



**HIGHPOINT**  
VIRTUAL ACADEMY  
OF MICHIGAN

## Highpoint Virtual Academy

### NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

**April 25, 2018 @ 4:00 pm**

Board meeting to be held at: 210 E. Mesick Ave. Mesick, MI 49668

Via conference call # 888.824.5783 Passcode: 17700635 #

Via Blackboard Collaborate @ <http://bit.ly/29PZpA6>

Please contact 855-337-8243 for additional assistance

Community notification posted at the following locations: Mesick Consolidated Schools; HVAM website

#### **AGENDA:**

- 1) Call to Order at 4:00 pm
- 2) Roll Call  
Present: Directors Osborne, Codden, Workman, Howell with Mary Moorman, Superintendent Akom, Todd McIntire, Beth Perry, Lindsay Hallead and Lori Andersen. Attending via conference call were: Doug McNeil, Karen Young, Nancy Tuckey, Julia Zoutendyk, Kate Harkless and Kim Shoup.  
Absent: None
- 3) Public Comment (limited to agenda items; not to exceed 5 minutes limit per individual): None
- 4) Routine Business:
  - a) Approval of Minutes from the March 28, 2018 Board Meeting  
Motion by Director Codden  
Seconded by Director Workman  
Approval Unanimous
  - b) Approval of Agenda for the April 25, 2018 Meeting  
Motion by Director Workman  
Seconded by Director Howell  
Approval Unanimous
- 5) Discussion:
  - a) Head of School Report to include:
    - i. FAST/Outings – Mary Moorman invited the Board to upcoming end of year outings planned for June 2<sup>nd</sup> in the Grand Rapids and Detroit areas to celebrate our students, highlighting our Kindergarten and 8<sup>th</sup> grade students. All are welcome to attend. Other upcoming events will be held at the St Clair County Fair and Crossroads Village near Flint. Mary also shared that 8<sup>th</sup>/9<sup>th</sup> grade ELA teacher, Mary Beth Lewis, hosted an ELA “Unplugged Day” (no electronics allowed) in Detroit, with 17 students attending.
    - ii. Enrollment/Marketing - Total 791 actively enrolled students and 62 waitlisted. 16.8% enrolled students identify as Special Education.
    - iii. Re-Registration Update – We are pushing 500 for re-registration – at 61.6% as of today. Once state testing is completed, re-registration will be our main focus. 20 new students approved for the SY2018-19. Withdrawals down this month, with largest reason being families moving out of state.
    - iv. State Testing – Mary informed the Board our focus has been on 5<sup>th</sup> and 8<sup>th</sup> graders– testing will close next week with makeups over the next weeks. On track to hit 95%. There were no questions from the Board.

Minutes of all board meetings are available after approval by the board at:

Highpoint Virtual Academy of Michigan

Attn: Board Secretary

c/o Douglas J. McNeil

Saunders Winter McNeil, PLLC

250 Washington Avenue

Grand Haven, Michigan 49417



- v. 2017-18 Academic Education Report SY 2016-17– Released from the state and shared with families. Mary addressed issues in report and noted we are not identified as a targeted support school due to no graduation. New FCL will be tasked with finding withdrawn students and working with local districts. HVAM’s score is 43.92, with other virtual schools scoring in the same range. It was asked what Mesick’s scored; Superintendent Akom replied in the high 70s. Report measures proficiency in ELA, growth and participation. Teachers working one on one with students who need additional help, especially with proficiency in math. Attendance also a factor. Participation score for state testing at 99.54% No questions from the Board.
  - b) Board Meeting Dates SY18-19 - Suggested change to third Wednesday of the month (or per schedule) to offset travel and end of month deadlines.  
Motion to Change Board Meeting to Third Wednesday and scheduled dates by Director Codden  
Seconded by Director Workman  
Approval Unanimous
  - c) Board Member Recruiting – Interest expressed by local teachers. Mary asked Doug if a conflict of interest; no was the reply. He added applicants will need to go through board interview process and Mesick board will have final approval. No action taken.
- 6) Submission, Discussion, Approval Requested Items:
- a) Foster Care Assurance Statement – Approval needed for addition to school handbook.  
Motion to Approve Foster Care Assurance Statement by Director Workman  
Seconded by Director Howell  
Approval Unanimous
  - b) Laptop Proposal Grades K5, SY 2018-19 – Offers better technology, less tech support and aligns K-5 with middle and high school. Current rules remain, with no cost increase and we will receive \$12.50 per computer credit. There will be no mass swap-out.  
Motion to Accept Laptop Proposal As Written for SY2018-19 by Director Codden  
Seconded by Director Workman  
Approval Unanimous
  - c) Presentation for Approval of Financial Reports
    - i. Presentation of March 2018 Financials – Beth provided the Board with monthly financial reports, noting forecasted and budgeted were the same. Received state aid “catch up” check to supplement 2018 numbers. Section 25 figures are included as well as 50/50 funding updated with second count. This year’s count will be used for next year’s funding. Minimal changes to balance sheet; will be basically caught up next month.  
  
Motion to Pay \$395,283.19 by Director Workman  
Seconded by Director Codden  
Approval Unanimous  
  
Motion to Approve Financials As Presented by Director Workman  
Seconded by Director Codden  
Approval Unanimous

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- d) Presentation of Proposed FY2019 Budget - Beth provided the differences and assumptions used, noting increased enrollment and addition of 10<sup>th</sup> grade. Also assuming same rate for state funding. Special Ed is looking at 15.2% for K-8 and 17.9% for high school.
- 7) Acknowledgement Items – Mary informed Board of receipt of official rejection letter from MDE for early college program. Very impressed with HVAM but have concerns/not understanding online platform. Want to work with Mary and Baker over the summer to help reapply for next year. Director Osborne asked about digital records progress; Lindsay reported we have hired a temp to get up to date.
- 8) Authorizer Comments - None
- 9) New Business - none
- 10) Adjournment at 5:13 pm  
Motion to Adjourn by Director Workman  
Seconded by Director Codden  
Approval Unanimous