

MICHIGAN VIRTUAL CHARTER ACADEMY  
FINANCIAL STATEMENTS  
TOGETHER WITH INDEPENDENT AUDITORS' REPORT  
JUNE 30, 2013

MICHIGAN VIRTUAL CHARTER ACADEMY  
FINANCIAL STATEMENTS  
JUNE 30, 2013

TABLE OF CONTENTS

	<u>Page(s)</u>
Independent Auditors' Report on Financial Statements	1-2
Management's Discussion and Analysis	3-7
Basic Financial Statements	
Academy-wide Financial Statements:	
Statement of Net Position	8
Statement of Activities	9
Fund Financial Statements	
Governmental Funds:	
Balance Sheet	10
Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	11
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	12
Required Supplemental Information	
Budgetary Comparison Schedule – General Fund	13
Notes to Financial Statements	14-20
Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters	21-22



**GREGORY  
TERRELL  
& COMPANY**

INDEPENDENT AUDITORS' REPORT ON FINANCIAL STATEMENTS

To the Board of Directors  
Michigan Virtual Charter Academy

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Michigan Virtual Charter Academy ("the Academy") as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Academy's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Academy as of June 30, 2013, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

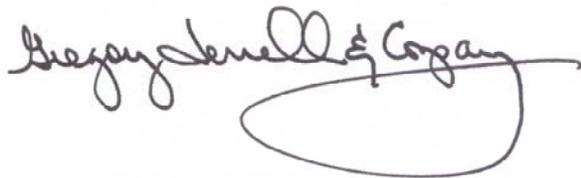
## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3–7 and 13 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

## Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 30, 2013 on our consideration of the Academy's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Academy's internal control over financial reporting and compliance.

A handwritten signature in dark ink, appearing to read "Gregory Terrell & Company". The signature is written in a cursive style and is positioned above a large, empty oval shape.

**GREGORY TERRELL & COMPANY**  
Certified Public Accountants

October 30, 2013

MICHIGAN VIRTUAL CHARTER ACADEMY  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
AS OF JUNE 30, 2013

Our discussion and analysis of Michigan Virtual Charter Academy's (the Academy) financial performance provides an overview of the Academy's financial activities for fiscal year ended June 30, 2013. Please read it in conjunction with the Academy's financial statements and accompanying notes to those statements in order to better understand the Academy's financial performance as a whole.

**Financial Highlights**

Major financial highlights for 2013 include:

- Total net position increased to \$773,503 for 2012-2013 from \$291,969 in 2011-2012.
- Total revenue for the 2012-2013 year-end was \$7,488,010 up from total revenue for fiscal year 2011-2012 of \$5,697,440. Total revenue includes \$476,667 in federal grant funding and \$210,801 from local sources.
- The 2012-2013 funded enrollment was 933 up from funded 2011-2012 enrollment of 703.
- The Academy does not have any long term debt.

**Using this Annual Report**

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the Academy financially as a whole. The academy-wide financial statements provide information about the activities of the whole Academy, presenting both an aggregate view of the Academy's finances and a longer-term view of those finances. The fund financial statements provide the next level of detail. For governmental activities, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements look at the Academy's operations in more detail than the academy-wide financial statements by providing information about the Academy's most significant fund - the general fund, with all other funds presented in one column as non-major funds.

**Basic Financial Statements**

The first two statements in the basic financial statements are the academy-wide financial statements. They provide both short and long-term information about the Academy's financial standing. The next statements are Fund Financial Statements. These statements focus on the activities of the individual segments of the Academy's government. These statements are more detailed than the academy-wide financial statements. Immediately following the fund financial statements are the supplemental information that provides details about the Academy's funds. Next are the Notes to the Financial Statements that offer a detailed explanation of the data contained in the financial statements.

