

# Middle School Enrollment Form, Tuition and Fees

## STUDENT ENROLLMENT

Please print all information (Your phone number and full street address are required for shipping).

Student ID # (for current or former Keystone students only) \_\_\_\_\_ Birth Date \_\_\_\_\_ Phone \_\_\_\_\_

Student Legal Name (First) \_\_\_\_\_ MI \_\_\_\_\_ Last \_\_\_\_\_

Shipping Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_ Zip \_\_\_\_\_

Student's E-mail \_\_\_\_\_

**SCHOOL APPROVAL** (Required only if student will transfer courses completed with Keystone to another school.) The School Official's signature indicates that upon successful completion of this course(s), and the presentation of a Keystone academic record, the student will receive credit from:

School Official's Name \_\_\_\_\_ Signature (required) \_\_\_\_\_ Date \_\_\_\_\_

School Name \_\_\_\_\_ Title \_\_\_\_\_

Street \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

City/State/Zip \_\_\_\_\_ E-mail \_\_\_\_\_

## COURSE SELECTION

Choose either grade-level enrollment or individual-course enrollment. See the course catalog for details.

<input checked="" type="checkbox"/> Unit(s) Requested	<input checked="" type="radio"/> Grade Level	GRADE-LEVEL ENROLLMENT (CHOOSE ONE)		<input type="checkbox"/> INDIVIDUAL-COURSE ENROLLMENT
		FULL ACADEMIC YEAR	HALF ACADEMIC YEAR	
<b>CORE COURSES</b>				
Language Arts	6 7 8	<input type="checkbox"/>	<input type="checkbox"/>	\$399 full/\$289 half
Science	6 7 8	<input type="checkbox"/>	<input type="checkbox"/>	\$399 full/\$289 half
Social Science	6 7 8	<input type="checkbox"/>	<input type="checkbox"/>	\$399 full/\$289 half
Mathematics	6 7 8	<input type="checkbox"/>	<input type="checkbox"/>	\$399 full/\$289 half
<b>ADVANCED COURSES</b>				
Algebra 1	— — 8	Order 5 or more courses and receive a 5% discount. This discount is only available by phone enrollment.	Order 5 or more courses and receive a 5% discount. This discount is only available by phone enrollment.	\$399 full/\$289 half
Spanish 1	— — 8			\$399 full/\$289 half
French 1	— — 8			\$399 full/\$289 half
German 1	— — 8			\$399 full/\$289 half
<b>ELECTIVE COURSES</b>				
Physical Education	6 7 8			\$289
Health	6 7 8			\$289
Music	6 7 8			\$289
Art Appreciation	6 7 8			\$289
Career Exploration	6 7 8			\$289
World Languages and Culture	6 7 8			\$289
Photography	6 7 8			\$289
Subtotal for All Courses		\$ _____	\$ _____	\$ _____
<input type="checkbox"/> 10% Family or <input type="checkbox"/> 15% Military* Discount (check one if applicable)		\$ -	\$ -	\$ -

## SHIPPING and HANDLING FEES

Please  shipping method requested

Shipping Method	Number of Courses <sup>†</sup>					
	1	2	3	4	5	6
UPS Ground (Continental U.S. only)	\$20	\$25	\$35	\$45	\$55	\$65
Alaska, Hawaii, or PO Box	\$25	\$30	\$40	\$50	\$60	\$70
UPS 2nd Day	\$40	\$50	\$60	\$70	\$80	\$90
UPS Next Day	\$60	\$75	\$90	\$105	\$115	\$125

Course materials are shipped to students by UPS, Fed Ex, or USPS. Please allow 7-10 business days. For international rates, please call 800.255.4937.  
<sup>†</sup>Some courses include digital content only and do not require shipping. For information on which courses do not require shipping, please see the current course catalog.  
 \*Military discount available to active duty military with ID card. Only one discount may be applied and discounts cannot be combined with any other offer or promotion.

Shipping and Handling \$ \_\_\_\_\_

Total Amount Due \$ \_\_\_\_\_

## ENROLLMENT PAYMENT METHOD

- Certified Check or Money Order  Personal Check (Returned check fee: maximum allowable by state law.)  
 Visa  Master Card  AMEX  Discover  Tuition Payment Plan  
 (Complete and attach Tuition Payment Agreement Application.)

Important for credit card orders: Copy number and expiration date directly from card.

Expiration Date Month: \_\_\_\_\_ Year: \_\_\_\_\_ CVV Code: \_\_\_\_\_

\_\_\_\_\_ Total Payment Enclosed \$ \_\_\_\_\_  
 Credit Card Account Number \_\_\_\_\_

Card Holder Signature \_\_\_\_\_

## PAYMENT

The total fee, or Tuition Payment Agreement, plus down payment is required at the time of enrollment. Keystone offers a 10% Family Plan and 15% Active Duty Military discount. See the brochure for details. Please make checks or money orders payable in U.S. dollars to Keystone National Middle School. American Express, Discover, Master Card, and VISA are also accepted.

## ENROLLMENT AGREEMENT

Students who enroll in Keystone National Middle School must have a working knowledge of the English language. Parents are responsible to verify that the KNMS program meets the homeschool requirements of their district or state. The listed fee for each course requested must accompany the completed and physically or electronically signed Enrollment. KNMS will ship applicable course materials upon acceptance of student's enrollment. Keystone will provide examination services, student services and academic records in a prompt and professional manner. The starting date is the date this enrollment is processed by Keystone and students have a minimum of 8 weeks and a maximum of 1 calendar year from the starting date to complete their courses. If the student intends to participate in NCAA collegiate athletics after high school, Keystone courses ordered after 10/25/2011 will not be recognized by the NCAA. No refunds will be issued due to non-acceptance. Keystone strongly advises seeking approval if you are transferring credits to your school of record. Keystone will not offer a refund based on non-acceptance. Due to US Treasury requirements, Keystone cannot offer refunds to students with a non-US address. The student or school has the right to terminate enrollment at any time. All students are protected by our liberal Tuition Refund Policy (see form); Keystone Payment Plans are non-interest bearing loans from the school and obligations must be paid even after withdrawal when falling outside of the referenced Refund Policy. If students violate Keystone policies that govern student behaviors and are determined to cause potential harm to Keystone's academic integrity or physical/emotional harm to others, consequences may include course failure or expulsion; in either case, the financially responsible party is not entitled to a refund of fees, and payment plan obligations are still in effect. Additional information requests, questions, and concerns that are not satisfactorily resolved by KNMS school officials may be directed to the State Board of Private Licensed Schools, Commonwealth of Pennsylvania, or AdvanCED.

## MIDDLE SCHOOL TUITION REFUND POLICY

To request cancellation, call Student Services at 1.800.255.4937. No refunds are given after 30 days of enrollment. Shipping charges are not refundable. Due to US Treasury requirements, Keystone cannot offer refunds to students with a non-US address.

If a refund is requested within 30 days of enrollment and the workbook is returned in as-new condition, all tuition monies will be refunded. \$35 will be withheld for each unreturned, used or damaged workbook, and accepted all the terms of the Enrollment Agreement listed on the back, and I have received and read the school's current student information publication.

Parent/Guardian Signature (Required) \_\_\_\_\_

Date \_\_\_\_\_

Parent/Guardian First Name \_\_\_\_\_

Parent/Guardian Last Name \_\_\_\_\_

Parent/Guardian E-mail \_\_\_\_\_



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