



**BOARD OF DIRECTORS MEETING**  
**MINUTES**

**Thursday September 17, 2009 7:00 pm**  
**Merit School of Music**  
**38 S. Peoria, Chicago, IL 60607**

Meeting called to order at 7:05pm by President Martin.

**Annual Meeting**

Motion to move into annual meeting at 7:26 p.m. by Board Member Fredrick, seconded by Secretary Tyler. Voice vote unanimous Aye.

**Public comment**

Parent Rosa Martin is upset about the PAC representing itself as the voice of parents, she believes that they have not consulted all parents i.e. 'PAC consensus agreeing with the CVCS Board to adopt a calendar with at least four Professional Development days' when she believes no parents outside the PAC leadership was consulted. She also expressed her concern about the 180 day calendar.

**Approval of minutes of August meeting**

Approval of August meeting will be reviewed at October Board meeting.

Motion to approve Board meeting calendar for 2009-2010 by Board member Tyler. Seconded by Board member McCann. Roll call unanimous aye.

The year end report is not finalized yet. It will be done in October.

Motion to approve election of officers Rudy Martin at President, mary McCann as Vice President, Kevin Bargon as Treasurer, Stephanie Tyler as Secretary by Board member Bargon, Seconded by Tyler. Roll call unanimous aye.

Martin suggests getting the board to seven members quickly and ultimately to nine members. There will be an email set up for the parents to email interest about being on the board.

**Presentation on HS program of 2009-10(Presented by Amy Cahill and Crystal Martin)**

Currently 53% of high school students are on track to graduate. The average GPA of students in high school is 1.57. The teachers have agreed to implement the 7 Habits of Highly Effective Teens which will help high school students while in high school. The high school students will partner with DePaul students who are undergraduate or graduate students in education to do 3 projects. There are 73 high school students currently enrolled at CVCS. Ms. Cahill explains that there will be a go program that will help students to organize and work on their own to be accountable.

Crystal Martin is the high school advisor. She helps with the service learning and internships. She also handles academic probation. She takes care of continuous help and support, somewhat of like a homeroom teacher for the students and will be the liaison between the K-12 teachers and the students.

**Tjonia White** had a taped presentation about the high school program. She also is a part of the high school support staff.

## **Head of School Report**

HOS Law explains that there was a professional development and teacher training. HOS Law will email the agenda to the board. Enrollment is currently at 540. Some field work was done for audit and Sept. 29<sup>th</sup> will be the rest of the field work and interviews. HOS Law would like a standard deviation of 2.8 for the GPA and find the percentage of K-8 students on track to master IL math and reading standards. There will be a database for teachers to see what students are doing according to where students are hitting at in expectations. Green will be above the target and yellow will be at the target and red will be below the target.

## **Treasurer's Report**

### *Budget for School year 2009-10 comments/ changes*

There was a preliminary budget in June. The budget is based on enrollment of 590. Some of the expenses flow with the revenue. If revenue goes down, the expenses go down. 60 percent of the spending moves down with the revenue when it goes down. There is a \$70,000 funding credit from K-12 which basically says we're paying them \$70,000 less than figured. Walton Fund is expected to be used this year. Motion to adopt budget by Board member McCann, Seconded by Board Member Fredrick. Roll call vote, unanimous, Aye.

Treasurer Bargon has been talking to K-12 about making the month budget more functional and legible.

The Review of Financial System Policy and Procedure Manual for adoption is moved to next month.

## **Board Business**

### *Contract with Merit: Violin Service Agreement*

Board members feel CVCS should not have to pay the cost for student violin service. Board members believe they should help in acquiring affordable lessons, but not be responsible for the payment of those lessons. The lessons are not a part of the music appreciation course.

### *School Calendar*

*HOS Dr. Law recommends not including extra Professional Development days. States the calendar, as is has time scheduled for professional development for CVCS teachers. HOS believes that professional days set in calendar would constitute days off for children, which is not the intent of CPS PD days. Dr. Law cites the failure for those underperforming or needing remediation.*

*Erik Toman, a teacher, also recommended no Professional Development days.*

*CVCS Community Coordinator Pam Cray also recommended no Professional Development days.*

*McCann motions to amend the calendar to include 2 professional days: Monday, November 2 and Monday April 12. Tyler seconds it. Roll call vote Board members McCann, Fredrick, Tyler vote aye. And Board members Martin and Bargon vote no.*

### *Bus Pass Distribution program*

Allen board's attorney explains program and who is eligible. Bus passes will be distributed to eligible families whenever the student comes to the learning center.

The organizational chart update is moved to next month.

Ms. Brown passed out an update for the Parent Advisory Committee(PAC)

The K12 Incentive Provisions support is moved to next month.

*Facilities: Planning Committee Update*

The BOD wants to talk to teachers regarding input for the facility recommendation before moving into phase one. BOD needs to discuss what the program will be like with HOS Law.

IFF Contract was moved to next month.

**Attorney Update**

The attorney is here to help HOS Law with matters that pertain to the school.

**President's Remarks and Update**

President Martin would like to know are there any conferences for virtual schools? Yes there are. The board will look more into it.

**Future agenda items**

Vice President McCann speaks about future meetings and planning.

**Public Comment**

Pam Tabor remarks about working together for a common good. Mrs. Brown asks about benchmark for middle school. A question is asked about final draft of handbook.

Meeting adjourned at 10:45. Vice President McCann motioned to adjourn. Board member Bargon seconded. Roll call unanimous, aye.

Respectfully submitted by

Stephanie Tyler

Date September 29, 2009