



**HIGHPOINT**  
VIRTUAL ACADEMY  
OF MICHIGAN

## Highpoint Virtual Academy

### NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

**Thursday, March 21, 2019 @ 3:00 PM**

Board meeting to be held at: 210 E. Mesick Ave. Mesick, MI 49668

Via conference call # 888.824.5783 Passcode: 17700635 #

Via Blackboard Collaborate @ <http://bit.ly/29PZpA6>

Please contact 855-337-8243 for additional assistance

Community notification posted at the following locations: Mesick Consolidated Schools; HVAM website

#### **AGENDA:**

- 1) Call to Order 3:05 pm
- 2) Roll Call:  
Present: Directors Osborne, Workman, Codden, with Mary Moorman, Todd McIntire, Beth Perry, Julia Zoutendyk, Lindsay Hallead, Nancy Tuckey, and Lori Andersen. Attending via conference call included: Karen Young, Mary Markert, and Kate Harkless  
Absent: Director Howell, Doug McNeil and Superintendent Akom
- 3) Public Comment (limited to agenda items; not to exceed 5 minutes limit per individual): None
- 4) Routine Business:
  - a) Approval of Minutes from the February 21, 2019 Board Meeting  
Motedioned by Director Workman  
Seconded by Director Codden  
Approval Unanimous
  - b) Approval of Agenda for March 21, 2019 Board Meeting  
Motedioned by Director Codden  
Seconded by Director Workman  
Approval Unanimous
- 5) Discussion:
  - a) Head of School Report to include:
    - i. Enrollment - Just under cap with a steady waitlist in all grades except third. Julia Zoutendyk shared information and photos regarding recent attendance at k12's Best Practices Conference, also attended by Kelly Mohr, Tracey Fuller and Kat Crane. 855 approved with our cap at 880, 22 in waitlist pipeline and 82 active/not approved.
    - ii. SY17-18 Accountability Index and Annual Education Report – With report released last month, plans already in place to address areas of concern. Will also need to look at staffing adjustments as we look to the budget in March when tentative enrollment numbers are available. Informational purposes only; no motion necessary.
- 6) Submission, Discussion, Approval Requested Items:
  - a) Davenport University EMC Memorandum of Understand and Program Plan – MDE has no concerns about second partner and no concerns by Baker as well. MDE needs HVAM to submit our five year plan outline. Program similar to Baker's as well as MOU with exception being cost and structure. Director Osborne feels this provides more choices for our students  
Motion to Approve Davenport EMC Memorandum of Understanding and Program Plan by Director Workman  
Seconded by Director Codden

Minutes of all board meetings are available after approval by the board at:

Highpoint Virtual Academy of Michigan

Attn: Board Secretary

c/o Douglas J. McNeil

Saunders Winter McNeil, PLLC

250 Washington Avenue

Grand Haven, Michigan 49417



- Approval Unanimous
- b) Acceptable Use Policy – Recommended by the National Charter Institute as well as Doug. New policy in handbook.  
Motion to Accept Acceptable Use Policy by Director Workman  
Seconded by Director Codden  
Approval Unanimous
- c) School Policy Prohibiting the Aiding and Abetting of Sexual Abuse – Following state law and federal mandates, formulated by K12 corporate team.  
Motion to Approve School Policy Prohibiting the Aiding and Abetting of Sexual Abuse by Director Workman  
Seconded by Director Codden  
Approval Unanimous
- d) Financial Auditor Review and Approval – Quote has increased by \$300. We are in our third year so we may want to go to bid for next year, even under the 10,000 mark for bid requirements.  
Motion to Approve Financial Auditor Review and Approval by Director Workman  
Seconded by Director Codden  
Approval Unanimous
- e) Presentation for Approval of Financial Reports – Beth working on budget; first pass complete but will do another next month as Michigan’s deadline is May 1<sup>st</sup>. Suggesting K12 payment of \$627,293.18, with only two outstanding invoices. Suggested we may not need signatures to sign invoices as approvals are in the minutes. Director Osborne would like to keep status quo as there is a paper trail. Director Osborne noted we are still searching for board members as both his and Director Howell’s will be expiring.  
Motion to Approve Payment of \$627,293.18 by Director Codden  
Seconded by Director Workman  
Approval Unanimous  
Motion to Approve March 2019 Financials as Presented by Director Workman  
Seconded by Director Codden  
Approval Unanimous
- 7) Acknowledgement Items: None
- 8) Authorizer Comments – None
- 9) K12 Partner Comments: Todd informed Board that budget was recently released with proposed 20% cut in funding for cyber schools. Working full steam to prevent this proposal from gaining momentum. New legislators have to be educated in school of choice as well as cyber schools, as 60% are new.
- 10) New Business: None
- 11) Motion to Adjourn at 3:53 pm by Director Workman  
Seconded by Director Codden  
Approval Unanimous