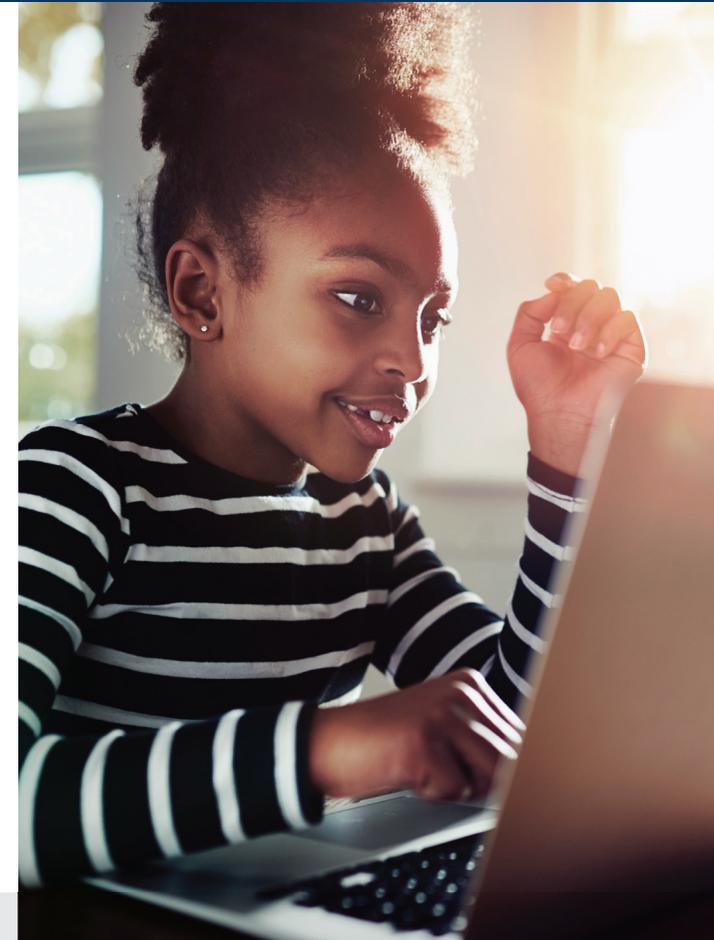
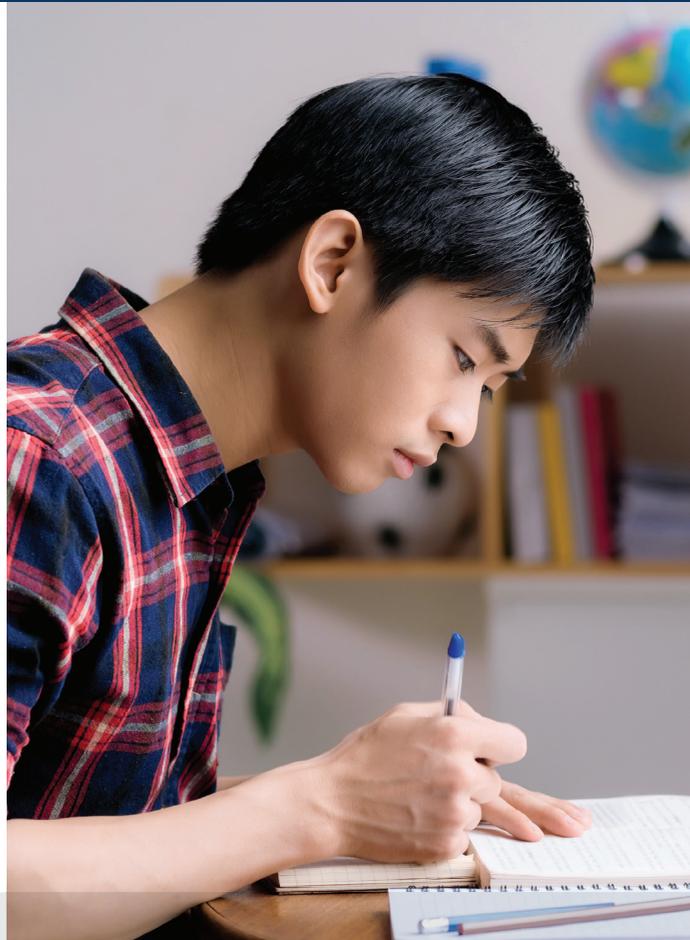


FLEXIBLE. ACCREDITED. ONLINE.
WELCOME TO KEYSTONE.





