# 2020–2021 RE-REGISTRATION STEPS

FOR RETURNING FAMILIES



It's time to let us know your plans for next school year! If you're a Learning Coach as well as a legal guardian, follow the steps in the left-side column below. Other legal guardians, read the column to the right to get started.

## Learning Coach and Legal Guardian

If you fill both these important roles, you can re-register your student by logging in to your Online School account. Just go to **online.K12.com/login** and enter your Learning Coach username and password.

line, please use your existing	
Forgot Username?	Have a registration ID? Use your K12 Registration ID to set up your K12 account.
	Set Up Your Account
Forgot Pessword?	
	Errpot Username? Borgot Username? Borgot Rassione?

Next, click "Re-Register for Fall" in the left-hand column.

	Alex Daniels 🗸				
K12	Schedule Progress	Account & File S	iharing &		
DEMO ACADEMY	December 12, 2020	Select Date V			
MY STUDENTS					
T MY SCHEDULE	Course	Assignments	Due	Progress	
ATTENDANCE & 30					
ANNOUNCEMENTS 5	Megan does not have assignments scheduled for 12/12/20				
RE-REGISTER FOR FALL					

Re-Register for Fall

You'll then be automatically directed to the reregistration page in the Parent Portal where you'll see your student's current status. Click **"Re-Register for the next school year."** 



# Legal Guardian but not the Learning Coach

You'll log in to the Parent Portal directly to re-register. Go to **parentportal.k12.com** and enter the username and password you created when registering.

🤏 K1	2	
	WELCOME TO THE ENROLLMENT CENTER Your central hub for all K12 re-registrations and enrollments. If you're new to the Evrollment center, also referred to as the "Parent Portal", please get starter creating an account.	d by
	CREATE AN ACCOUNT	
	If you have created an account, please enter your username and password to login.	1050
	Voenname REOU	URED
	Forgot Your Username?	
	Password REOU	IIRED
	Forgot Your Password?	
	LOGIN	
	Have questions? Call us at 866.968.7512 or Chat	
	Use - Copyright Policy - Accessibility	
Copyright © 2020 K12 In	c. All Rights Reserved.	

Next, locate your student's name on the dashboard and click **"Re-Register for the next school year."** 



#### **REGISTRATION SURVEY**

Use the dropdown menu to indicate your student's plans for next school year. You'll see some questions appear on the screen. Select the appropriate answers for your student, then click "Submit." A confirmation page will appear displaying your re-registration selection.

RE-REGISTRATION		
K12 Demo School - School Year 2020-2021 Please answer the questions below to confirm your registration n	next year.	•
Registration Survey		•
Will Alex Danials be returning to K12 Demo School next	school year?	UIRED
Please select		+
Please select		
Yes, we are returning We are undecided No, we are not returning		
I understand that my previous agreements still apply	REQUIRED	
	RE-REGISTRATION K12 Demo School - School Vear 2020-2021 Please answer the questions below to confirm your registration of Registration Survey Will Alex Danials be returning to K12 Demo School next Please select Please select Please select Vease select	RE-REGISTRATION         K12 Demo School - School Year 2020-2021         Please answer the questions below to confirm your registration next year.         Registration Survey         Will Alex Danials be returning to K12 Demo School next school year?         Please select         Please select         Please select         Very ware returning We are undicided No. we are not returning Lunderstand that my previous agreements still apply

If all questions are answered successfully, a **Thank You** pop-up will appear.

	Registration Survey	Online
	Thank you, your response has been saved. Please click "Next" to proceed.	
TRA Ial Ac		T ed H
		Cł
Suc	cess:	
Your	information has been securely saved.	

#### **REQUIRED DOCUMENTS**

If your school requires that you submit documents, you'll be directed to a page listing the information you're required to provide. These documents can be uploaded directly through the Parent Portal. If you don't have the documents available right away, an enrollment consultant will follow up with you to ensure you're aware of the deadline and to answer any questions you may have about re-registering.

