



**HIGHPOINT**  
VIRTUAL ACADEMY  
OF MICHIGAN

Highpoint Virtual Academy  
NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS  
**Thursday, November 21, 2019 @ 3:00 PM**  
Board meeting to be held at: 210 E. Mesick Ave. Mesick, MI 49668  
Updated Conference/Web Login:

**Join Zoom Meeting**

<https://zoom.us/j/959235619>

Dial In: +16468769923,959235619# US

Please contact 855-337-8243 for additional assistance

Community notification posted at the following locations: Mesick Consolidated Schools; HVAM website

**AGENDA:**

- 1) Call to Order @ 3:00 p.m. EST
- 2) Roll Call: Mary Howell, Chris Codden, Paul Osborne, Rhonda Jakubik-Workman, Beth Perry, Mary Moorman, Todd McIntire, Lindsay Hallead, and Laurie Koontz. Appearing via Zoom: Christian Edwards, Julia Zoutendyk, Karen Young, Mindy Smith, Kelly Mohr, Jasmine Honn, Ruth Tebeau, and Elaina Grzegorzcyk. Appearing via phone: Doug McNeil.
- 3) Public Comment (limited to agenda items; not to exceed 5 minutes limit per individual): None
- 4) Routine Business:
  - a) Approval of Minutes from the October 17, 2019 Board Meeting  
Motion to approve Minutes from September 19, 2019 Board Meeting by Director Codden  
Second by Director Rhonda Jakubik-Workman  
Approval Unanimous
  - b) Approval of Agenda for the November 21, 2019 Board Meeting  
Motion to approve Agenda for the November 21, 2019 Board Meeting by Director Jakubik-Workman  
Second by Director Howell  
Approval Unanimous
- 5) Discussion:
  - a) Head of School Report to include:
    - i. Teacher Science Demonstration – Moved from Agenda
    - ii. Enrollment and Withdraws – Update by Ms. Moorman. Question by Director Osborne regarding the 16 seniors enrolled being eligible for graduation. Ms. Moorman advised about 70% would be eligible for graduation and that most of the 11<sup>th</sup> graders are on track for graduation.
    - iii. Advanced/Cognia Summary Ms. Moorman advised we do not have the report yet.
    - iv. Compliance Update – Ms. Moorman advised of upcoming audits/reviews, Emergency Operation Plan and Track “C” K12 Compliance requirements.
    - v. 3<sup>rd</sup> Grade Reading Law Review – Ms. Young updated members on what our plan is on assisting students that are in need to meet Michigan’s 3<sup>rd</sup> Grade Reading Law requirements.

Minutes of all board meetings are available after approval by the board at:  
Highpoint Virtual Academy of Michigan  
Attn: Board Secretary  
c/o Douglas J. McNeil  
Saunders Winter McNeil, PLLC  
250 Washington Avenue  
Grand Haven, Michigan 49417



- 6) Submission, Discussion, Approval Requested Items:
- a) Fundraiser Proposals and Policy Adjustment: Addition of approval for PayPal. Questions from Board regarding Fees and possible presentations from students. Reviewed prior to meeting by auditing firm with no concerns.  
Motion to approve policy adjustment by Director Jakubik-Workman  
Second by Director Codden  
Approval Unanimous  
  
Various fundraisers reviewed with board members including Sunshine Committee, Student Support and Apparel Now.  
Motion to approve fundraiser proposals by Director Howell  
Second by Director Jakubik-Workman  
Approval Unanimous.
  - b) Dual Enrollment/AP Weighted Grades Policy  
Motion to approve Dual Enrollment/AP Weighted Grades Policy by Director Jakubik-Workman  
Second by Director Codden.  
Approval Unanimous
  - c) Presentation for Approval of Financial Reports by Beth Perry.
    - i. Presentation of October 2019 Financials and recommended payments.  
Motion to approve payment of \$533,560.08 by Director Codden  
Second by Director Jakubik-Workman  
Approval Unanimous  
Motion to approve Invoices and Financials as Presented by Director Codden  
Second by Director Jakubik-Workman  
Approval Unanimous
- 7) Acknowledgement Items - None
- 8) Authorizer Comments - None
- 9) K12 Partner Comments – Mr. McIntire advised they were still reviewing budget and acknowledged our significant growth and other positive signs. Question by Director Osborne and addressed by Ms. Hallead regarding progress with the laser fiche. Hallead also updated on immunization compliance deadline Nov 1 and FRL status update.
- 10) New Business - None
- 11) Adjournment – Motion to adjourn meeting by Director Jakubik-Workman  
Second by Director Howell  
Approval Unanimous  
Meeting adjourned at 4:07 p.m. EST