Flexible learning starts at Keystone.

The Keystone School offers flexible education programs for K–12 students that help them achieve their unique dreams and goals. Whether your student wants to study full time or just needs individual classes, we offer more than 170 courses from credit recovery to world languages and AP®. Students can enroll at any time.

Flexibility is the foundation of our approach. For 40 years, we've been known as a leader in flexible education models—and we've learned that our methods help students build the discipline they need to succeed, whether that's in college, a job, trade school, the military, performing arts, or wherever their dreams take them.

The Keystone School. The foundation to your student's successful future.

Welcome to The Keystone School!

Every day, students come to Keystone with different education backgrounds, unique learning styles, and individual hopes. Is it possible for one school to serve such a diverse student body?

With Keystone, it is. For 40 years, we've worked with hundreds of thousands of students to offer a flexible, accredited education that lets every student create his or her own learning experience. Keystone allows students to blend family, life, and school on their own terms.

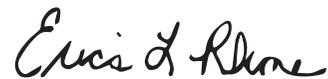
Our students dream big dreams. They aspire to become doctors, game designers, diplomats, teachers, authors, astronauts, and athletes. Some will go into professions that don't even exist today.

What does your child want to be? What contributions does your child want to make to the world? Whatever his or her goals may be, Keystone can put your child on a path to success. Whether your child needs a solid elementary or middle school education, help earning a high school diploma, tools to prepare for college or a career, or a few courses to round out his or her local school experience, Keystone can help.

By choosing Keystone, students can take charge of their future. Not only will they gain knowledge from coursework, they'll gain discipline from managing their own learning—a skill that will serve them well through college, a career, and life.

We look forward to helping your child reach his or her goals.

Sincerely,



Erica Rhone

Head of School, The Keystone School



Opening the Doors to a Bright Future

The Keystone School offers a rich, educational experience that can be tailored to individual student needs—and dreams.

Our approach combines flexibility with academic rigor and individualized attention. We understand different learning styles, and we recognize that today's student fits no mold. Whether your child is looking for a different school environment or is an actor, musician, athlete, or adventurer, Keystone offers answers that traditional schools do not.

Since 1974, hundreds of thousands of students have walked through our virtual campus. From Georgia to Alaska and from Belize to Korea, we've taught students in all 50 states and in more than 90 countries.

Is your child a Keystone student? We invite you to explore our school through this brochure to find out.

“KEYSTONE ELEMENTARY IS VERY DYNAMIC AND HANDS-ON. COURSE SCHEDULING IS FLEXIBLE AND INDIVIDUALIZED, AND WE HAVE FANTASTIC PROFESSIONALS IN PLACE TO OFFER SUPPORT AND ASSISTANCE.”

Erin Mills

Keystone Elementary Teacher, 2014*



Flexible Solutions

The hallmark of our school is flexibility. Through our online offerings, your child can study anytime, anywhere. The academic experience is in your hands, and you decide what interaction and structure your child needs to be successful.

Parent Involvement

We help parents help their children succeed. With progress reports sent every other week and real-time observer accounts, we keep parents actively engaged in their children's academic progress.

Extensive Curriculum

From Spanish to Game Design to Advanced Placement® (AP®)** Economics, Keystone offers a broad range of courses to help each student reach his or her full potential. We provide a complete core curriculum at each grade level, plus many electives and advanced courses for expanded learning opportunities.

Core Curriculum

The Keystone curriculum covers all core subjects, including math, science, social studies, and language arts. With more than 50 courses in the core subject areas, Keystone offers a solid foundation for your child's education.

Electives

Keystone students have the opportunity to choose from more than 45 engaging elective courses, including computer programming, business courses, six world languages, and many more.

