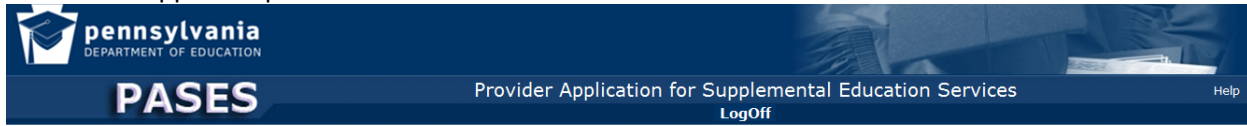


Steps to Finding Approved SES Providers in Your County

1. Go to <https://www.pases.ed.state.pa.us/Screens/wfPublicSearch.aspx> by typing the address in your internet browser or holding the Control (Ctrl) key and clicking this blue link above at the same time.
2. This will take you to the Pennsylvania Department of Education's site that provides information on the state approved providers.



Search providers

Program Year: 2011-2012

Agency Name:

County: <All>

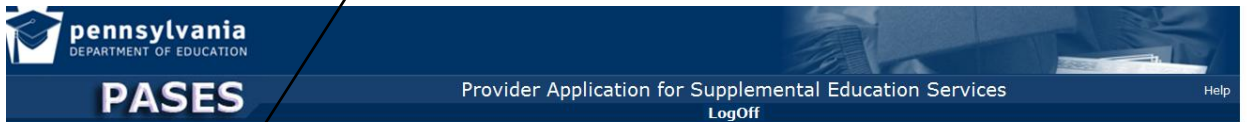
LEA: <All>

Provider:

Last Name First Name

Provider's Name	Agency Name	City	
Edwards, Brandon	1 in Learning	Mission Hills	View Details
Woldehanna, Yohannes	A Plus Success	Alexandria	View Details
Ascher, Daniel	A Plus Test Prep and Tutoring	Jenkintown	View Details
Thompson, Bayeh	ACES	Philadelphia	View Details
Simmons, Carol	Achieve HighPoints from Datamatics, Inc	Yeadon	View Details

3. Make sure that next to "Program Year" it says the current school year, 2011-12, if not use drop box to correct it.



Search providers

Program Year: 2011-2012

Agency Name:

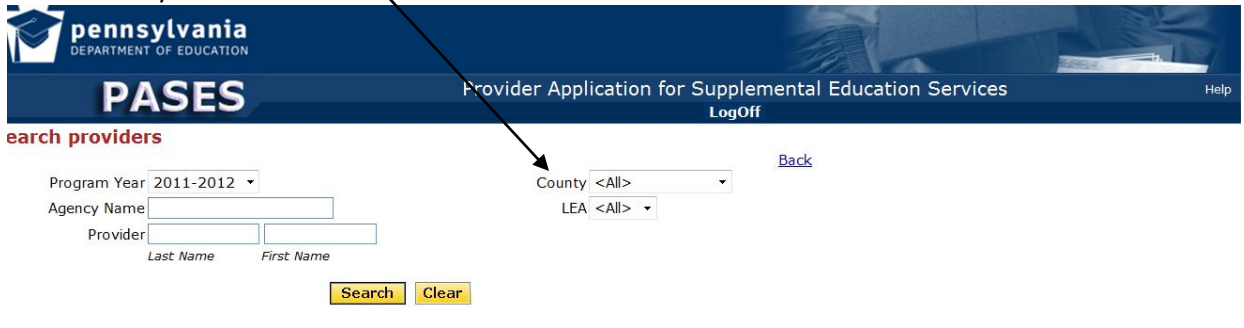
County: <All>

LEA: <All>

Provider:

