

MONTHLY MEETING AGENDA

BOARD OF DIRECTORS

INSIGHT SCHOOL OF OREGON PAINTED HILLS CHARTER SCHOOL

603 NW 3rd, OR 97754

October 12, 2021 @ 11:30 AM

Location: <http://tinyurl.com/ISORPH-SchoolBoardMeeting>

Via Teleconference:

Conference Call Number: 1-888-824-5783

Conference Code Number: 544-332-45 #

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Insight School of Oregon Painted Hills (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agenda is available online at the meeting.
2. “Oral Communication” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board Chair at:

B. ROLL CALL

Role	First	Last	Present	Absent
Board Chair	Chet	Edwards		
Secretary	Tonya	Rogers		
Treasurer	Harold “Skip”	Adams		
Quorum Established			Yes	No

II. COMMUNICATIONS

- A. Public Comments: Comments may be made to the Board at this time on non-agenda topics. Please state your name and keep your comments to no more than three minutes. If you wish to add an agenda item, please contact the Head of School two weeks prior to the next Regular Board Meeting.

ITEMS SCHEDULED FOR INFORMATION

- B. Action Item: Financial Audit Presentation- Conor Delaney
 - a. Reference: II_B_ISORPH 2021 Financial Report Draft
- C. Head of School Report- Melissa Hausmann
 - a. School Updates
 - b. Action Item: Employee Handbook 2021-2022
 - i. Reference: II_C_b_ISOR PH_CVA_ORDCA Employee Handbook 2021-2022
 - c. Action Item: Revised Amendment to Employment Agreement-PERS V2
 - i. Reference: II_C_c_Revised Amendment to 2021-2022 Employment Agreement 9.22.21

Important Dates: Next School Board Meeting – November 18 @ 11:30am.

- D. Finance Report– Conrad Michka
 - a. Reference: II_D_ISOR-PH - Finance Presentation September 2021 (10.12.21)

III. CONSENT AGENDA

- A. K12 Invoice Payment
- B. Approval of School Board Meeting Minutes 9-16-2021
 - a. Reference: III_B_20210916_MINUTES_FINAL
- C. Approval of Disbursements for ISOR-PH September
 - a. Reference: III_C_ISOR Check Listing September 30, 2021
- D. Approval of ISOR-PH Bank Reconciliation Operating Account -WF-6513 August2021- Final
 - a. Reference: III_D_Bank Reconciliation September 30, 2021
- E. Personnel Report, October 2021 Board Meeting
 - a. Reference: III_E_Personnel Report, October 2021 Board Meeting
- F. Job Description
 - a. Reference: III_F_Onboarding Coordinator Job Description

Motion	It is recommended that the Board approve the consent agenda items as presented.
Second	
Vote	

IV. ITEMS SCHEDULED FOR ACTION

A. Action Item: Employee Handbook 2021-2022

Motion	It is recommended that the Board approve the updated Employee Handbook for School Year 2021-2022.
Second	
Vote	

B. Action Item: Revised Amendment to 2021-2022 Employment Agreement

Motion	It is recommended that the Board approve the revised Amendment to the 2021-2022 Employment Agreement.
Second	
Vote	

C. Action Item: Financial Audit

Motion	It is recommended that the Board approve the Financial Report for the year ended June 30, 2021.
Second	
Vote	

V. ADJOURNMENT