



BOARD OF DIRECTORS MEETING
Merit School of Music
38 S. Peoria, Chicago, IL 60607

Illuminate Link: <http://snipurl.com/hoselluminate>

Conference Line: 888-824-5783, passcode 57 872 609 then #

WEDNESDAY, AUGUST 17, 2011

MINUTES

OPEN SESSION 7:00 P.M.

Call to Order:

Time: 7:00 pm

1. ROLL CALL	JUSTIN SOLOMON - BOARD SECRETARY	ABSENT/PRESENT
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Board Members:	Earl Fredrick	Present
	Rudy Martin	Present
	Kevin Bargon	Present
	Mary McCann	Absent

Staff:	Dr. Craig Butz	Present
	Head of School	

	Estafania Bortolin	Absent
	Finance Manager	

	Farland Jenkins	Present
	Board Administrator	

2. **Introduce Guests:** Jose Brevil, new Academic Administrator and Brandon Krueger of K12 Marketing.

Discussion & Action

3. Suspend Rules – Change of Order

Motion: Rudy Martin

2nd: Kevin Bargon

Accept agenda with the K12 Department presentation moved to the first item after agenda acceptance to accommodate Mr. Krueger's presentation.

Vote: Unanimous

Action

4. K12 Department Presentation

Mr. Krueger of K12 presented the marketing enrollment services that K12 provides.

Action

5. Public Comments on Agenda Items

None.

Action

6. Head of School Report

- **Staffing Update:** CVCS has hired 5 new teachers, a new Academic Administrator, and a paraprofessional. Two staff members have assumed new roles.
- **Operations/Enrollment:** 550 Students have been approved for enrollment as of 8/11/11. Enrollments are currently focused on the HS Grades. There are 24 students with IEPs and 4 students with 504 plans. We are currently pursuing bids for clinicians. CPS provides funding to schools to hire their own clinicians based on percentages of services as required by students' IEPs. The contract for such services needs to be executed before the next board meeting. The signed contract will be presented at the next board meeting for ratification.
- **HS Passing Rates:** Passing rates increased from the Fall to Spring semester. The passing rates were the same for full time and KEG teachers.
- **Preliminary ISAT Results:** Final results have not been received. All indications are that we are not going to make AYP. This would be the second consecutive year of not making AYP.
- **Scantron Gain Report:** 50.5% of CVCS students achieved norm in reading. 53.0% achieved norm in math.
- **FY 2011 Student Turnover Analysis:** The costs of new students are not offset by revenue which is determined two times per year.
- **Update:** We will be looking to maximize learning center time to focus on skills and standards that students need. We will be adding some of the learning coach support to community locations to increase learning coach involvement.

Action

7. Finance Report

- A finance committee call will need to be scheduled to discuss June Financial reports.

Discussion & Action

8. Approval of Minutes

Motion:

Rudy Martin

2nd:

Kevin Bargon

Board Discussion:

Approve the minutes from the June 15th, 22nd, and July 20th meetings.

Vote:

Fredrick, Martin, Bargon; Yeah, Solomon abstains. Motion Carries.

Discussion & Action

9. Position Control Policy and Form, and Board Member Responsibility Policy

Motion:

Kevin Bargon

2nd:

Rudy Martin

Board Discussion:

Approve the Position Control Policy and Form, and the Board Member Responsibility Policy, which were reviewed at the previous meeting.

Vote:

Unanimous

Discussion & Action

10. Proposal of Reporting Metrics

Motion:

Rudy Martin

2nd:

Justin Solomon

Board Discussion:

Accept the proposed metrics reporting which will include benchmarking.

- This report will include major aspects of performance including enrollment, compliance, academics. It will use the CPS performance policy as a measurement along with attendance and scantron. It will include SPED data, data on academic support efforts, field trips, and updates on scorecard metrics.
- The information should offer comparisons to standards, i.e. CPS schools. They should include reliable benchmarks and historical data.

Vote:

Unanimous

Discussion and Action

11. Proposed Board Calendar

Motion: Kevin Bargon

2nd: Rudy Martin

Board Discussion: Accept the Board calendar as a dynamic document with the understanding that it may change from time to time.

- The calendar will assist the board in keeping track of upcoming items.
- It will be a dynamic document.

Vote: Unanimous

Action: 12. Salary Scale

Motion: Kevin Bargon

2nd: Rudy Martin

Board Discussion: Dr. Butz will work with the Finance Manager, Insperty and the Board Administrator to develop a rubric for salary ranges.

- Dr. Butz recommends that we do not adopt a salary schedule. Our goal is to hire and reward for quality. If a scale is adopted, it could be detrimental in times of economic uncertainty. It is not a practice that K12 does at their schools around the country.
- The board has been unable in the past to determine how performance reviews, tenure, and academic credentials affected pay levels.
- Moving forward, K12 will provide rationale and criteria for salaries.
- Dr. Butz will contact Insperty for information.
- This is not intended to be a salary “scale”.

Vote: Unanimous

Action: 13. Policy Review Committee

Motion: Kevin Bargon

2nd: Rudy Martin

Board Discussion: Form a policy review committee composed of Dr. Butz, staff, and the Board Administrator for the purpose of developing policy.

Vote: Unanimous

Action: 14. Establishment of an FDIC – insured demand deposit account

Motion: Rudy Martin

2nd: Kevin Bargon

Board Discussion: Establish an FDIC – insured demand deposit account for the purposes of paying audit and legal expenses to cover legal expenses associated with a revocation, non-renewal or termination of a charter school agreement by mutual consent, should this occur. *Required by Charter Agreement. The Board President and Treasurer will be the account signatories.

Vote: Unanimous

Action: 15. Adjournment

Motion: Kevin Bargon

2nd: Rudy Martin

Vote: Unanimous

Time 8:31 pm

Respectfully Submitted:



Secretary