Advanced Courses†

Keystone offers 19 advanced courses for grades 8–12. High school students looking for more challenge can get the extra edge they need by taking AP® courses for college credit.

Credit Recovery

With year-round enrollment, Keystone Credit Recovery is proven to help students earn middle school or high school credits in courses they did not pass the first time around.

Nationally Recognized Award-Winning Programs

Keystone programs have been recognized by the United States Distance Learning Association (USDLA) for excellence in curriculum design, online instruction, and 21st-century best practices. These prestigious awards honor distance learning instructors, programs, and professionals who have achieved extraordinary results through the use of online teaching technologies.

* This testimonial was given to The Keystone School in 2014.

** Advanced Placement® and AP® are registered trademarks of the College Board, which was not involved in the production of and does not specifically endorse these products.

† Students who demonstrate reading and comprehension skills above the eighth-grade level may enroll in advanced middle school courses.

Teaching and Administrative Support

Despite being virtual, our teaching and administrative environment is remarkably hands-on, providing a high level of one-to-one attention. Specifically trained in online teaching methods, our teachers help bring out the best in every student through the virtual classroom experience. Working with students and parents every step of the way, we make sure you never feel alone.

Certified Teachers

Keystone teachers are certified and have an average of 12 years of teaching experience, and more than 60% have earned master's or doctoral degrees.

Student Services

Our Student Services team is just a toll-free call or e-mail away and ready to help students and parents with anything from enrolling in new courses to requesting a transcript.

Keystone: The Route to 21st-Century Success

Keystone is committed to teaching the 21st-century skills that can have a real impact on students' ability to succeed in the real world. Our curriculum and instructors adhere to and are evaluated against the standards of the International Association for K–12 Online Learning (iNACOL).

Skills your child will learn include:

- Effective time management and personal responsibility
- Global awareness
- Self-directed learning
- Information and Communication Technology (ICT) literacy
- Critical thinking and problem solving

Industry-Leading Technology

Keystone's learning management system enables students to meet education expectations in the online environment, supports an innovative curriculum, and fosters student–teacher interaction.

Technical Support

The Keystone learning environment is intuitive, but if you ever encounter a technical issue, we're always available to help solve problems.

Discussion Boards

Teaching students to express themselves, particularly in writing, is an important part of the Keystone education. We encourage our students to interact with other Keystone students from around the world through our secure discussion boards. Using this forum, students are able to share thoughts and ideas about coursework, interests, and hobbies.

Guidance Services

As part of our ongoing dedication to supporting parents and nurturing a child's education, Keystone students and parents have access to a certified guidance counselor if enrolled in four or more courses. The guidance counselor supports the college admissions process by offering monthly online meetings for both parents and students, covering topics such as course selection, the college application process, and how students can stay motivated and on track.

Additional Keystone support features include:

- An orientation course to help students learn the best ways to use the Keystone online learning environment
- Real-time phone support from our knowledgeable Student Services staff
- On-demand support from Keystone's certified teachers. Teachers will respond to student questions within 1 business day and grade assignments within 3 business days (print coursework takes up to 10 days for grading)
- Online and/or printed correspondence courses
- Textbooks with most Keystone courses
- Access to an online library through Ebsco Host

Our Accreditation Is Your Assurance of Quality

Accreditation ensures that Keystone credits and the Keystone diploma are widely accepted by schools and colleges across the United States and abroad. The Keystone School is accredited by AdvancED and the Middle States Association of Colleges and Schools Commission on Secondary Schools. We are licensed by the Pennsylvania Department of Education's State Board of Private Licensed Schools. The accrediting bodies regularly complete comprehensive onsite evaluations of our programs.

**Nyssa is a Keystone student, and her statement reflects her experience at her school.*



“THANKS TO KEYSTONE, I CAN STILL STUDY VIOLIN WHILE PURSUING ACADEMIC EXCELLENCE. KEYSTONE'S OPEN ENROLLMENT ENABLES ME TO ORGANIZE MY TIME, ALLOWING ME TO CONTINUE MY PRIVATE VIOLIN LESSONS.”

Nyssa T.

Keystone Student, 2015*

Your Online Elementary Program. Your Strong Academic Start.

