



HIGHPOINT
VIRTUAL ACADEMY
OF MICHIGAN

Highpoint Virtual Academy

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

February 28, 2018 @ 4:00 pm

Board meeting to be held at: 210 E. Mesick Ave. Mesick, MI 49668

Via conference call # 888.824.5783 Passcode: 17700635 #

Via Blackboard Collaborate @ <http://bit.ly/29PZpA6>

Please contact 855-337-8243 for additional assistance

Community notification posted at the following locations: Mesick Consolidated Schools; HVAM website

AGENDA:

1) Call to Order 4:00 PM

2) Roll Call

Present: Directors Osborne, Coddin, Workman, Howell with Mary Moorman, Superintendent Akom, Tara Henson, Beth Perry, Lindsay Hallead, and Lori Andersen. Attending via conference call were: Todd

McIntire, Doug McNeil, Karen Young and Nancy Tuckey

Absent: None

3) Public Comment (limited to agenda items; not to exceed 5 minutes limit per individual) None

4) Routine Business:

a) Approval of Minutes from the January 24, 2018 Board Meeting

Motion by Director Coddin

Seconded by Director Workman

Approval Unanimous

b) Approval of Agenda for the February 28, 2018 Meeting with the amendment to remove section 6F -*Presentation of Modified FY2018 Budget*.

Motion by Director Workman with aforementioned Agenda Amendment

Seconded by Director Howell

Approval Unanimous

5) Discussion:

a) Governmental Affairs Update –There is a proposed \$1,900 per student cut in funding; this would radically change the way we provide for our students. Two hearings were held this week, with K12's Insight School of Michigan and MGLVA testifying this week, as well as support from parents and teachers. Director Osborne noted he did speak with State Representative Michelle Hoitenga and she is in support of virtual schools and supports our mission. Director Osborne also noted that he did invite her to attend a board meeting as well as visit HVAM. Mary shared with the Board the proposed breakdown and the impact it may have. This information was shared with our families via email, with several families reaching out to their local legislators in support.

b) Head of School Report to include:

i. Enrollment/Marketing – Total of 781 actively approved. Last month we mentioned retention – for new families we lost 28%. Returning families who started in the fall and have now withdrawn is about 30%. FAST update showed three students have obtained a 4.0 grade point and twenty students on the honor roll. We are looking to engage our learning coaches at the middle and high school levels, to include a “bring your learning coach to class” event on Monday. We have also adjusted Tier 2 Fast Program to provide more parent training.

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- ii. Special Education Update – We are 1% away from state assessment cap and paperwork has been filed to include more students. There was an error in Special Ed funding, which will be covered in the March meeting.
 - iii. Re-Registration for SY2018-19 - Window opens March 8th for current families to re-register.
 - iv. State Accountability Update - Michigan has updated their school accountability and transparency with a unique new tool, the Parent Dashboard. Ability to see how school districts are doing by demographics. Every school will get an index from 1-100. If we do not meet 95% attendance we will be rated a 0 until we reach that goal, which could impact growth and proficiency.
- c) Board Training Spring, 2018 – Mary informed the Board we have \$5,000 budgeted for board training. Discussed options of working with school counsel, online training through the School Board Association or in-person training in Herndon.
- 6) Submission, Discussion, Approval Requested Items:
- a) SY1819 Cap – Mary proposed a cap adjustment down to 950 based on marketing feedback. Approval to adjust cap to 950 by Director Workman
Seconded by Director Howell
Approval Unanimous
 - b) High School Handbook Additions – High School Handbook additions discussed. Valedictorian and Salutatorians candidates will need to have been with us their full final year. It was asked if this happens at brick and mortar schools when a student transfers in? Superintendent Akom stated at Mesick they have to be in attendance for at least seven semesters and with the highest SAT score to qualify. Director Workman asked if testing-out was an option. Mary believes it is but wants to confirm the language is correct. Mary will add SAT scores as the tie-breaker. Director Osborne questioned if we have multiple students qualify. Director Workman noted we should address that when the time comes.
Motion to Approve High School Handbook with Additions by Director Codden
Seconded by Director Workman
Approval Unanimous
 - c) Fundraiser Proposal – Proposal to fundraise to with families and staff to raise money for Highpoint families who may need help with internet costs, have had a death in the family, etc. It would have its own general ledger line item and there is no cost to running a fundraiser. Mary would be in charge of fundraising.
Motion to Accept Fundraising Policy Proposal by Director Codden
Seconded by Director Workman
Approval Unanimous
 - d) Auditor Proposal – Beth informed Board that Manor Costerian provided the exact same proposal as last year. She questioned if the Board wants to go out for bid or a new proposal and did comment that Manor never went over their proposal to us. The question was posed if we are required to go out for bid. Doug commented that it falls beneath the threshold so no, we are not required, but added it is a good business practice. Beth noted that Manor were very professional and provided a lot of crunch work at the last minute. It was noted we do not have to take the

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lowest bidder. Beth said she will be happy to reach out to Maner to see where we fall on their timeline. Will present proposals at next month's meeting.

Motion to Submit Requests for Information to Auditors by Director Workman

Seconded by Director Howell

Approval Unanimous

e) Presentation for Approval of Financial Reports

- i. Presentation of January 2018 Financials – Beth provided three different views. Summarized State view –\$220.2k variance in basic instruction due to timing issue of K12 charges – computers, curriculum and materials. Full year is a better view of overall charges. IDEA funding has been added to forecast. Teacher salaries down due to eliminating a position. Mary clarified that we didn't eliminate a person but eliminated an open interventionist position that had not been filled. As stated in the beginning of the meeting Highpoint received an additional \$200k in Title money apply for by March 15th. It was asked if that money can be rolled over. Superintendent Akom received an email stating that funds can't carried over. Original budget versus current budget are the only changes. \$377,487.06 payment recommended to pay this month.

Motion to Accept Financials As Presented by Director Workman

Seconded by Director Howell

Approval Unanimous

Motion to pay \$377,487.06 by Director Workman

Seconded by Director Howell

Approval Unanimous.

f) Presentation of Modified FY2018 Budget – Voted Moved to April 2018 Board Meeting

7) Acknowledgement Items - None

8) Authorizer Comments – No comments

9) New Business – None

10) Adjournment at 5:19

Motion to Adjourn by Director Workman

Seconded by Director Howell

Approval Unanimous

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