



Insight School of Oregon Painted Hills School Regular Board Meeting Minutes

March 21, 2019

[Blackboard Location of Board Meetings](#)

I. PRELIMINARY

The meeting was called to order by Chet Edwards at 4:04pm

Board Members Present: Chet Edwards, Rose Wellman, Lori Beach

Board Member(s) Absent:

Quorum Established: Yes

ISORPH Staff Members Present: Tim Jalkanen, Tara Bourland, Yancey Fall, Dianne Hendrix and Phil Burleson

Visitors: Craig Chun-Hun (K12), Julia Koslov

Agenda Additions/Deletions:

No additions/deletions.

CONSENT AGENDA

Approval of:

School Board Meeting Minutes_02_21_19 and ISORPH Checks Issued to Vendors_Feb

Reference: I_C_MINUTES_20190221_FINAL

Reference: I_C_ISORPH Sequential Check Register - Feb 2019

It is recommended that the Board approve the consent agenda items as presented above.

Motion: Lori Beach

Second: Rose Wellman

Vote: All approved. Chet Edwards, Rose Wellman and Lori Beach (3-0)

II. COMMUNICATIONS

A. **Public Comments**

None presented

ITEMS SCHEDULED FOR INFORMATION

B. Head of School Report – Tim Jalkanen

We wanted to present the calendar and have it available for families for future planning. 2019-20 School Calendar has been created and is ready for board review and approval.

Tim explained what the Memorandum of Understanding is and how it will be used in developing partnerships with businesses for our Career Technical classes. Our CTE Coordinator will be meeting with people in different businesses to create partnerships.

Three policies were presented as a first reading with updated wording to keep our school compliant with the State of Oregon and Federal policies. These are not brand-new policies, only updates to keep us compliant with State and Federal laws. There will be a second reading next month and presentation for adoption.

- o IKF – Graduation Requirements
- o JFCF - Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, Teen Dating Violence, or Domestic Violence – Students
- o JFCF-AR - Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, or Teen Dating Violence Reporting Procedures – Students

Upcoming school events were shared with the board; Junior/Senior Prom, June 7, 8-10pm at the Weller House in Portland, OR and Graduation June 8 at 3pm at the University of Portland. We have moved the date for the Prom to see if this will positively impact attendance for the Prom. Committees are in place for both events and staff are involved in creating a fun experience for our students.

C. Principal Report – ISORPH AND ORDCA Tim Jalkanen

Tim Jalkanen is reporting for Steve Boynton for this meeting. We are driving full speed ahead to have Destinations Career Academy to have approved programs of study with ODE for Marketing and Health Science. This will be stamp of approval. This is tied to the Memorandum of Understanding and business partnerships across the state.

The High School Success Grant (Measure 98 grant) has been given approval for planning for the next two years. There will be a workshop for schools to work together to plan for the grant at High Desert ESD soon. We will be working together with ODE and the plans will be approved while at the planning meeting.

We are now offering clubs to students with a variety of offerings to build relationship with students and staff. This will create better connections and relationships student to student and with our staff.

D. Principal Report – CVA – Tara Bourland

At the Elementary and Middle School level we have finished out last assessment schedule. We are seeing nice gains in math and language arts.

Staff have been incorporating prep materials in classes to prepare students for state testing. This will be our focus into the next month.

E. Operations – Yancey Fall

Yancey Fall reported on the pipeline of students entering all three schools, total enrollment of all three schools separately and together for total enrollment.

The 2019-20 enrollment portal has opened. Prospective students have already applied to all three schools.

4/1/19 is the last day for families to apply to all three schools for this school year with all enrollment documents to be submitted by 4/10/19.

F. Finance Report –Craig Chun-Hun

Craig Chun-Hun shared February financials, key assumptions, and the full year Forecast vs Budget year to date. K12 has issued balanced budget credits to balance the budget. Still working on the suggestions from the Audit.

We are working with Mitchell School District to get all funds balanced and in sync in regard to payments from ODE.

Reporting on Measure 98 funds budget and expenditures was shared.

Special Education expenditures and funding was explained.

First draft of the 2019-20 budget is in process. We have upcoming due dates to present the budget to the Mitchell School Board and Insight School of Oregon Painted Hills School Board. The District needs the budget by May 1st so it will be presented to ISORPH School Board in the April meeting.

III. ITEMS SCHEDULED FOR ACTION

1) 2019-20 School Calendar

- It is recommended that the Board approve the 2019-20 School Calendar.

Motion: Rose

Second: Lori

Vote: All present approved. Chet Edwards, Rose Wellman and Lori Beach (3-0)

2) Business Partnership MOU

- It is recommended that the Board approve the Business Partnership MOU.

Motion: Rose

Second: Lori

Vote: All present approved. Chet Edwards, Rose Wellman and Lori Beach (3-0)

Future Meetings/Important Dates

- School Board Meeting Thursday, April 18, 2019 @4pm
- Prom, June 7 from 8pm – 10pm
 - The Weller House, 2127 N. Albina Ave #301, Portland, OR 97210
- Graduation, June 8 from 3-4pm
 - University of Portland, Buckley Center Building, 5000 N Willamette Blvd, Portland, OR 97203

- Meeting was adjourned at 4:37pm.