



HIGHPOINT
VIRTUAL ACADEMY
OF MICHIGAN

Highpoint Virtual Academy

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

March 28, 2018 @ 3:00 pm

Board meeting to be held at: 210 E. Mesick Ave. Mesick, MI 49668

Via conference call # 888.824.5783 Passcode: 17700635 #

Via Blackboard Collaborate @ <http://bit.ly/29PZpA6>

Please contact 855-337-8243 for additional assistance

Community notification posted at the following locations: Mesick Consolidated Schools; HVAM website

AGENDA:

- 1) Call to Order at 3:00 pm
- 2) Roll Call: Present Todd McIntire, Rhonda Jakubik-Workman, Mary Moorman, Mary Howell, Kelly Smith from Baker College, Chris Coddin, Karen Young, Beth Perry, Lori Andersen
Via conference call Doug McNeil, Kim Shoup, Seth McKinzie, Nancy Tuckey
Absent: Director Osborne
- 3) Routine Business:
 - a) Approval of Minutes from the February 28, 2018 Board Meeting
Motion to Approve as Written by Director Workman
Seconded by Director Howell
Approval Unanimous
 - b) Approval of Agenda for the March 28, 2018 Meeting with One Correction: Move EMC approvals to top of agenda.
Motion by Director Workman
Seconded by Director Howell
Approval Unanimous
- 4) Discussion:
 - a) Head of School Report: Mary shared video of 3rd grade writing project from E. Franklin. Mary also shared National K12 Award Nominations. 2 students participated in Detroit Science and Engineer fair. First online school to participate. Science teacher Sheri Boura coordinated. Over 30 participants at the Yankee Air Museum Field Trip.
 - i. Re-Registration for SY2018-19 49% but actually at 55% who have re-registered. We are at cap. 3/4/5th grade waitlist. Director Coddin has had people contact him regarding our school due to recent school shootings. Can always adjust next year where it feels appropriate. Withdraws down by almost ½ as compared to last month.
 - ii. State Testing – WIDA testing completed. 23 students total. 10 sites for MStep and PSAT. No questions.
 - iii. Title I Update – Budget approved by MDE Field Rep. Positions and additions discussed. No questions.
 - b) Board Training Spring, 2018 – First week of June. Todd confirmed we have some people available in Herndon to put together a program on those days available. Mary will send out information email to members for confirmation and then work backwards with budget with Doug McNeil for additional training.
- 5) Submission, Discussion, Approval Requested Items:
 - a) Baker College EMC Memorandum of Understanding and Program of Study – Ready to submit application to MDE (Due April 2). Application has been collaborated on with Baker College and

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HVAM staff. Memorandum of Understanding will make partnership official. Timeline, student support and structure of program reviewed. Program of Study reviewed. Fees and funding reviewed. The entire application is in Dropbox for the Board's review. MOU was reviewed by legal counsel prior to the Board meeting and all questions answered and reflected in current MOU. Board Counsel has no further concerns or questions. No additional questions or concerns from the Board.

Motion to accept Memorandum of Understanding with Baker College as Written by Director Workman

Seconded by Director Howell

Approval Unanimous

Motion to Approve the Program of Study (Associates of Business Administration) and 5 Year Student Graduation Plan by Director Workman

Seconded by Director Howell

Approval Unanimous

MOU signed by Baker President Kelly Smith and Head of School Mary Moorman.

- b) Student Handbook – Proposed changes and additions reviewed in entirety.
Motion to approve Handbook as Written by Director Workman
Seconded by Director Howell
Approval Unanimous
 - c) Financial Auditor Proposals – Reviewed breakdown of four Audit Proposals. Stressed that it was the Board's decision and a decision was not needed today. Offered the full proposals to the Board. Board decided to make a motion to approve based on counsel's information that Maner is seen as one of the most reputable auditor firms that deals with Charter schools and had satisfactory reporting FY17.
Motion to Approve Maner-Costerisan as Auditing Firm by Director Workman
Seconded by Director Howell
Approval Unanimous.
Approval letter signed upon conclusion of the meeting by Director Codden.
 - d) Presentation for Approval of Financial Reports- Reviewed comparison of Modified Budget to the Initial Budget based on new Title I and IDEA funding. Variances discussed. We received our first IDEA check from the ISD this week.
Motion to Approve February Financial Reports as presented by Director Workman
Seconded by Director Howell
Approval Unanimous
Motion to recommend payment of \$337,965.05 to K12, Inc. by Director Workman
Seconded by Director Howell
Approval Unanimous
Motion to approve the Modified FY18 Budget as written by Director Workman
Seconded by Director Howell
Approval Unanimous
Invoice statement, K12 Payment and Check as well as Modified Budget Agreement signed post-meeting by Directors Howell and Codden.
- 6) Acknowledgement Items: None

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- 7) Authorizer Comments - None
- 8) New Business – Todd McIntire updated the Board on the Governor’s budget proposal as well as the new Index system for school Accountability.
- 9) Adjournment.
Motion to Adjourn at 4:35 PM by Director Workman
Seconded by Director Howell
Approval Unanimous

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