

Identification and Service of GCA EL Students

- Students will be identified through the intake process using the Home Language Survey required by the federal government. Please note that these questions are part of the **Child Find Query (CFQ)**.
- Teachers will continuously review their student rosters in SLDS to verify any additional active, monitored, or former ELs.
- Any student whose answers are anything other than English will need to be evaluated. These names are to be given to the Title III Coordinator who will contact the families and gather information. Please complete the Initial EL Referral form in Infinite Campus. Follow up with an email to the school level ESOL POC.
- If a child comes from a local school district or from a sister WIDA state, contact will be made with that school to determine if the child was served, screened, or monitored in their EL program. This will help us to determine if a child is in need of taking the WIDA Screener for placement.
- If a child has no record of EL services in the past, the student must be evaluated using the WIDA Screener for placement. This placement test for grades 1-12 will be given by a certified teacher either remotely using pencil and paper or online at the Georgia Cyber Academy office. The W-APT placement test for Kindergarten and first semester first graders will be given by a certified teacher in person at location local to the student.
- Once a student is identified as an EL student, the teachers will be notified. It will be the responsibility of the ESOL teacher to include the EL student in small group instruction. This instruction should focus on the student's indicated needs according to test data. All EL students will be marked for **State Testing Intervention (STI)**.
- Active EL students will be assigned to a certified ESOL teacher who will meet with active EL students for 45- 55 minutes daily (depending on grade level) to monitor progress and provide academic support. Lessons will focus on assisting the student to achieve proficiency in listening, speaking, reading, and writing in English.
 - Grades K-3 =45 minute daily segments or a minimum of 225 minutes weekly
 - Grades 4-8 =50 minute daily segments or a minimum of 250 minutes weekly
 - Grades 9-12 =55 minute daily segments or a minimum of 275 minutes weekly
- This support will be documented in Infinite Campus under Program Participation, English Learners and will be marked as B: Non Itinerant 1.
- A TPC form will be completed for each EL student in Infinite Campus. This form will document accommodations for both day to day instruction and standardized testing.
- Each EL student will participate in ACCESS testing according to state and federal guidelines. The purpose of this test will be to assess growth in English acquisition as well as to determine eligibility for the upcoming year.
- The decision to identify a student as an EL should be based on multiple measures including:
 - ACCESS annual test
 - WAPT Placement Test grades K and 1st grade first Semester or the WIDA Screener for grades 1st grade second semester through 12th grade.
- ACCESS test results will be sent to families via mail and email. A copy of the test will be made available to the ESOL teacher and the student's primary teachers.