



HIGHPOINT
VIRTUAL ACADEMY
OF MICHIGAN

Highpoint Virtual Academy
NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, February 20, 2020 @ 3:00 PM
Board meeting to be held at: 210 E. Mesick Ave. Mesick, MI 49668
Updated Conference/Web Login:

Join Zoom Meeting

<https://zoom.us/j/959235619>

Dial In: +16468769923,,959235619# US

Please contact 855-337-8243 for additional assistance

Community notification posted at the following locations: Mesick Consolidated Schools; HVAM website

AGENDA:

- 1) Call to Order @ 3:01 p.m. EST
- 2) Roll Call: Mary Howell, Paul Osborne, Mary Moorman, Lindsay Hallead, Laurie Koontz, Todd McIntire, Chris Codden, Scott Akom, Nancy Tuckey and Beth Perry.
Appearing via Zoom: Tara Henson, Christina Brasil, Whitney Holloway, Phillip Vincent, Wendy Connell, and Mary Markert
Appearing via phone: Doug McNeil
- 3) Public Comment (limited to agenda items; not to exceed 5 minutes limit per individual): None
- 4) Routine Business:
 - a) Approval of Minutes from the December 19, 2019 Board Meeting
Motion to approve Minutes from December 19, 2019 Board Meeting by Director Codden
Second by Director Howell
Approval Unanimous
 - b) Approval of Agenda for the February 20, 2020 Board Meeting
Motion to approve Minutes from December 19, 2019 Board Meeting by Director Codden
Second by Director Howell
Approval Unanimous
- 5) Submission, Discussion, Approval Requested Items:
 - a) Presentation for Approval of Financial Reports
 - i. Presentation of January 2020 Financials by Ms. Perry and advising work to begin on budget in March.
Motion to approve invoices and financials as presented by Director Howell
Second by Director Codden
Approval Unanimous
Motion to approve payment of \$1,698,605.04 for January 2020 invoices by Director Codden
Second by Director Howell
Approval Unanimous
 - ii. Presentation of Modified FY20 Budget
Motion to approve modified FY20 budget by Director Codden
Second by Director Howell
Approval Unanimous

Minutes of all board meetings are available after approval by the board at:

Highpoint Virtual Academy of Michigan

Attn: Board Secretary

c/o Douglas J. McNeil

Saunders Winter McNeil, PLLC

250 Washington Avenue

Grand Haven, Michigan 49417



- b) SY2021 Enrollment Cap – Advised would like to increase 4th grade teachers and would have the revenue to cover. Advised per the numbers they are anticipating an increase to 1250.
Discussion by Mr. Osborne regarding the fluctuation in students at certain grade levels
Motion to approve enrollment cap by Director Codden
Second by Director Howell
Approval Unanimous
 - c) SY2021 Academic Calendar
Motion to approve SY2021 Academic Calendar by Director Codden
Second by Director Howell
Approval Unanimous
 - d) Lottery Policy Review – Discussing regarding removing the date from policy to refer to timeline rather than specific dates.
Motion to approve Lottery Policy by Director Codden
Second by Director Howell
Approval Unanimous
 - e) Photography Release Form – Reviewed and advised board that Mr. McNeil approved.
Motion to approve Photography Release Form by Director Codden
Second by Director Howell
Approval Unanimous
 - f) Student Handbook Additions: Attendance Support Language, Work Permits – Discussing additional engagement supports and levels and advised it has been reviewed by Mr. McNeil.
Motion to approve additions Attendance Support Language to Student Handbook by Director Codden
Second by Director Howell
Approval Unanimous
Motion to approve addition of Work Permits to the Student Handbook by Director Codden
Second by Director Howell
Approval Unanimous
- 6) Discussion:
- a) Head of School Report to include:
 - i. Enrollment/Withdraws – Advised Count @ 90% and improvement on W/D by almost 7%.
 - ii. AdvancEd/Cognia Accreditation – Has been approved through 2025
 - iii. Re-Registration – Advised of efforts to increase retention of students, including apps for parents’ phones. Question raised by Director Osborne regarding accreditation being mentioned at the time of registration inquires. Ms. Moorman advised the script has been updated, along with website.
 - iv. Graduation Date/Location – Invitation to Board members to attend 6/13/20 @ 3:30 p.m.
- 7) Acknowledgement Items: none
- 8) Authorizer Comments:

Minutes of all board meetings are available after approval by the board at:
Highpoint Virtual Academy of Michigan
Attn: Board Secretary
c/o Douglas J. McNeil
Saunders Winter McNeil, PLLC
250 Washington Avenue
Grand Haven, Michigan 49417



HIGHPOINT
VIRTUAL ACADEMY
OF MICHIGAN

- 9) K12 Partner Comments: Introduction of Wendy Connell as an executive advisor. Mr. McIntire advised the acquisition of Galvanize, which holds boot camps in coding and data science and the CTE/CRE expansion.
- 10) New Business:
- 11) Adjournment 4:13 p.m.
- 12) Motion to adjourn by Director Codden
Second by Director Howell
Approval Unanimous

Minutes of all board meetings are available after approval by the board at:
Highpoint Virtual Academy of Michigan
Attn: Board Secretary
c/o Douglas J. McNeil
Saunders Winter McNeil, PLLC
250 Washington Avenue
Grand Haven, Michigan 49417