MICHIGAN VIRTUAL CHARTER ACADEMY  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
AS OF JUNE 30, 2013

**Academy-wide Financial Statements**

One of the most important questions asked about the Academy is, "As a whole, what is the Academy's financial condition as a result of the year's activities?" The Statement of Net Position and the Statement of Activities, which appear first in the Academy's financial statements, report information on the Academy as a whole and its activities in a way that helps you answer this question. We prepare these statements to include all assets and liabilities, using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Academy's net position- the difference between position and liabilities, as reported in the Statement of Net Position- as one way to measure the Academy's financial health or financial position. Over time, increases or decreases in the Academy's net position- as reported in the Statement of Activities - are indicators of whether its financial health is improving or deteriorating. The relationship between revenues and expenses is the Academy's operating results. However, the Academy's goal is to provide services to our students, not to generate profits as commercial entities do. One must consider many other non-financial factors, such as the quality of the education provided and the safety of the schools, to assess the overall health of the Academy.

The Statement of Net Position and the Statement of Activities report the governmental activities for the Academy, which encompass all of the Academy's services, including instruction, support services and community services. Unrestricted state aid (foundation allowance revenue), and state and federal grants finance most of these activities.

**Fund Financial Statements**

The Academy's fund financial statements provide detailed information about the most significant funds - not the Academy as a whole. Some funds are required to be established by State law. However, the Academy establishes other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using grants and other money. The governmental funds of the Academy use the following accounting approach:

Governmental funds - All of the Academy's services are reported in governmental funds. Governmental fund reporting focuses on showing how money flows into and out of funds and the balances left at year end that are available for spending. They are reported using an accounting method called modified accrual accounting, which measures cash and all other financial position that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the operations of the Academy and the services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Academy's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in a reconciliation report.

MICHIGAN VIRTUAL CHARTER ACADEMY  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
AS OF JUNE 30, 2013

**The Academy as a Whole**

The Statement of Net Position provides the perspective of the Academy as a whole. Table 1 provides a summary of the Academy's net position as of June 30, 2013 and 2012:

**Table 1**  
**Statement of Net Position**

	Governmental Activities <u>June 30, 2013</u>	Governmental Activities <u>June 30, 2012</u>
<b>Assets</b>		
Current and Other Assets	\$ 1,961,970	\$ 1,793,810
Capital Assets (net)	<u>166,223</u>	<u>155,700</u>
Total Assets	<u>\$ 2,128,193</u>	<u>\$ 1,949,510</u>
<b>Liabilities</b>		
Current and Other Liabilities	<u>\$ 1,354,690</u>	<u>\$ 1,657,541</u>
<b>Net Position</b>		
Investment in Capital Assets	\$ 166,223	\$ 155,700
Unrestricted Assets	<u>607,280</u>	<u>136,269</u>
Total Net Position	<u>\$ 773,503</u>	<u>\$ 291,969</u>

Current and other assets totaled \$2,128,193 and \$1,949,510 for fiscal years June 30, 2013 and June 30, 2012, respectively, and are comprised almost entirely of cash and amounts due from other governmental units. Also included in current and other assets are net capital assets of \$166,223 as of June 30, 2013 and \$155,700 as of June 30, 2012. Unrestricted net position was \$607,280 and \$136,269 as of June 30, 2013 and June 30, 2012, respectively. Net position related to investment in capital was \$166,223 at June 30, 2013 and \$155,700 at June 30, 2012.

MICHIGAN VIRTUAL CHARTER ACADEMY  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
AS OF JUNE 30, 2013

The results of this year's operations for the Academy as a whole are reported in the Statement of Activities (Table 2), which shows the change in net position for the fiscal years ended June 30, 2013 and 2012:

**Table 2**  
**Statement of Activities**

	Governmental Activities <u>June 30, 2013</u>	Governmental Activities <u>June 30, 2012</u>
<b>Revenue</b>		
Program Revenue:		
Operating Grants	\$ 617,399	\$ 556,728
General Revenue		
State Foundation Allowance	6,659,810	4,939,049
Miscellaneous Revenue	<u>210,801</u>	<u>201,663</u>
 Total Revenue	 <u>\$ 7,488,010</u>	 <u>\$ 5,697,440</u>
<b>Functions/Program Expenditures</b>		
Instruction	\$ 4,295,243	\$ 3,483,278
Support Services	2,105,386	1,531,518
Central Support Services	553,589	400,151
Unallocated Depreciation	<u>52,258</u>	<u>23,087</u>
Total Expenditures	<u>\$ 7,006,476</u>	<u>\$ 5,438,034</u>
 Increase in Net Position	 \$ 481,534	 \$ 259,406
 Net Position - Beginning of Year	 <u>291,969</u>	 <u>32,563</u>
 Net Position - End of Year	 <u>\$ 773,503</u>	 <u>\$ 291,969</u>