The Keystone elementary school program for grades K–5 provides dynamic, hands-on courses aligned with Keystone’s supported independent learning model. We offer curriculum for a complete elementary school education or individual courses to supplement a student’s traditional or homeschool education.

Our sole focus is your student’s success.

Keystone recognizes the need for a more supervised educational structure at this age-level, so we develop a close partnership with parents and teachers to help ensure your student’s success.

Students enrolled in a complete grade level take a total of five courses—one in each core subject area, plus one elective per school year. The curriculum includes language arts, mathematics, science, and social studies for each grade level and a grade-level-specific art course to fulfill the elective option. Every course is flexibly paced, allowing students to move at the speed that best suits their needs.

Your Complete Online Middle School. Your Foundation for Success.

The Keystone middle school program for grades 6–8 inspires and motivates students to acquire the skills they need to succeed in high school and beyond. We offer curriculum for a complete middle school education or individual courses to supplement a student’s traditional or homeschool education.

We help students meet their full potential and prepare for high school.

Students enrolled in a complete grade level take a total of five courses: four core courses—one in each core subject area—plus one elective per school year. With more than 30 courses available, the curriculum includes language arts, mathematics, science, and social studies for each grade level, and an array of elective and advanced courses. Students can enroll anytime in our online middle school and have up to a year to complete their coursework.

For a full list and description of Keystone courses, please visit [keystoneschoolonline.com](https://www.keystoneschoolonline.com) or call 800.255.4937.

Your Unique Goals. Your Online High School.

Access more than 100 high school courses, including core subjects, AP®, electives, and six world languages. Whether you're enrolled full time or simply taking a few courses, you can work at your own pace with easy access to teacher support. It's the flexibility you need with the quality education you deserve. No matter where your dreams take you, build the discipline that will help you succeed, today and tomorrow, with Keystone.

Greater Flexibility. Greater Results. Our students learn in the format that fits their unique needs and learning styles through interactive, multimedia-rich online courses, which come with an increased level of support, or through our paper-based Correspondence Courses.

Supplemental Courses—Catching Up or Getting Ahead

Keystone is an ideal option for students who want to—or need to—earn extra credits. Our accreditation increases the probability that other high schools and colleges accept the credits earned at Keystone, and our extensive curriculum offers many choices for students who want to challenge themselves with advanced courses or pursue special interests.

Earning a Keystone Diploma

To receive a Keystone high school diploma, students are required to earn a total of 21 credits between grades 9–12. New students can transfer previously earned credits from elsewhere. However, a minimum of five credits (one in each core subject area plus one elective) must be earned at Keystone. The credits must be distributed as follows:

Four in Language Arts, three in Science, one in Health, five Electives, three in Math (a minimum of Algebra 1 or above), four in Social Studies, and one in Fine Art.

If your child has already completed part of his or her high school education, please call us for a free transcript evaluation or request our homeschool portfolio policy.

**2016, Graduates Self-Reported*

On a Path to College

Keystone graduates have been accepted at hundreds of colleges and universities, including Dartmouth, Yale, Notre Dame, Stanford, and Oxford.*

As soon as your child enters the Keystone high school program, a certified Guidance Counselor steps in to help your child through the college admissions process. The counselor will not only help your child prepare for SAT and ACT exams, he or she will also work with your family to build a personalized higher-education and career plan.

On a Path to a Career

Keystone graduates are prepared for college—and for a career. Students will graduate with project- and time-management skills, in addition to effective writing and communication skills, making them ideal candidates for the working world. Some students even take advantage of Keystone's flexibility to apprentice and begin their careers while earning their diploma.

For a full list and description of Keystone courses, please visit keystoneschoolonline.com or call 800.255.4937.

Advanced Placement® Courses

Keystone offers AP® courses in many subjects, including language arts, history, economics, mathematics, science, and world languages.

What Are AP® Courses?

AP® courses are college-level courses taken as part of a high school program. Students who complete AP® courses are eligible to take the AP® exams administered each May by the College Board. These exams are scored on a scale of 1–5, and students scoring between a 3 and 5 may qualify for college credit at most colleges and universities.

