



## Insight School of Oregon Painted Hills School Regular Board Meeting Minutes

April 18, 2019

### [Blackboard Location of Board Meetings](#)

#### I. PRELIMINARY

The meeting was called to order by Chet Edwards at 4:00 PM

**Board Members Present:** Chet Edwards, Lori Beach

**Board Member(s) Absent:** Rose Wellman

Quorum Established: Yes

**ISORPH Staff Members Present:** Tim Jalkanen, Steve Boynton, Tara Bourland, Dianne Hendrix and Phil Burtleson

**Visitors:** Craig Chun-Hun (K12), Sheila Shiebler, Julia Koslov

#### Agenda Additions/Deletions:

No additions/deletions.

#### CONSENT AGENDA

##### Approval of:

School Board Meeting Minutes\_03\_21\_19, Disbursements for ISOR-PH\_Mar, ISOR-PH Bank Reconciliation Operating Account -WF-6513 March 31, 2019- Final  
Reference: I\_C\_MINUTES\_20190321\_FINAL  
Reference: I\_C\_ISORPH Sequential Check Register - Mar 2019  
Reference: I\_C\_ISOR-PH Bank Reconciliation Operating Account -WF-6513 March 31, 2019- Final

It is recommended that the Board approve the consent agenda items as presented above.

Motion: Lori Beach

Second: Chet Edwards

Vote: All approved. Chet Edwards and Lori Beach (2-0)

#### II. COMMUNICATIONS

##### A. **Public Comments**

None presented

## **ITEMS SCHEDULED FOR INFORMATION**

### **B. Head of School Report – Tim Jalkanen**

Tim Jalkanen shared school updates. First of which was the EGMS Access Request Form. This form will allow the school to request Measure 98 funds for expenditures incurred to date

This is the second year for the Measure 98 Grant and now includes Destinations Career Academy of Oregon as well as Insight School of Oregon Painted Hills. This is a consortium for the two schools for the grant we already have. This will allow the school to have access to the funding for the last two years. \$194,000 is the grant amount.

Second reading of IKF – Graduation Requirements, JFCF - Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, Teen Dating Violence, or Domestic Violence – Students, JFCF-AR - Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, or Teen Dating Violence Reporting Procedures – Students

New staffing updates and positions were shared with the Board for approval.

### **C. Principal Report – ISORPH AND ORDCA Steve Boynton**

We have been working on AdvancEd accreditation prep with a goal to get the new school, Destinations Career Academy of Oregon, AdvancEd accredited for next year. We will have the preliminary meeting with AdvancEd on May 6.

We are in the process of getting three programs of studies approved by the State of Oregon; Business and Marketing, Informational Technology and Health Sciences. Working with Chemeketa Community College as most of our students are in the valley. We are working with High Desert ESD for students that are on this side of the mountain.

Measure 98 grant has been approved for next biennium. We have shown remarkable success with what we have implemented with the Measure 98 dollars spent to date. ODE was excited about what we have implemented as well.

End of Year prep. Staff are working hard with potential graduates to be successful. Prom and Graduation are on the horizon.

### **D. Principal Report – CVA – Tara Bourland**

Cascade Virtual Academy updates

We are working on the AdvancEd accreditation prep for grades K-8.

We are also gearing up for State Testing. Teachers working with students to get them prepared for the materials they will be tested on. Additionally, teaching students good test taking strategies.

Teachers are working to drive student success in their coursework to finish the school year strong.

#### **E. Operations – Steve Boynton**

Enrollment for all three schools were shared. Enrollment approvals ended on 4/10/19 for this school year. All together we have 691 total students for the year across all three schools. Around 500 are students new to our schools this year.

Currently focused on re-registration for existing students. Reaching out to families; voice to voice, email, newsletters and text messages.

Parent information meetings are being consistently held by the FAST team. 14 meetings to date.

Counselors are working with students through their grad plans. Working to get every student grade 8-12 to review their grad plan. This information is reviewed weekly to target the students who haven't responded yet.

Reviewing re-registration data, reaching out to families that aren't re-registering to determine why they aren't returning. We will be using the re-registration information to plan for next year's staffing.

#### **F. Finance Report –Craig Chun-Hun**

Craig Chun-Hun shared March financials, key assumptions, and the full year Forecast vs Budget year to date. K12 has issued balanced budget credits to balance the budget to date.

An overview of how the Measure 98 funds are being spent was shared.

Special Programs revenue and spending year to date was presented.

2020 Preliminary Budget was presented to the board for review. If approved it will be presented to the Mitchell School Board by May 1, 2019.

### **III. ITEMS SCHEDULED FOR ACTION**

#### 1) High School Graduation and College and Career Readiness Act of 2016 Grant

- It is recommended that the Board approve the High School Graduation and College and Career Readiness Act of 2016 Grant.
  - Motion: Lori Beach
  - Second: Chet Edwards
  - Vote: All approved. Chet Edwards and Lori Beach (2-0)

#### 2) School Board Policy Updates

- It is recommended that the Board approve School Board Policy Updates: IKF – Graduation Requirements, JFCF - Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, Teen Dating Violence, or Domestic Violence – Students, JFCF-AR - Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, or Teen Dating Violence Reporting Procedures – Students
  - Motion: Lori Beach
  - Second: Chet Edwards
  - Vote: All approved. Chet Edwards and Lori Beach (2-0)

#### 3) Staffing Updates

- It is recommended that the Board approve the staffing changes below.
  - Art Witkowski – Teacher – CTE
  - Tasha Emmerson – Retention Specialist
  - Theresa Beemer – Teacher - Special Programs
  - Emily Fast – Retention Specialist
  - Motion: Lori Beach
  - Second: Chet Edwards
  - Vote: All approved. Chet Edwards and Lori Beach (2-0)

- 2019-20 School Year Preliminary Budget: Insight School of Oregon, Cascade Virtual Academy, Destinations Career Academy of Oregon.

- It is recommended that the Board approve the 2019-20 School Year Preliminary Budget: Insight School of Oregon, Cascade, Virtual Academy, Destinations Career Academy of Oregon.
  - Motion: Lori Beach
  - Second: Chet Edwards
  - Vote: All approved. Chet Edwards and Lori Beach (2-0)

**Future Meetings/Important Dates**

- School Board Meeting Thursday, May 16, 2019 @4pm
- Prom, June 7 from 8pm – 10pm  
The Weller House  
2127 N. Albina Ave #301, Portland, OR 97210
- Graduation, June 8 from 3-4pm  
University of Portland, Buckley Center Building  
5000 N Willamette Blvd, Portland, OR 97203

Meeting was adjourned at 4:38 PM.