



ARKANSAS
VIRTUAL ACADEMYSM

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ARVA School-Wide Title I, Part A Program—District Parent Involvement Policy

School Year: 2011-2012

Superintendent/Head of Schools: Scott Sides

School Improvement Status: Alert status for K-5 Math & Literacy
AYP met for 6-8 Math & Literacy

Parental Advisory Committee Members:

Lesli Chestnut—Parent
Dixie Dorflinger—Parent
Aquella Ellis—Parent
Alyssa Gordon—District Parental Involvement Coordinator
Hollie Gumm—Title I Math Coach/Teacher
Misty Mathes—Parent
Beth Moore—Parent Facilitator/Teacher
Jennifer Shelby—Parent
Scott Sides—Administrator/Head of School
Jeanie Thacker—Parent
Joni Thompson—Parent

For any questions about the following actions contained in this policy, please contact Alyssa Gordon, Director of Parental Involvement at agordon@arva.org or (501)366-5629, unless otherwise noted under the action.

PART I. GENERAL EXPECTATIONS

The Arkansas Virtual Academy recognizes that parent involvement contributes to the achievement of academic standards by students participating in district programs. The school views the education of students as a cooperative effort among school, parents and community. The Board expects that its schools will carry out programs, activities and procedures in accordance with the statutory definition of parental involvement. Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring that parents:

- A. Play an integral role in assisting their child's learning;
- B. Are encouraged to be actively involved in their child's education at school; and
- C. Are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.

The *Arkansas Virtual Academy* agrees to implement the following statutory requirements:

- A. Put into operation programs, activities and procedures for the involvement of parents in all of its Title I schools consistent with federal laws including the development and

evaluation of policy. Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.

- B. Provide the coordination, technical assistance, and other support necessary to assist participating schools in the planning and implementing of effective parent involvement activities to improve student academic achievement and school performance.
- C. Build the schools' and parents' capacity for strong parental involvement;
- D. Coordinate and integrate Title I parental involvement strategies with parent involvement strategies under other programs, such as Head Start and HIPPPY.
- E. Conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this policy in improving the academic quality of the schools served with Title I funds including: identifying barriers to greater participation of parents in Title I-related activities, with particular attention to participation of parents with limited English proficiency, parents with disabilities and parents of migratory children.
- F. Involve the parents of children served in Title I, Part A schools in decisions about how the Title I, Part A funds reserved for parental involvement are spent.

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PART II. DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED DISTRICT-WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

Goal 1: The Arkansas Virtual Academy will foster effective parental involvement strategies and support partnerships among school, parents, and the community to improve student achievement:

1. Develop a district parental involvement policy, jointly with parents so that parents have the opportunity to give input and suggestions for revision of the district and school plans through surveys and participation in the Parental Advisory Committee.
2. Conduct an annual meeting in the spring to update policy for next year's Title I, Part A program.
3. Utilize the parental involvement contact person at each of the Title I, Part A schools. The parent involvement coordinator and parent facilitator will work together to ensure parental involvement.
4. Conduct an annual review of the effectiveness of the parental involvement policy. ARVA will conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parental involvement policy as it relates to strategies for increasing parental participation and identifying barriers to greater participation.
5. A Parent Advisory Committee (PAC) will serve as a forum for parent suggestions for ARVA improvement. The PAC reviews and evaluates the parental involvement policies every year, meets to discuss ways to implement various aspects of the parental involvement policy, and collaborates on other issues that pertain to our school. The PAC will also participate in the development of school-wide programs outside of the regular curriculum through analysis of parent involvement surveys. Information from the

surveys will be used to evaluate parental access to school information and will inform what enhancements may be needed to support our students and parents.

6. Ensure that information related to schools and parent programs is sent to parents to the extent practical in a language parents (including disabled parents) can understand by providing translation and auxiliary aids as needed and to the extent possible and practical.
7. Reach out to statewide programs that would possibly interact with incoming kindergarten students. Programs such as Head Start, HIPPIY and Parents as Teachers, may have interacted with students and parents prior to enrolling in ARVA. Shared information between programs will enable ARVA teachers to provide additional support and services to these families. ARVA will also provide contact information for these programs to parents through links on school websites and the school newsletter.