Over 89% in 2013 and 86% in 2012, of our total revenue was from state foundation allowance. Grants and other miscellaneous revenue accounted for less than 11% in 2013 and 12% in 2012, of total revenue. The costs of all governmental activities increased over last year as a direct result of the increase in enrollment. Total expenditures for the years ended June 30, 2013 and June 30, 2012, were \$7,006,476 and \$5,438,034, respectively.

MICHIGAN VIRTUAL CHARTER ACADEMY  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
AS OF JUNE 30, 2013

**General Fund Budgetary Highlights**

Over the course of the year, the Academy revises its budget as unexpected changes in revenues and expenditures arise. State law requires that the budget be amended to ensure that expenditures do not exceed appropriations. A schedule showing the Academy's original and final budget amounts compared with amounts actually paid and received is provided in the required supplemental information of these financial statements.

**Economic Factors and Next Year's Budgets and Rates**

One of the most important factors affecting the budget is our student count. The Academy budgeted enrollment at 5,504 funded FTE for the 2013-2014 school year.

Since the Academy's revenue is heavily dependent on State funding and the health of the State's School Aid Fund, actual revenue received depends on the State's ability to collect revenues to fund its appropriation to its various school districts. The Academy prepared its 2014 budget assuming a foundation allowance of \$7,051 per student.

The Academy intends to amend its budget based on final per pupil foundation allowance and actual student enrollment as of the first count date in early October. In addition, the Academy continues to be diligent in its spending and monitors the budget closely.

**Contacting the Academy's Management**

This financial report is intended to provide all stakeholders with a general overview of the Academy's finances. Questions concerning any of the information in this report or requests for additional information should be directed to the Head of School, Michigan Virtual Charter Academy, 678 Front Avenue NW, Suite 190, Grand Rapids, MI 49504.

MICHIGAN VIRTUAL CHARTER ACADEMY  
STATEMENT OF NET POSITION  
JUNE 30, 2013

	<b>Governmental Activities</b>
<b>ASSETS</b>	
<b>Assets</b>	
Cash and Cash Equivalents (Note 4)	\$ 656,510
Due from Other Governmental Units (Note 5)	1,272,811
Deposits	15,736
Prepaid Expenses	16,913
Capital Assets, net (Note 8)	<u>166,223</u>
<b>Total Assets</b>	<b>\$ <u>2,128,193</u></b>
<b>LIABILITIES AND NET POSITION</b>	
<b>Liabilities</b>	
Accounts Payable	\$ 990,793
Accrued Expenditures	272,100
Unearned Revenue (Note 10)	<u>91,797</u>
<b>Total Liabilities</b>	<b>\$ <u>1,354,690</u></b>
<b>Net Position</b>	
Investment in Capital Assets	\$ 166,223
Unrestricted	<u>607,280</u>
<b>Total Net Position</b>	<b>\$ <u><u>773,503</u></u></b>

The accompanying notes are an integral part of this financial statement.

