



HIGHPOINT
VIRTUAL ACADEMY
OF MICHIGAN

Highpoint Virtual Academy

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, September 20, 2018 @ 3:00 PM

Board meeting to be held at: 210 E. Mesick Ave. Mesick, MI 49668

Via conference call # 888.824.5783 Passcode: 17700635 #

Via Blackboard Collaborate @ <http://bit.ly/29PZpA6>

Please contact 855-337-8243 for additional assistance

Community notification posted at the following locations: Mesick Consolidated Schools; HVAM website

AGENDA:

- 1) Call to Order 3:00 p.m.
- 2) Roll Call:
Present: Directors Osborne, Workman, Howell, Codden, with Mary Moorman, Todd McIntire, Beth Perry, Superintendent Akom, Lindsay Hallead and Lori Andersen. Attending via conference call: Karen Young, Kelly Warnke, Doug McNeil, Erin Robertson, Laurissa Hill and Julia Zoutendyk.
Absent: Nancy Tuckey
- 3) Public Comment (limited to agenda items; not to exceed 5 minutes limit per individual): None
- 4) Routine Business:
 - i. Approval of Minutes from the August 15, 2018 Board Meeting
Motion by Director Workman
Seconded by Director Codden
 - ii. Approval of Minutes from the August 24, 2018 Emergency Board Meeting
Motion by Director Workman
Seconded by Director Codden
Approval Unanimous
 - iii. Approval of Agenda for the September 20, 2018 Board Meeting
Motion by Director Workman
Seconded by Director Codden
Approval Unanimous
- 5) Discussion:
 - a) Head of School Report to include:
 - i. Back to School Events - Strong start for beginning of school year with trip to local zoos. To help with questions, staff took Chrome books, which were purchased using Title I funds. At the suggestion of Director Osborne, HVAM onsite staff met with Mesick teaching staff and will meet with their paraprofessionals and cafeteria staff at a later date.
 - ii. Enrollment/Marketing – Enrollment is currently hovering around 800, closer to the 750 mark. With regards to withdraws, Learning Coach no longer available is the main withdrawal reason.
 - iii. Spring 2018 MStep and PSAT Scores – Showing tremendous growth in reading and math in grade 3. Grades 6 and 7 scoring poorly. Proactively built time into study halls for students to receive extra help and intervention work. Mary will share growth data next month including third year students. Shared district report for PSAT. Working to identify students who didn't meet growth. For grades K-5, Karen Young is implementing What I Need (WIN) scheduling for at-risk students.

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250 Washington Avenue

Grand Haven, Michigan 49417



- iv. Pupil Accounting Manual Updates – Mary met with ISD Pupil Auditor Barbette Lane for some clarification. Count Day will continue as before minus parent logged attendance for grades 6-12. Can claim Section 25e funding. No guidance for auditors for counting 1098 hours. We have to claim full funding or we receive nothing. Reports can be pulled for attendance verification. Todd shared that the MDE issued a revision with modest changes. Partner schools have met with their auditors and there are discrepancies in information shared. Meetings have been requested for clarification and will continue to push for this clarification as b/m and cyber schools are receiving differing information. Doug has not heard directly from MDE but noted there was a slight modification to PAM.

6) Submission, Discussion, Approval Requested Items:

- a) School Calendar and Handbook Review – Increase in school day from 6.5 to 7 hours of instruction by adding 5 minutes per class and increase in live instruction by 30 minutes. Doug said revisions are clear as they pertain to attendance and graduation requirements.

Motion to approve revised calendar by Director Workman

Seconded by Director Codden

Approval Unanimous

Motion to approve handbook revisions by Director Codden

Seconded by Director Workman

Approval Unanimous

- b) Cap Adjustment SY18-19 - Recommend by MDE's guidance, we will adjust cap to numbers we have at Count Day with 90/10 funding. Opened grades 9 and 10 to accommodate withdraws and adjust our numbers. Asking for permission to adjust so that we do not have any grade level imbalances. Beth agreed this is sound financial judgement and a good compromise instead of trying to fill vacancies over the summer. Doug stated this also makes practical sense to keep enrolling up to that number but not have a cap higher than current numbers.

Motion to adjust to enrollment at count day by Director Codden

Seconded by Director Workman

Approval Unanimous

- c) Teacher Evaluations and Growth Measuring – Proposed legislation change to have state growth included in teacher scores. HVAM will be using this for all staff for the state 20%. HVAM scored at 35.93 with state target being 40. Staff on board and eager to work towards our common goal. State does have criteria for exclusions, ie. truant students, students who opt-out of testing as well as late-starting teacher scores.

Motion to approve modifications to teacher evaluations and growth measuring by Director Workman

Seconded by Director Howell

Approval Unanimous

- d) Presentation for Approval of Financial Reports

- i. Presentation of August, 2018 Financials – Receiving increase in funding of \$240 per student. Minor change in basic funding by moving a position to 31A from regular funding. Slight increase in Special Ed. On target with forecast. Not a lot of changes in state aid. No payments in September or state aid received. Beth proposing we pay

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payroll only this month (not usually a payment in September). No questions. Upcoming compliancy deadlines: September 16 for SE496, which was completed in time and the next will be November 1 for FID submissions. Manor audit underway and should be completed within the next few days.

Motion to approve payment of \$49,591.54 by Director Codden

Seconded by Director Workman

Motion to approve financials as presented by Director Codden

Seconded by Director Workman

7) Acknowledgement Items: None

8) Authorizer Comments – Due to an IEP, can't a student have a shortened day? MDE says no.

9) New Business – Laser fiche scanning continuing. Superintendent Akom noted not many digital records are received in Mesick.

10) Adjournment

Motion to adjourn at 4:02 pm by Director Workman

Seconded by Director Howell

Approval Unanimous

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