Why Take AP® Courses?

There are many reasons to take AP® courses, including the ability to:

- Demonstrate to college admissions officers your ability to excel in college-level coursework
- Emphasize your commitment to academic pursuits
- Prepare for the AP® exams and the possibility of receiving college credit at colleges and universities nationwide

Are AP® Courses Right for My Child?

If your child is a college-bound junior or senior in high school and has successfully completed prerequisite courses, he or she may be eligible for our AP® courses.

Credit Recovery Courses

With year-round enrollment, Keystone Credit Recovery is proven to help students earn middle school or high school credits in courses they did not pass the first time around.

Our credit recovery courses are self-contained, independent study units designed to supplement a student's existing school's curriculum, giving students a chance to earn credit in subjects they previously did not pass. If approved by a school counselor, principal, or other authorized school official, students complete the courses independently and submit their work to Keystone for evaluation. The student's grade is submitted to the guidance counselor, who will assign a grade and credit.

A Year-Round Summer School Alternative

More than 40 courses are available in grades 6–12, so students can master English, math, social studies, science, and Spanish; earn passing grades; and graduate on time with their classmates. Credit recovery course materials are available in online and printed correspondence formats. Enrollments are accepted any time of the year.

For a full list and description of Keystone courses, please visit keystoneschoolonline.com or call 800.255.4937.

**Abby is a Keystone student and her statement reflects her experience at her school.*



“KEYSTONE HAS SHOWN ME THE ADVANTAGES OF LEARNING AT MY OWN PACE AND SETTING MY OWN DEADLINES. THE FLEXIBLE SCHEDULING ALLOWS FOR EXTRAORDINARY OPPORTUNITIES OUTSIDE OF THE CLASSROOM.”

Abby H.

Keystone Student, 2016*

Keystone Admissions Requirements

All students seeking to enroll in Keystone must be able to demonstrate a working knowledge of the English language. Additionally, students enrolling in Keystone’s high school program must be able to provide proof of completing the eighth grade. For students who do not have any other documentation for academic admissions to the ninth grade (e.g., prior homeschool students), the following guidelines will apply:

1. If a student is 14 years or older, he or she is considered “age appropriate” for ninth grade and may enroll in Keystone’s high school program, using a birth certificate or other official documentation as proof.
2. If a student is under 14 years of age, he or she must show proof of eighth-grade completion through one of these options:
 - A middle school grade report or transcript
 - A certificate of eighth-grade completion
 - Standardized test scores showing eighth-grade achievement or higher (Iowa, ACT Explore, state testing, etc.)
 - A homeschool portfolio
3. Students and their families can speak with a counselor to address other circumstances.

Keystone Course Activity Policy

(Applies to The Keystone School students in grades 9–12 only) To maintain a consistent pace throughout a course, Keystone has established the following Course Activity Policy:

- To be considered active, students must begin their coursework and submit at least one weighted assignment in one course within 30 days of enrollment. Thereafter, students must continue to submit at least one weighted assignment every 30 days.

- Students who plan to be inactive for 30 days or more must contact Keystone Student Services to place their account on hold. Placing an account on hold will not extend the course due dates.
- If there are 30 days without activity in a course, and the course has not been placed on hold, the course no longer qualifies for a refund, but the student retains the right to complete and receive credit for the course through the assigned due date.

Tuition and Enrollment

Tuition fees and other charges related to enrollment can be found online at keystoneschoolonline.com and on the printed enrollment forms. To make Keystone more affordable, we provide a variety of payment plans and discounts, including family and military discounts. And, to ensure that Keystone is exactly the academic experience you were looking for, we offer a money-back guarantee for all new students.

Students have a minimum of eight weeks and a maximum of one calendar year from the date of enrollment to complete each course. If students are unable to complete a course within one calendar year, course extensions are available for a fee by contacting Student Services at **800.255.4937**. Each full-credit course is built for 180 hours of instructional time. AP® courses generally require 25 to 50 percent more time to complete, as they require more focus on gaining, testing, and applying higher-order thinking skills.

THREE EASY WAYS TO ENROLL AT KEYSTONE



Payment plans are available, and we offer discounts for families who enroll more than one student in Keystone programs or who are active-duty military.