MICHIGAN VIRTUAL CHARTER ACADEMY  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2013

<u>Functions / Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>		<u>Governmental Activities Net (expenses) Revenues and Change in Net Position</u>
		<u>Charges for Services</u>	<u>Operating Grants</u>	
Governmental Activities:				
Instruction	\$ 4,295,243	\$ -	\$ -	\$ (4,295,243)
Support Services	2,105,386	-	617,399	(1,487,987)
Central Support Services	553,589	-	-	(553,589)
Unallocated Depreciation	<u>52,258</u>	-	-	<u>(52,258)</u>
Total Governmental Activities:	<u>\$ 7,006,476</u>	<u>\$ -</u>	<u>\$ 617,399</u>	<u>\$ (6,389,077)</u>
General Revenues:				
State of Michigan School Aid Unrestricted				\$ 6,659,810
Miscellaneous Revenue				<u>210,801</u>
Total General Revenues				<u>\$ 6,870,611</u>
Change in Net Position				\$ 481,534
<b>Net Position, Beginning of Year</b>				<u>291,969</u>
<b>Net Position, End of Year</b>				<u><u>\$ 773,503</u></u>

The accompanying notes are an integral part of this financial statement.

MICHIGAN VIRTUAL CHARTER ACADEMY  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2013

	<u>General</u>	<u>Other Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>			
<b>Assets</b>			
Cash and Cash Equivalents (Note 4)	\$ 656,510	\$ -	\$ 656,510
Due from Other Governmental Units (Note 5)	1,272,811	-	1,272,811
Deposits	15,736	-	15,736
Prepaid Expenses	16,913	-	16,913
<b>Total Assets</b>	<u>\$ 1,961,970</u>	<u>\$ -</u>	<u>\$ 1,961,970</u>
<b>LIABILITIES AND FUND BALANCES</b>			
<b>Liabilities</b>			
Accounts Payable	\$ 990,793	\$ -	\$ 990,793
Accrued Expenditures	272,100	-	272,100
Unearned Revenue (Note 10)	91,797	-	91,797
<b>Total Liabilities</b>	<u>\$ 1,354,690</u>	<u>\$ -</u>	<u>\$ 1,354,690</u>
<b>Fund Balances</b>			
Non-spendable	\$ 32,649	\$ -	\$ 32,649
Unassigned	574,631	-	574,631
<b>Total Fund Balances</b>	<u>\$ 607,280</u>	<u>\$ -</u>	<u>\$ 607,280</u>
<b>Total Liabilities and Fund Balances</b>	<u>\$ 1,961,970</u>	<u>\$ -</u>	<u>\$ 1,961,970</u>
<b>Total Governmental Fund Balances</b>			\$ 607,280
<b>Amounts reported for governmental activities in the Statement of Net Position that are different</b>			
Cost of the capital assets is		\$ 246,659	
Accumulated depreciation is		<u>(80,436)</u>	<u>166,223</u>
<b>Total Net Position of Governmental Activities</b>			<u>\$ 773,503</u>

The accompanying notes are an integral part of this financial statement.

**MICHIGAN VIRTUAL CHARTER ACADEMY**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN**  
**FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2013**

	<b><u>General</u></b> <b><u>Fund</u></b>	<b><u>Other Nonmajor</u></b> <b><u>Governmental</u></b> <b><u>Funds</u></b>	<b><u>Total</u></b> <b><u>Governmental</u></b> <b><u>Funds</u></b>
<b>REVENUES:</b>			
Local Sources	\$ 210,801	\$ -	\$ 210,801
State Sources	6,800,542	-	6,800,542
Federal Sources	<u>476,667</u>	<u>-</u>	<u>476,667</u>
Total Revenues	<u>\$ 7,488,010</u>	<u>\$ -</u>	<u>\$ 7,488,010</u>
<b>EXPENDITURES:</b>			
Instruction:			
Basic Programs	\$ 3,745,300	\$ -	\$ 3,745,300
Added Needs	<u>583,267</u>	<u>-</u>	<u>583,267</u>
Total Instruction	<u>\$ 4,328,567</u>	<u>\$ -</u>	<u>\$ 4,328,567</u>
Support Services:			
Pupil Services	\$ 362,303	\$ -	\$ 362,303
Instructional Support	166,077	-	166,077
General Administration	1,377,920	-	1,377,920
School Administration	110,956	-	110,956
Operations and Maintenance	88,130	-	88,130
Central Support	<u>583,046</u>	<u>-</u>	<u>583,046</u>
Total Support Services	<u>\$ 2,688,432</u>	<u>\$ -</u>	<u>\$ 2,688,432</u>
Total Expenditures	<u>\$ 7,016,999</u>	<u>\$ -</u>	<u>\$ 7,016,999</u>
Excess of Revenue over Expenditures	<u>\$ 471,011</u>	<u>\$ -</u>	<u>\$ 471,011</u>
<b>OTHER FINANCING SOURCES (USES):</b>			
Operating Transfers In	\$ -	\$ -	\$ -
Operating Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCES</b>	<b>\$ 471,011</b>	<b>\$ -</b>	<b>\$ 471,011</b>
Beginning of Year	<u>136,269</u>	<u>-</u>	<u>136,269</u>
End of Year	<u><u>\$ 607,280</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 607,280</u></u>

