

Colorado Preparatory Academy – School Accountability Committee

December 6<sup>th</sup>, 2018 Meeting Minutes

In attendance:

<u>Name</u>	<u>Position</u>	<u>Name</u>	<u>Position</u>
Emerald Zeitz	SAC Chair Parent	Renae Roth	MS Principal
Nicole Tiley	Head of School	Kathy Holden	Parent Member
Kim Ashby	CPA HS Teacher	Brianna Robinson	Parent Member
Sara Nelson	CPA MS Teacher	Michelle Salinas	Parent Member
Holly Schopfer	CPA HS Teacher	Heather Prewitt	SAC Secretary
Stacy Armatas	CPA ES Teacher	Heidi Nufer	Parent Member
Sarah Schuchard	ES Principal	Charlee Cubillos	Parent Member
Sheila Stevens	HS Principal		

Meeting Started at 11:00 am

**Good Things** were shared

Review CPA Mission – Nicole Tiley

- Develop each student’s full potential and determine what needs each student has
- Really focusing on building relationships
- Currently have enduring connection call initiative to ensure that each student is called every month. The longer students stay in one school, the better they perform. Transitions to new schools negatively impact students’ education. Trying to maximize student engagement.

Review CPA Vision – Nicole Tiley

- Know students academically, provide individualized instruction plan based on each student’s needs, prepare students for post-secondary school and careers
- Currently focusing on concurrent enrollment at the high school level. Has increased each year. Current goal is to have 70% of students enrolled in concurrent programs in 5 years. Hope is to have more students graduate from school with an associate’s degree. Currently have a partnership with CSU Global program. Students can start as early as 9<sup>th</sup> grade depending on the course. Jen Samora is the concurrent enrollment advisor.

**Approval of 10-18-18 SAC Meeting Minutes** – Emerald Zeitz presented

Heidi Nufer motioned to accept the minutes, Kathy Holden seconded Heidi’s motion

**School’s accreditation status update** – Nicole Tiley

State did not accept CPA’s request to be separated into three different schools as it pertains to school ratings. Current school ratings are:

CPA Elementary – Turnaround, year 4 of turnaround

CPA Middle School – Priority Improvement, based on performance were rated a school of improvement but dropped one level because of low participation, year 3 of priority improvement  
CPA High School – Improvement, received performance rating which is highest level in the state but dropped one level because of low participation

Low participation is a result of students not testing and not providing opt out forms. Currently working on processes to receive the forms for this current year.

When CPA hits year 5 of turnaround or priority improvement, state determines consequence.

The state could require CPA

- Change service providers (management),
- Close school,
- Hire consultants for improvement.
- Elementary school has one more year before the state implements any of their options.

The state does not provide any separate standards or allowances because of online school. There is no different accountability system.

Nicole provided link to CDE website for additional accountability information:

[http://www.cde.state.co.us/accountability/priority\\_improvement\\_turnaround\\_supplement\\_2018](http://www.cde.state.co.us/accountability/priority_improvement_turnaround_supplement_2018)

The state will approve final school performance frameworks at state board meeting in December and will let CPA know next steps- resources should be made available to assist school.

CPA needs to stress to families importance of student's participation in testing and trying their best. The state uses CMAS, PSAT and SAT as criteria to determine school performance. As the school/district reaches the end of the accountability clock, the state will work with CPA to select pathway:

Some options are:

- conversion to a charter school,
- innovation school or innovation zone,
- management by public or private entity,
- school closure or district reorganization.

CPA has implemented multiple strategies to address key performance issues and believes that schools will be successful in attaining improvement or performance status in the upcoming year(s).

Main issues for accountability:

ES – no growth and academic achievement is low, students are not performing at grade level in accordance with state standards

MS – showed tremendous growth, did well on achievement and growth, but low participation or signed opt out forms lowered achievement level

HS – academically scored highest rating but dropped rating due to participation

Steps taken by CPA to address issues:

- CPA ES has hired two reading interventionists and math interventionist to focus on academic growth during the current 2018-2019 school year.
- Analyzing ES data - 60% of rating is based on elementary growth scores
  - Are ES 4<sup>th</sup> and 5<sup>th</sup> grade students demonstrating a year's growth individually –
  - ES scored in bottom 25<sup>th</sup> percentile in growth – identify factors

CPA will provide performance framework to all parents when they are finalized.