Phone

Call a trained and knowledgeable Student Services representative at **800.255.4937** to assist you in the enrollment process.

Online

Go to **keystoneschoolonline.com** and click on **Enroll Now**. When enrolling online, please carefully review course descriptions to make sure your child has met course prerequisites prior to enrolling.

Fax or Mail†

Complete the enclosed enrollment form and fax it to **570.300.2346** or mail it to:

**The Keystone School
920 Central Road
Bloomsburg, PA 17815**

† We highly recommend that students intending to transfer Keystone credits back to their resident districts have their school official preapprove the desired course prior to enrolling.

Please note that Keystone is not able to accept enrollments from students located in the following countries: United Arab Emirates, Bahrain, Kuwait, Oman, Qatar, Saudi Arabia, Lebanon, Burma (Myanmar), Cuba, Iran, Sudan, Syria, Western Balkans, Belarus, North Korea, Democratic Republic of Congo, and Iraq.

Keystone Money-Back Guarantee Program Details

New students can try our program risk-free. We are so confident you will benefit from your Keystone experience that we back it up with our 30-day money-back guarantee.

Elementary School Tuition Refund Policy*

Grades K–5: Program is for new Keystone students who have not previously enrolled in The Keystone School. Student or parent must notify Keystone of their intent to withdraw and request the money-back guarantee within 30 days from the date of their enrollment to qualify. Money-back guarantee does not include shipping and handling. This offer cannot be combined with any other promotion.

To request cancellation, call Student Services at **800.255.4937**. No refunds are given after 30 days of enrollment. If a refund is requested within 30 days of enrollment, tuition monies will be refunded. All other monies will be refunded less materials fees specific to each course. Shipping charges are not refundable.

Middle School Tuition Refund Policy*

Grades 6–8: Program is for new Keystone students who have not previously enrolled in The Keystone School. Student or parent must notify Keystone of their intent to withdraw and request the money-back guarantee within 30 days from the date of their enrollment to qualify. Money-back guarantee does not include shipping and handling. Money paid will be refunded upon receipt of returned course materials. If the student elects not to return the course materials, the money paid will be refunded less a \$35 per course materials fee and applicable shipping, handling, and processing fees. This offer cannot be combined with any other promotion.

To request cancellation, call Student Services at **800.255.4937**. No refunds are given after 30 days of enrollment. If a refund is requested within 30 days of enrollment and the workbook(s) is returned in as-new condition, all tuition monies will be refunded. A fee of \$35 will be withheld for each unreturned, used, or damaged workbook. Shipping charges are not refundable.

High School Tuition Refund Policy*

This policy applies on a course-by-course basis. To withdraw from a Keystone course, call Keystone Student Services at **800.255.4937**. Tuition refunds will be based on the date of withdrawal and the amount of course assignments completed as follows:

- If a student withdraws within five days after midnight of the date the Enrollment Agreement is accepted (the Cancellation Period), all tuition monies paid to Keystone will be refunded.
- If a student withdraws between 6 and 30 days after enrollment and no assignments are submitted to Keystone, a registration fee of \$75 per course will be charged. All other tuition monies will be refunded.
- If a student withdraws after the Cancellation Period and after course assignments have been submitted to Keystone for correction, the \$75 registration fee will be charged per course plus a percentage of the remaining tuition as follows:

PERCENTAGE OF ASSIGNMENTS COMPLETED	AMOUNT OF TUITION OBLIGATION
10% or less completed	10% of tuition after subtracting the registration fee
Between 11% and 25% completed	25% of tuition after subtracting the registration fee
Between 26% and 50% completed	50% of tuition after subtracting the registration fee
More than 50% completed	Obligation for full tuition

*To qualify for a refund, a student must be in active standing according to Keystone’s Activity Policy. Due to U.S. Treasury requirements, Keystone cannot offer refunds to students with non-U.S. addresses.

Administrative fees and shipping and handling charges are not refundable.



The Keystone School
920 Central Road, Bloomsburg, PA 17815
800.255.4937
keystoneschoolonline.com