



Highpoint Virtual Academy
NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, December 19, 2019 @ 3:00 PM
Board meeting to be held at: 210 E. Mesick Ave. Mesick, MI 49668
Updated Conference/Web Login:

Join Zoom Meeting

<https://zoom.us/j/959235619>

Dial In: +16468769923,959235619# US

Please contact 855-337-8243 for additional assistance

Community notification posted at the following locations: Mesick Consolidated Schools; HVAM website

AGENDA:

- 1) Call to Order @ 3:00 p.m. EST
- 2) Roll Call: Mary Howell, Paul Osborne, Rhonda Jakubik-Workman, Mary Moorman, Lindsay Hallead, Laurie Koontz, Nancy Tuckey, Scott Akom, Doug McNeil and Rebecca Frederick
Appearing via Zoom: Whitney Holloway, Jasmine Honn, Beth Perry, Christian E, Julia Zoutendyk, Kelly Mohr, Chelsey Coffelt, Todd McIntire, Ms. Henson
Appearing via phone:
- 3) Public Comment (limited to agenda items; not to exceed 5 minutes limit per individual): None
- 4) Routine Business:
 - a) Approval of Minutes from the November 21, 2019 Board Meeting
Motion to approve Minutes from November 21, 2019 Board Meeting by Director Jakubik-Workman
Second by Director Howell
Approval Unanimous
 - b) Approval of Agenda for the December 19, 2019 Board Meeting
Motion to approve Minutes from December 16, 2019 Board Meeting by Director Jakubik-Workman
Second by Director Howell
Approval Unanimous
- 5) Discussion:
 - a) Head of School Report to include:
 - i. Enrollment/Withdraws
 - ii. Special Education Update by Ms. Tuckey advising 68 new special needs students, continuing monitoring meeting paperwork requirements for compliance, and the related service cost increases.
 - iii. Michigan School Index Ms. Moorman advises scores reports to be posted end of January and compares the difference growth data between the last two years, and the work to do on the proficiency index. Question from Mr. Akom regarding effect of more grades and the percentage of lower attendance. Ms. Moorman also updated on the students in line for graduation.

Minutes of all board meetings are available after approval by the board at:
Highpoint Virtual Academy of Michigan
Attn: Board Secretary
c/o Douglas J. McNeil
Saunders Winter McNeil, PLLC
250 Washington Avenue
Grand Haven, Michigan 49417



- iv. Annual Education Report – Ms. Moorman provided draft of cover letter to go out to family. Reporting on strengths & areas of concerns and summary of things they have been working on.
 - v. Presentation by Rebecca Frederick, advising the Board of her and her students' appreciation for the science kits provided by K-12.
- 6) Submission, Discussion, Approval Requested Items:
- a) Enrollment and Cap Discussion for SY2020-21
Question from Osborne how much can staff handle for growth. Workman advised that quality is more important than growth. Osborne and Akron believe slow growth would be better so it doesn't overwhelm staff. Parties agreed on cap of 1200.
 - b) State Testing Bid Approval
Motion to approve State Testing Bid by Director Jakubik-Workman
Second by Director Howell
Approval Unanimous
 - c) Emergency Operations Plan
Motion to approve Emergence Operations Plan by Director Jakubik-Workman
Second by Director Howell
Approval Unanimous
 - d) Presentation for Approval of Financial Reports
 - i. Presentation of December 2019 Financials via phone by Ms. Perry
Motion to approve invoices and financials by Director Howell
Second by Director Jakubik-Workman
Approval Unanimous
Motion to approve payment of \$609,267.88 for December 2019 invoices by Director Howell
Second by Director Jakubik-Workman
Approval Unanimous
- 7) Acknowledgement Items - None
- 8) Authorizer Comments - None
- 9) K12 Partner Comments - None
- 10) New Business - None
- 11) Adjournment
Motion to Adjourn meeting of by Director Jakubik-Workman
Second by Director Howell
Approval Unanimous
Meeting Adjourned at 4:13 p.m.