The accompanying notes are an integral part of this financial statement.

MICHIGAN VIRTUAL CHARTER ACADEMY  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO  
THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2013

**Net Change in Fund Balances - Governmental Funds** \$ 471,011

Amounts reported for governmental activities in the Statement of Activities  
that are different because:

Governmental funds report capital outlays as expenditures in the statement of activities.

These costs are allocated over their estimated useful lives as depreciation.

Capital Outlay	62,781
Depreciation Expense	<u>(52,258)</u>

**Change in Net Position - Governmental Activities** \$ 481,534

The accompanying notes are an integral part of this financial statement.

**MICHIGAN VIRTUAL CHARTER ACADEMY**  
**REQUIRED SUPPLEMENTAL INFORMATION**  
**BUDGETARY COMPARISON SCHEDULE**  
**GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2013**

**REVENUES:**

Local Sources	\$ 164,000	\$ 215,121	\$ 210,801	\$ (4,320)
State Sources	6,777,951	6,895,977	6,800,542	(95,435)
Federal Sources	<u>445,144</u>	<u>541,774</u>	<u>476,667</u>	<u>(65,107)</u>
Total Revenues	<u>\$ 7,387,095</u>	<u>\$ 7,652,872</u>	<u>\$ 7,488,010</u>	<u>\$ (164,862)</u>

**EXPENDITURES:**

Instruction:				
Basic Programs	\$ 4,256,035	\$ 3,712,153	\$ 3,745,300	\$ (33,147)
Added Needs	<u>388,561</u>	<u>605,922</u>	<u>583,267</u>	<u>22,655</u>
Total Instruction	<u>\$ 4,644,596</u>	<u>\$ 4,318,075</u>	<u>\$ 4,328,567</u>	<u>\$ (10,492)</u>
Support Services:				
Pupil Services	\$ 400,963	\$ 341,932	\$ 362,303	\$ (20,371)
Instructional Staff	280,209	265,283	166,077	99,206
General Administration	1,368,211	1,402,957	1,377,920	25,037
School Administration	73,133	84,169	110,956	(26,787)
Operations and Maintenance	83,626	87,937	88,130	(193)
Transportation	1,500	-	-	-
Central Support Services	<u>534,857</u>	<u>560,217</u>	<u>583,046</u>	<u>(22,829)</u>
Total Support Services	<u>\$ 2,742,499</u>	<u>\$ 2,742,495</u>	<u>\$ 2,688,432</u>	<u>\$ 54,063</u>
Total Expenditures	<u>\$ 7,387,095</u>	<u>\$ 7,060,570</u>	<u>\$ 7,016,999</u>	<u>\$ 43,571</u>
Excess (Deficiency) of Revenues over Expenditures	<u>\$ -</u>	<u>\$ 592,302</u>	<u>\$ 471,011</u>	<u>\$ (121,291)</u>

**OTHER FINANCING SOURCES (USES):**

Operating Transfers In (Out)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>NET CHANGE IN FUND BALANCE</b>	<u>\$ -</u>	<u>\$ 592,302</u>	<u>\$ 471,011</u>	<u>\$ (121,291)</u>
Beginning of Year	<u>-</u>	<u>136,269</u>	<u>136,269</u>	<u>-</u>
End of Year	<u>\$ -</u>	<u>\$ 728,571</u>	<u>\$ 607,280</u>	<u>\$ (121,291)</u>

The accompanying notes are an integral part of this financial schedule.

