Simpson as substitute teacher for PE/Health.  
Motion: Rose Wellman  
Second: Lori Beach  
Vote: All present approved. Chet Edwards, Rose Wellman and Lori Beach.

### 3. ISORPH New Hires

It is recommended that the Board approve the new hires for ISORPH as presented above.

Motion: Rose Wellman

Second: Lori Beach

Vote: All present approved. Chet Edwards, Rose Wellman and Lori Beach.

### **Future Meetings/Important Dates**

School Board Meeting Thursday, Dec. 20, 2018 @4pm.

Meeting was adjourned at 4:45pm