Goal 2: The Arkansas Virtual Academy will provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental involvement:

1. Provide materials and training to help parents work with their children to improve academic achievement. Materials include, but are not limited to, access to the online school (OLS) curriculum and tutorials, educational publications, school newsletter, supplemental online resources and assessment tools such as Study Island, IXL, Headsprout, DIBELS progress monitoring, and Scantron, online workshops/meetings on topics indicated by the parental needs survey such as Schooling Effectively At Home and study/organizational skills, and frequent parent-teacher conferences where specific strategies pertinent to the family's/students' needs can be addressed. For more information, please contact your child's teacher.
2. Provide assistance to parents in understanding content, how to monitor a child's progress; standards, and academic assessments by providing online informational meetings and disseminating literature, websites, and other information on these topics that can be used by the school/teachers during conferences. For more information, please contact your child's teacher.
3. Ensure that all levels of staff, from the teachers to the general office personnel, understand how to reach out to and communicate with parents in order to build ties between parents and the school. ARVA teachers will be provided no fewer than 2 hours of professional development opportunities in the area of parental involvement, and ARVA administration will receive no fewer than 3 hours of professional development opportunities in the area of parental involvement. For questions regarding these professional development hours, please contact ARVA's Academic Administrator, Lisa Williams at lwilliams@arva.org.
4. Ensure that information related to schools and parent programs is sent to parents to the extent practical in a language and form parents can understand.
5. Distribute the district parental involvement plan/policy to parents.
6. Ensure that each school of the Arkansas Virtual Academy performs the following tasks:

1. Develop parental involvement policy.
2. Offer flexible meeting times.
3. Provide information to parents about the school's program, include parent information guide.
4. Develop and use the School-Parent Compact.
5. Provide training for parents in working with their child to improve academic achievement.
7. Reinforce parenting skills to support the acquisition of academic skills and their application in real-life situations for parent use.
8. Encourage parents to volunteer within the school through the development of a volunteer resource book, listing the interests and availability of parent volunteers. The volunteer resource book is shared with all ARVA teachers and administration. Volunteer opportunities that allow parents to participate in shared decision-making, such as ACSIP committee, Parental Advisory Committee, and Booster Program (PTA/PTO) will be included in the resource book.
9. Encourage parent participation through innovative scheduling of activities through strategies such as holding meetings at a variety of times, such as morning and evening and providing recorded sessions of online trainings, in order to maximize the opportunities for parents to participate in school-related activities.
10. Convene an annual Title I meeting in September that will include the rights of parents of students receiving Title I services (including their right to be involved in the development of the parental involvement policy), a description or explanation of the school's curriculum, information on forms of academic assessment used to measure student progress and information on proficiency level students are expected to meet.
11. Provide training and support to parents who are working with newly enrolled parents through the ARVA Mentor Program. The ARVA Mentor Program provides an extra layer of support for families who are new to ARVA by pairing them with experienced Learning Coaches who will be available to answer questions and share tips for a successful school year.

Goal 3: The Arkansas Virtual Academy will build the school's capacity for strong parental involvement:

1. Provide information to participating parents in such areas as national, state, and local education goals, including parents' rights as defined in Title I, Part A.
2. Assist in the development of parent engagement groups at each school such as Parental Advisory Committee, Parental Involvement ACSIP Committee, Parent Booster Program (PTA/PTO), and Parent Mentors.
3. Encourage or develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.
4. Provide resources for parents to learn about child development, child rearing practices, and academic strategies that are designed to help parents become full partners in the education of their child.
5. Involve parents through an annual survey to improve school effectiveness.

6. Approve reasonable and necessary expenses associated with parental involvement activities.
7. Provide other reasonable support for parental involvement at the request of participating Title I, Part A schools.

Goal 4: The Arkansas Virtual Academy will conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parental involvement policy as it relates to strategies for increasing parental participation and identifying barriers to greater participation:

1. Survey parents annually, including questions to identify barriers to parental involvement.
2. Provide an opportunity for the parents to assist in the development of the evaluation procedures, including analysis of data collected.
3. Develop procedures for collecting parent participation documentation through sign-in lists for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year.
4. Use finding from evaluation process to
 1. Make recommendations to each participating school for parental involvement policy revision.
 2. Provide suggestions for designing school improvement policies, as they relate to parental involvement.
5. Develop and disseminate an annual parent activity evaluation report to share with parents, staff and the community.

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PART III. ADOPTION

This district-wide parental involvement policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs.

This policy was adopted by the Arkansas Virtual Academy on October 10, 2011 and will be in effect for the period of the 2011-2012 school year. The school district will distribute this policy to all parents of participating Title I, Part A children on or before November 1, 2011.