MICHIGAN VIRTUAL CHARTER ACADEMY  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2013

(1) **ORGANIZATION**

Michigan Virtual Charter Academy (“the Academy”) is a school of excellence that is a cyber school as that term is defined pursuant to Part 6E of the Michigan Revised School Code of 1976, as amended. The Michigan Department of Education has issued a school district number to the Academy. The Academy began operations on July 1, 2010.

On August 5, 2010, the Academy entered into a seven-year contract with Grand Valley State University. The contract requires the Academy to act exclusively as a governmental agency and not undertake any action inconsistent with its status as an entity authorized to receive state school aid funds pursuant to the state constitution. Grand Valley State University is the fiscal agent for the Academy and is responsible for overseeing the Academy’s compliance with the contract and all applicable laws. The Academy pays Grand Valley State University three percent (3%) of its state aid as administrative fees. The total administrative fees paid for the year ended June 30, 2013 were \$196,091.

(2) **ACADEMY-WIDE AND FUND FINANCIAL STATEMENTS**

The academy-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the Academy. For the most part, the effect of inter-fund activity has been removed from these statements. All of the Academy’s activities are classified as governmental activities.

The statement of activities, demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct* expenses are those that are clearly identifiable with a specific function or segment. *Program revenues* include: 1) charges to customers who purchase, use or directly benefit from goods or services by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. State Foundation Aid and other unrestricted items are not included as program revenues but instead as *general revenues*.

**Measurement focus, basis of accounting, and financial statement presentation**

The academy-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

As a general rule, the effect of interfund activity has been eliminated from the Academy-wide financial statements.

MICHIGAN VIRTUAL CHARTER ACADEMY  
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2013

(Continued)

(2) **ACADEMY-WIDE AND FUND FINANCIAL STATEMENTS** (Cont'd)

Amounts reported as program revenue include (1) charges to customers or applicants for goods, services, or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions. Internally dedicated resources are reported as general revenue rather than as program revenue. Likewise, general revenue includes all unrestricted state aid.

Governmental fund financial statements are reported using the current *financial resources, measurement focus* and the *modified accrual basis of accounting*. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose the Academy considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

State and federal aid and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the Academy.

The Academy reports the following major governmental funds:

The *general fund* is the Academy's primary operating fund. It accounts for all financial resources of the Academy, except those required to be accounted for in another fund.

The Academy does not have any non-major governmental funds.

(3) **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the accounting principles outlined in the Michigan School Accounting Manual. The significant accounting policies followed by Michigan Virtual Charter Academy (the "Academy") are described below:

MICHIGAN VIRTUAL CHARTER ACADEMY  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2013  
(Continued)

(3) **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (cont'd)

Cash and Cash Equivalents

Cash and cash equivalents include short-term, highly liquid investments that are readily convertible to cash.

Revenue Recognition

All grant and contract revenues are recognized only to the extent earned.

Use of Estimates

The preparation of general purpose financial statement in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reported period. Actual results could differ from those estimates.

Deferred Outflow and Inflow of Resources

Effective July 1, 2012, the Academy implemented the provision of Governmental Accounting Standards Board Statements No. 63 and 65. Deferred Outflow of Resources are defined as the consumption or usage of net assets applicable to a future reporting period. These types of resources are similar to assets and have a positive effect on the Statement of Net Position. Deferred Inflow of Resources are defined as the acquisition of net position applicable to a future reporting period. These types of resources are similar to liabilities and have a negative effect on the Statement of Net Position.

Capital Assets

Capital assets purchased or acquired are capitalized at individual cost. Donated fixed assets are recorded at fair market value on the date of donation. The Academy's capitalization policy is to capitalize individual purchases that exceed \$1,000 and have estimated useful lives in excess of one year.