Previously, CPA was considered as one school with one school performance rating and one school ID. CPA's requested differentiation of three different schools has resulted in UIP online access delayal. UIP's drafts for elementary and middle schools are due on January 15, 2019 because of performance ratings. High school will have until April to submit UIP.

CPA Administration and SAC will provide updates on status of goals for improved performance measures as soon as approved from state and at February SAC meeting.

Student counts:	ES	578
	MS	672
	HS	609
	Total enrollment	1758

### **UIP – Engagement ideas – Nicole Tiley**

Nicole provided link to CDE's SchoolView and UIP:

<http://www.cde.state.co.us/schoolview/performance>

UIP Executive Summary, identified areas for work:

1. Data driven instruction
2. Student & learning coach engagement
3. School and community culture
4. Effective differentiated instruction

Nicole Tiley requested from the SAC ideas to include in school's UIP. Emerald Zeitz provided email from a prior SAC meeting because a lot of ideas from last meeting could be applied to UIP as well.

Ideas to impact the UIP improvement area of Student and Learning Coach Engagement:

- Fall coach coffee break
- Blended Testing Party
- Celebrate student growth, Incentives for students who perform well
  - Elementary school currently does assemblies monthly and STAR students
  - Middle school currently does lunch with principal and has a student of the month for each grade featured in newsletter

- High school currently has 4-5 students of the month profiled in the newsletter based on teacher nominations and lunch with the principal
- Student/Teacher conferences
  - At middle school starting to conduct student-teacher conferences; individual meetings with students to review goals, in upcoming month will celebrate student growth based on middle of the year assessment data
  - At high school, student-teacher conferences have also provided connection with students and reinforced wolf den teacher/student relationship
- Repeated reminders for learning coach
- Community Volunteer Opportunities
- Incentives for academic growth
- Student led conferences with parents and teachers including goal setting

Nicole Tiley requested further exploration of Blended Testing Party. Ideas were shared.

- Separate ES, MS and HS
- Offer pizza, ice cream and food
- Make social and learning, have games
- Separate 3<sup>rd</sup> grade for testing – it would be their first time, maybe a “how-to” prior to testing. Make as fun as possible for 3<sup>rd</sup> graders to reduce fear of testing.
- “Sundaes and SUCCESS”, “Pastries and PARCC Practice Tests”
- Include parents/LC’s and explain importance of testing

School and Community Culture- How do we improve school and community culture, blended learning?

- Teachers weekly letters to blended learning and highlight students that were at the site last week
- Interview student and explain why they like coming to blended learning
- Explain what blended learning looks like
- Encourage interaction between students, not just sit individually and do work
- Explore splitting ES and MS blended learning
- 8<sup>th</sup> graders attend HS blended learning in second semester
- Offer clubs at blended learning so there are social activities for students, Roblox club at blended learning
- Provide space and encourage social interaction for Learning Coaches – share best practices and tips, tables at the coffee shops
- Need ideas for LC’s who are working to have interaction as well

Nicole Tiley will add to agenda for future meetings. Important to turn ideas into action and be held accountable and integrate the ideas provided. Will be reporting on implementation at February and April SAC meetings.

### **Review Truancy/attendance Protocols - ES, MS, HS– Nicole Tiley/Principals**

Truancy requirements are provided by state.

Truancy and attendance is a combination of: minimum login time requirements, specific task completion over a given time period and minimum lesson/unit completion requirements

Emerald Zeitz expanded on questions from families- if parent receives email regarding truancy compliance is there any flexibility for CPA to consider for each student? Nicole Tiley responded the LC should reach out to truancy officers to consider individual circumstances. Sometimes school will make error when considering truancy. Reach out to truancy officer and principal as well to accommodate students' special needs and requirements. Emerald Zeitz emphasized that communication is key to identify issues and determine appropriate solutions for families and school.

Michelle Salinas requested truancy/time tracking additional discussion at next meeting. Emerald Zeitz confirmed that she will add this to agenda as topic did not receive enough time for discussion.

**Update on Family Engagement Coordinator position fulfillment – Nicole Tiley**  
Current applicant offered job. Will announce when position accepted

**Launch – Nicole Tiley**

Launch - Youtube video expressing Thank you for SAC participation and parent involvement.  
<https://www.youtube.com/watch?v=nOhZ6U5yaXA>

Meeting adjourned at 12:06