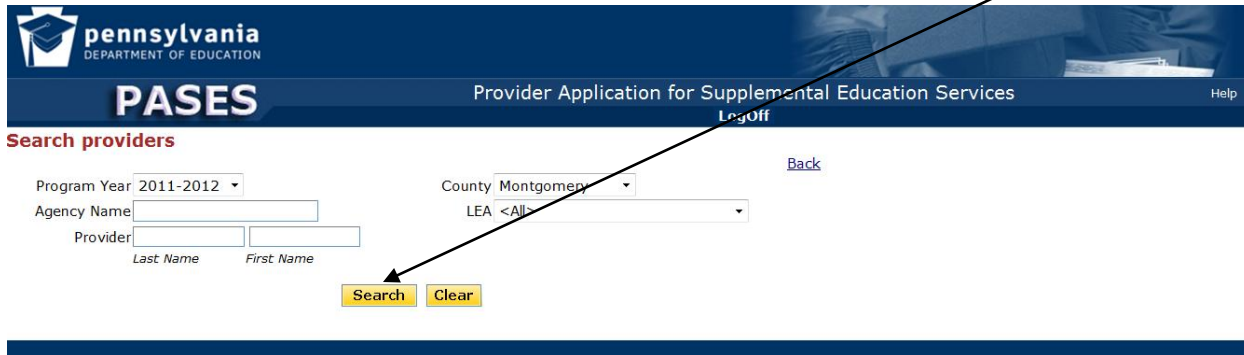
Last Name First Name

4. Click on the field "County" on the right hand side and choose your county by scrolling until you find your county and clicking on the name. Providers are approved by county and one provider available in one area may not be available in other areas.



The screenshot shows the top navigation bar with the Pennsylvania Department of Education logo and the text "PASES Provider Application for Supplemental Education Services". Below the header, the "Search providers" section contains several input fields: "Program Year" (set to 2011-2012), "Agency Name", "Provider" (split into Last Name and First Name), "County" (set to <All>), and "LEA" (set to <All>). A "Back" link is located to the right of the County dropdown. At the bottom of the search area are two yellow buttons: "Search" and "Clear". An arrow points from the text above to the "County" dropdown menu.

5. Once you see this screen, with correct year and county, click on the yellow box titled "Search".



This screenshot is identical to the one above, but the "County" dropdown menu is now set to "Montgomery". An arrow points from the text above to the yellow "Search" button.

6. You should now see a list of providers in your county. This is an example of Montgomery County's provider list:

Search providers

Program Year: 2011-2012 County: Montgomery [Back](#)

Agency Name: LEA: <All>

Provider: (Last Name) (First Name)

[Search](#) [Clear](#)

Provider's Name	Agency Name	City	
Edwards, Brandon	1 in Learning	Mission Hills	View Details
Ascher, Daniel	A Plus Test Prep and Tutoring	Jenkintown	View Details
Saylor-Moore, Gabrielle	Achievers Learning Zone	Philadelphia	View Details
Wilson, John	All About the Children (formerly Penn Education)	Philadelphia	View Details
WEGELER, JAMES	AMERICAN TUTOR, INC.	Hillsborough	View Details
Pitts, Tyrone	Arline Institute, Inc.	Camden	View Details
Zarrei, Michael	Attain Learning Centers	New Cumberland	View Details

7. You can review details from any of these providers by clicking on “View Details” for each of the possible providers. When asked, “Do you want to open or save this file?”, click open. This is important information to assist in your decision to participate, including: are they online or in-person, location, subjects they teach, what grades do they service and much more.

8. Once you have found a possible provider, note their name & other info on the *Supplemental Educational Services Provider Selection Form*, including a first and second choice.

9. Scan and send the completed *Supplemental Educational Services Provider Selection* to Agora via kmail as an attachment. When sending kmail and entering to whom the kmail will be sent, under “role”, you will click on “**administrator**”. Then in first name you will type “SES” and in last name you will type “SES”. **Applications are due by October 24, 2011.** You may also fax the form to Chris Durante at 610 718-5880. If you are unable to fax or kmail the form please contact Chris Durante at 610 230-2989.