Capital assets are depreciated using the straight-line method over the following useful lives:

Furniture and other equipment	3-5 years
-------------------------------	-----------

MICHIGAN VIRTUAL CHARTER ACADEMY  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2013  
(Continued)

(3) **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (cont'd)

Budgets and Budgetary Accounts

The General Fund budget was adopted on a basis consistent with accounting principles generally accepted in the United States of America and in compliance with the Uniform Budgeting and Accounting (P.A. 621 of 1978).

For the year end June 30, 2013, expenditures exceeded appropriations as follows:

Basic Programs	\$3,712,153	\$3,745,300	\$ (33,147)
Pupil Services	341,932	362,303	(20,371)
School Administration	84,169	110,956	(26,787)
Operations and Maintenance	87,937	88,130	(193)
Central Support Services	560,217	583,046	(22,829)

(4) **CASH AND CASH EQUIVALENTS**

The Academy's deposits are included on the balance sheet under the following classifications:

Cash and cash equivalents	<u>\$656,510</u>
---------------------------	------------------

State law authorizes the Academy to make deposits in the accounts of federally insured financial institutions. Cash held by fiscal agents or trustees is secured in accordance with the requirements of the agency or trust agreement.

**Custodial Credit Risk of Bank Deposits**

Custodial credit risk is the risk that in the event of bank failure, the Academy's deposits may not be returned by the bank. The Academy believes that due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all bank deposits. As a result, the Academy evaluates each financial institution it deposits Academy funds with and assesses the level of risk of each financial institution; only those institutions with an acceptable estimated risk level are used as depositories. The above deposits were reflected in the accounts of the bank (without recognition of checks written but not yet cleared or of deposits in transit) at \$1,354,869 of this amount \$1,104,869 was not covered by federal depository insurance.

MICHIGAN VIRTUAL CHARTER ACADEMY  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2013  
(Continued)

(5) **DUE FROM OTHER GOVERNMENTAL UNITS**

Due from other governmental units as of June 30, 2013 for the Academy's general fund and school service fund were as follows:

State of Michigan - State Aid	\$ 1,207,981
State of Michigan - Federal Grant	41,933
Kent ISD	<u>22,897</u>
Total	<u>\$ 1,272,811</u>

(6) **MANAGEMENT AGREEMENT**

For the year ended June 30, 2013, the Academy utilized a management company, K12 Virtual Schools, LLC ("K12"), a profit corporation. K12 provides all Academy personnel, as well as all Academy management and curriculum services. K12 is reimbursed for its direct costs as approved in the Academy's budget. Management fee was set at 15% of the Academy's program revenue and technology services fee is seven percent (7%) of the Academy's program revenue. The total management fees were \$1,118,309 and total technology fees were \$521,878 for the year ended June 30, 2013.

(7) **OPERATING LEASE COMMITMENTS**

The Academy is a party to an operating lease with Riverview Center, LLC. The lease requires monthly payments of \$4,596 for the first year with increases annually. The lease expires on August 31, 2015. Lease payments for the year amounted to \$60,626. The Academy is also party to equipment leases that require monthly payments in varying amounts.

Minimum future lease payments are as follows:

	<b>Office</b>	<b>Equipment</b>	<b>Total</b>
2014	\$ 62,640	\$ 4,896	\$ 67,536
2015	64,530	2,712	67,242
2016	10,808	1,620	12,428
2017	-	1,080	1,080
Total	<u>\$ 137,978</u>	<u>\$ 10,308</u>	<u>\$ 148,286</u>

**MICHIGAN VIRTUAL CHARTER ACADEMY**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2013**  
(Continued)

(8) **CAPITAL ASSETS**

A summary of capital assets is presented below:

	<u>July 1, 2012</u>	<u>Additions</u>	<u>Retirements</u>	<u>June 30, 2013</u>
Furniture and Equipment	\$ 183,878	\$ 62,781	\$ -	\$ 246,659
Less: Accumulated Depreciation	<u>(28,178)</u>	<u>(52,258)</u>	<u>-</u>	<u>(80,436)</u>
Net Capital Assets	<u>\$ 155,700</u>	<u>\$ 10,523</u>	<u>\$ -</u>	<u>\$ 166,223</u>

Depreciation for fiscal year ended June 30, 2013 amounted to \$52,258. The Academy determined that it was impractical to allocate depreciation to the various Academy activities as the assets serve multiple functions.

