



HIGHPOINT
VIRTUAL ACADEMY
OF MICHIGAN

Highpoint Virtual Academy

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

January 24, 2018 @ 4:00 pm

Board meeting to be held at: 210 E. Mesick Ave. Mesick, MI 49668

Via conference call # 888.824.5783 Passcode: 17700635 #

Via Blackboard Collaborate @ <http://bit.ly/29PZpA6>

Please contact 855-337-8243 for additional assistance

Community notification posted at the following locations: Mesick Consolidated Schools; HVAM website

AGENDA:

1) Call to Order 4:10 PM

2) Roll Call

Present: Directors Osborne and Codden, with Todd McIntire, Mary Moorman, Lindsay Hallead, Nancy Tuckey and Lori Andersen. Attending via conference call were: Doug McNeil, Karen Young, Beth Perry, Kim Shoup, Julia Zoutendyk and Natoshia Clark. Quorum was obtained at 4:16 pm when Director Workman joined the meeting.

Absent: Superintendent Akom and Director Howell

3) Public Comment (limited to agenda items; not to exceed 5 minutes limit per individual): None

4) Routine Business:

a) Approval of Minutes from the November 29, 2017 Board Meeting

Motion by Director Workman

Seconded by Director Codden

Approval Unanimous

b) Approval of Agenda for the January 24, 2018 Meeting

Motion by Director Codden

Seconded by Director Workman

Approval Unanimous

5) Discussion:

a) Head of School Report to include:

i. Enrollment and Marketing– The total actively approved students were 792. Some students are in the withdrawal process, with our withdrawal numbers a little lower as withdrawals are on hold until the end of the semester. December withdrawals were mainly due to truancy/attendance concerns; glad to see other withdrawal reasons have come down. We currently have 62 students in the FAST program. 75 students in the enrollment process, with seven enrolling from Wexford Missaukee and no students from the Mesick area. Almost 15% are marked for Special Services. Mary informed the Board that we will be looking to hire another Special Education teacher due to those numbers.

ii. English Language Learner (ELL) Updates – Currently there are 32 students in the ELL program. We have identified a contractor that will provide 1:1 support in the afternoons for students struggling with the English language.

iii. Academic - Mary shared a quick compliancy update that we are still working on Section 25 funding, especially for late starting students. Hoping to have a good snapshot next month. 95% compliancy was met today for immunizations. We currently have a 51.9% overall passing rate for grades 6-9, which is up 8% from this time last year. We are also

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sending, via text to learning coaches, weekly grade snapshot updates. Director Osborne asked if other schools are doing this and the answer was yes. We also introduced reading buddies for students to read to each other, as well as an honors program was created for grades 3 and 4. Also working on schoolwide positive behavior support program, SOAR. Karen is piloting a new WIN schedule (What I Need) targeting different class connect sessions to get into a live class at the level they need.

- b) Davenport University Post-Secondary/EMC Opportunity – Mary would like to explore secondary classes and then pursue middle college partnerships in the following year. Director Osborne asked if course offerings are different between Davenport and Baker. The answer is yes. Director Osborne talked with Seth McKenzie and Baker is aware of Davenport’s offer and there are no concerns at this time with both schools. Not sure if we need a vote but Director Osborne is directing Mary to pursue the relationship with Davenport.
 - c) Board Training Spring, 2018 – Mary informed the Board that there are available funds if Director Codden would like to go to Herndon for training, either alone or with another board member. It is up to the board how to use these funds. Mary will research opportunities for training.
- 6) Submission, Discussion, Approval Requested Items:
- a) Facilities Statement for Authorizer – Superintendent Akom had a state authorizer audit in November. Board asked to declare that HVAM does not intend to use face to face locations for tutoring and we are not looking to expand beyond Mesick for the terms of the contract/charter.
Motion to Approve Facilities Statement by Director Workman
Seconded by Director Codden
Approval Unanimous
 - b) Fundraising Policy – Permission to put a policy in place if HVAM wanted to do a fundraiser for an organization or families. Currently there is no place to be transparent with money in and money out. Proposed policy states we will get board approval and use same banking system currently in place but will show fundraising monies on a separate line and reported monthly during board meeting.
Motion to Approve Fundraising Policy As Presented By Director Codden
Seconded by Director Workman
Approval Unanimous
 - c) SY 18-19 Academic Calendar presented. Total of 180 days. Meets the state 1090 Hour requirement.
Motion to Approved SY 18-19 Academic Calendar by Director wWorkman
Seconded by Director Codden
Approval Unanimous
 - d) SY 18-19 Cap Proposal –Funding is changing next year from a 50/50 split to a 90/10 split on October count date. Presenting an increase from 800 to 1070 total enrollment with grade band caps. Approved with agreement to allow HOS and Board President to adjust prior to February meeting if needed for enrollment purposes.
Motion to Increase Cap to 1070 by Director Codden
Seconded by Director Workman
Approval Unanimous
 - e) Presentation for Approval of Financial Reports

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- i. Presentation of December 2017 Financials - Basic funding is down not because of enrollment but the way we estimated for Section 25 revenue. Dropped to 50%. Little increase in 31A funding and IDEA funding. Detailed view of K12 invoices given. Balance budget credit hasn't been done yet but is on the books. General reference information and recommended payment.
Motion to Accept Financials as Presented by Director Codden
Seconded by Director Workman
Approval Unanimous
Motion to pay \$696,462.73 by Director Workman
Seconded by Director Codden
Approval Unanimous
- 7) Acknowledgement Items: None
- 8) Authorizer Comments: None
- 9) New Business – Beth asked if we should put out bids for auditors so that we can get on the schedule for the current auditors. Maner Costerian did a great job in the short period of time they had to complete audit and Beth was happy with their professionalism. It was noted to be put on next month's agenda. Todd also shared that John Robinson updated him on Monday regarding Governor Snyder's funding budget. Discussion to be had if budget includes last year's cut for virtual schools. Todd noted that our team put together a packet and Monday's answer is "undecided."
- 10) Adjournment at 5:26 pm
Motion to adjourn by Director Codden
Seconded by Director Workman
Approval Unanimous