<section-header><section-header><section-header><section-header><section-header><text><text><text><text><text><text></text></text></text></text></text></text></section-header></section-header></section-header></section-header></section-header>						
<image/> <image/> <image/> <text><text><text><text><text></text></text></text></text></text>	Need		. To make the process easier, w	E THE FOLLOWING DOCUMENTATION Ing demis in order to process your student's registration. To mentation that you can submit to fullifie ach requirement, liesion methods, please watch the below video.	ADMISSIONS: PROVIDI We need to collect the follow provide a list of different doc For more information on subr	
<complex-block><complex-block></complex-block></complex-block>	R D Cik			<b>% K12</b>		
<complex-block></complex-block>				QUICK TOURS	- <b>-</b> -	
Procession       Procession         Procession       Procesion         Procession       P						
Peet did e debildent dep battere been de ron toe hege on submission of document .				E Download Transcript 2	Audio Description	
ACTIONAL RED       ●         All there are sense all contraints to staturity are that a waiting periods the weight ender those has the staturity and the staturit			ents.	(p button below for more help on submission of documents	Please click the Additional He	
At these determines to stand its work it as a wall has a walling and/or burrely, etams there, you will need to seave use on the stand its of t		+			ADDITIONAL HELP	
Ore at the researce company: there here negronod, you will be nutleed in the K12 Parent Parent leganding the sequence abbreviation for Gause Disposed. Account Visual Academy: Proof of Residency Not Recorded Reviewards Not Recorded Reviewards		our work ue (or to	in forms, you will need to save y m to this page in order to contin	Its to submit, as well as a waiting period to verify certain fo lick the "Save" button below. You will be able to return to to the K12 Parent Portal.	As there are several docume and come back. <b>Be sure to</b> a check status) when you look	
DOCUMENTS      Preses allow to immulas for uploaded document to show as received, prior to re-submission      Protection of Revieward      Not Received Revieward      View History      Not Received Revieward      View History      View History      Not Received Revieward      View History      Document Revieward Revieward      View History      View History      Constraints      Revieward      View History      View History      View History      Constraints      Summary      View History      View History      Constraints      View History      View History      View History      Constraints      View History      View History      View History      Constraints      Constraints      Constraints      View History      View History      View History      View History      View History      Constraints		the	he K12 Parent Portal regarding	nry items have been approved, you will be notified in the K ration. Thank you very mucht ie Dipxpd, Arizona Virtual Academy.	Once all the required comple status of your student's regis Required information for Gra	
Proof of Residency Not Recovered Revenued         Verw History            Reflexes of Records Received Revenued         Verw History            Not Received Revenued         Verw History            Mont Received Revenued         Verw History            Adversale document submission method required you may submit the, or any other document in least direct uptake, using range reven particle between the first and uptake submission using one of these alternate methods may result in a target reven particle between the first and uptake submission using one of these alternate methods may result in a target reven particle between the first and uptake submission using one of these alternate methods may result in a target reven particle between the first and uptaket submits of the submits of the submits of the between the submits of the betw					0	
Release of Flacords         Voice History         ✓           Not Received Reviewed         ✓         ✓           Home Language Survey         ✓         ✓           MR Received Reviewed         ✓         ✓           *Mentale Sciences         Isolated Reviewed         ✓           **         *         ✓         ✓           **         Mark Received Reviewed         ✓         ✓           **         *         ✓         ✓           **         Mark Received Reviewed			re-submission	uploaded document to show as received, prior to re-s	DOCUMENTS  Please allow 10 minutes for	
Home Language Survey Not Received Reviewed 		•	re-submission View History	uploaded document to show as received, prior to re-s	DOCUMENTS Please allow 10 minutes to Proof of Residency Not Received/Reviewee	
*Average occurrent submassion method lenguised you may usamit this, or any other document in test of direct update, using one of these extensions using one of these extensions methods may result in a larger prevent processing the of current Processing (bus productions). Mail A2(A Regionalized Based Ba		•	re-submission View History View History	uploaded document to show as received, prior to re-si	DOCUMENTS Please allow 10 minutes to Proof of Residency Not Received/Reviewe Release of Records Not Received/Reviewe	
Mail A249-Registration Reg Sub Address Test TestCity, AZ, 55555 Par, Usos (solid codo) Erral: Leightest com		•	View History View History View History View History	uploaded document to show as received, prior to re-si 1 1 1	OCLIMENTS  Plassa allow 10 minutes for  Proof of Residency Not Reconsult Reviews  Reviews of Records Not Reconsult Reviews  Not Reconsult Reviews  Not Reconsult Reviews  Not Reconsult Reviews	
Fax: (566) 555-5565 Email: test@test.com		<ul> <li>d, using in a</li> </ul>	submission     Vew History     Vew History     Vew History     Vew History	uploaded document to show as received, prior to re-site	OCLIMENTS  Plasse allow 10 minutes 6  Proof of Residency Not Received Reviewe  Reviewe of Records  Not Received Reviewe  Not Received Reviewe  *Member deviewed Reviewe  **demabe document submot	
Email: test@test.com		v      d. using in a	submission     View History     View History     View History     view History     occurrent in lieu of silect uppo	uploaded document to show as received, prior to re-s 1 1 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	OCLUMENTS  Plass allow 10 minutes fo  Proof of Desidency  Not Received Reviewo  Not	
		v      d, using in a	submission     View History     View History     View History     View History     view History     ocument in ieu of onect upport     ademake methods may result	uploaded document to show as received, prior to re-s 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	OCUMENTS  Plassa allow 10 minutes  Plassa allow 10 minutes  Plassa allow 10 minutes  Not Received Reviewo  Release of Records  Not Received Reviewo  Not Received Reviewo  - whense administration shown  allow allow administration  allow allow administration  a	
SAVE		↓ ↓ d, using in a	submission     Vew History     Vew History     Vew History     vew History	uploaded document to show as received, prior to re-site 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	OCLUMENTS  Plassa allow 10 minutes to  Proof of Reaceword Reviewo  Reviewed Reviewed  Reviewed	
If you would like to modify your solection indicating whether your student will be returning next your please click here to change your response.		¢ ¢ using in a	submission     Vew History     Vew History     Vew History     vew History	uploaded document to show as received, prior to re-site 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	OCLUMENTS      Presse allow 10 minutes to      Presses of Reaccute      Research Reacute      Reaccute      Research Reaccute      Research Reaccute	
		d, using     in a	tesubmission     Verw History     Verw History     Verw History     Verw History     Verw History     document in lew dimensioned leave table     document in lew dimensioned leave table     many need year please click here	uploaded document to show as received, prior to re-s 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	OCUMENTS      Press alors 10 micros      Press alors 10 micros      Press alors 10 micros      Not Recoved Revenue      Revenue	
Phasey Policy - Terms of Like - Cooynight Policy - Accessibility K12 App Convented 49 2020 K12 are: All Rotebs Reserved Find the right school, enroll, and get ready for your student's		v     d. usag     da usag     the a	exubmission     Verw History     Verw History     Verw History     Verw History     vorw History     document in lew of elect uppor     document     document in lew of elect uppor     document     docum	uploaded document to show as received, prior to re-s	OCUMENTS      Press alory 10 microsome Press alory 10 microsome Nit Recovered Revenue Nit Recovere Nit Recovered Revenue Nit R	
	parch find day.	to	tesubmission     Verw History     Verw History     Verw History     Verw History     Verw History     verw History	uploaded document to show as received, prior to re- t  t  t  t  t  t  t  t  t  t  t  t  t	COUNTERS     DOCUMENTS      Prace alors of ministerio     Not of financiany     Not Received Reviews      Reviewed Reviews      Reviewed Reviews      Received Reviews      Not Reviews      Not Received Reviews      Not Reviews	Plans