(9) **COMMITMENTS AND CONTINGENCIES**

The Academy receives its funding from state aid (foundation allowance revenue), state and federal grants, and the intermediate school district. Payments made in the current audit year can be offset by future payments and adjustments made accordingly. The Academy incurred direct costs through June 30, 2013, for a new Southfield, Michigan Learning Center that was to open but did not open for the 2013-2014 school year. (See Note 11).

(10) **DEFERRED INFLOW – UNAVAILABLE REVENUE/UNEARNED REVENUE**

The Academy reports unavailable revenue in connection with receivables for revenue that are not considered to be available to liquidate liabilities of the current period. The Academy also records unearned revenue in connection with resources that have been received but not yet earned. At the end of the current fiscal year, the various components of unavailable and unearned revenue are as follows:

	<u>Deferred Inflow - Unavailable</u>	<u>Unearned</u>
Grants and Categorical Aid Payments received prior to meeting all eligibility requirements:	\$ -	\$ 91,797
Total Unearned Revenue	<u>\$ -</u>	<u>\$ 91,797</u>

MICHIGAN VIRTUAL CHARTER ACADEMY  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2013  
(Continued)

(11) **SUBSEQUENT EVENTS**

On October 3, 2013, the Academy entered into an Agreement with PNC Bank for a Note in the amount of \$2.0 million. The Note is guaranteed by the Academy's State Aid payment. The note has an interest rate of 3.25% and requires ten (10) month principal and interest payments as follows:

<b>Date</b>	<b>Amounts</b>
11/20/2013	\$ 195,000
12/20/2013	198,000
1/20/2014	199,000
2/20/2014	199,000
3/20/2014	200,000
4/20/2014	201,000
5/20/2014	201,000
6/20/2014	202,000
7/20/2014	202,000
8/20/2014	203,000
	\$ 2,000,000
Interest	33,425
Total Principal and Interest	\$ 2,033,425

In September 2013, the Academy exercised its option to terminate the real property lease that was entered into in May 2013 for space that was to house the Academy's Southfield, Michigan Learning Center due to the Landlord not being able to obtain a final certificate of occupancy. The accompanying June 30, 2013, financial statements include a lease deposit of \$13,236, prepaid rent of \$11,818 and \$58,325 of other direct costs incurred for the Southfield location. The Academy has incurred direct costs of approximately \$390,499 for the Southfield Learning Center through October 30, 2013. Management continues to work with the Landlord to obtain a final certificate of occupancy.

Subsequent events have been evaluated through October 30, 2013, which is the date the financial statements were available to be issued. Events occurring after that date have not been evaluated to determine whether a change in the financial statements would be required.



**GREGORY  
TERRELL  
& COMPANY**

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors  
Michigan Virtual Charter Academy

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information Michigan Virtual Charter Academy as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise Michigan Virtual Charter Academy's basic financial statements, and have issued our report thereon dated October 30, 2013.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Michigan Virtual Charter Academy's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Michigan Virtual Charter Academy's internal control. Accordingly, we do not express an opinion on the effectiveness of Michigan Virtual Charter Academy's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

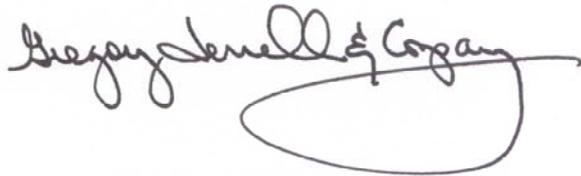
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Michigan Virtual Charter Academy's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in blue ink that reads "Gregory Terrell & Company". The signature is written in a cursive style and includes a large, stylized flourish at the end.

**GREGORY TERRELL & COMPANY**  
Certified Public Accountants

October 30, 2013