If you're not required to submit any documents, you will automatically be directed back to the Parent Portal home page, which should display your student's updated status.

IT'S TIME TO R	E-REGISTER!			N	leed Help?
The K12 Parent Pe students.	ortal provides access to all of the	tools and resources you'll need	to re-register one or more of your	1	888-273-5655 Chat with Us
Please complete th	e re-registration survey to let us k	know your plans for the next sch	ool year.		
<ul> <li>Click on the you left off.</li> </ul>	link next to "Next Steps" for your	registering student to begin the	registration process or continue who	brê.	
To enrol a new stu	tent click on Teformation on New	Encolments" and follow the ste	os that appear below.		
Information on New	e Enrollments	Circuiting and reach are are		0	
Information on New Grace Dipxpd	e Encolments			•	
Information on New Grace Dipxpd	r Enrollments K12 Demo School - 2	2020-2021 School Year		•	

To confirm that your re-registration is complete, click "Next Steps," then "Review Next Steps." A page will appear displaying your student's current status. You can update their status here if you need to. Your student is now all set for next year. If you have multiple students, you can repeat this process for each of them.

Helo, Claudial (1/23/2020)		Enrolm	ent Dashboard Resources
	NEXT STEPS		Need Help?
	Thank you for confirming your intent to register for the upcoming	school year.	Chat Una
	If you would like to modify your selection indicating whether your change your response.	student will be returning next year please click here to	
Privacy Pol	zy - Terms of Use - Copyright Philcy - Accessibility	K12 App Each line add unless arrest and an each is use	whether De Ded Aber

### **RE-REGISTER WITH THE K12 MOBILE APP**

If you're a Learning Coach as well as a legal guardian, follow the steps in the left-side column below. Other legal guardians, read the column to the right.

## Learning Coach and Legal Guardian

Log in to the "Coach" tab using your OLS account information. On the student dashboard, tap the section titled, **"Re-Register—Confirm Enrollment for Next Term."** 



#### Legal Guardian but not the Learning Coach

Log in under the "Guardian" tab with your Parent Portal account information. On the student dashboard, tap the section titled, "**Re-Register—Confirm Enrollment for Next Term.**"



This will take you directly into the mobile version of your Parent Portal account. From here, you can tap through the same steps you would take in the desktop app. You can even upload any necessary documents via your mobile device. Also, you can tap the "Back" link in the Parent Portal header to return to the K12 app dashboard at any time.



NEED HELP RE-REGISTERING? CALL 866.989.0716.