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Georgia Cyber Academy  
Parent Receipt of Title I Documents  
2011-2012

October 30, 2011

Dear Parent:

Your participation in your child's education is extremely important to us. We believe in maintaining regular, two-way communication between home and school. As such, we distribute information to explain how parents can work with the school to ensure that students achieve their maximum potential. Please take some time to read all of the documents that you receive from GCA.

**Federal regulations require us to distribute copies of the following documents to you:**

- ❖ *GCA Title I Parent Involvement Policy*
- ❖ *GCA Title I Parent Involvement Action Plan*
- ❖ *GCA School School-Parent Compact*
- ❖ *GCA Title I Parent Handbook:*
  - *GCA Title I Parent Involvement Policy*
  - *GCA Title I Parent Complaint Procedures and Form*
  - *Georgia Department of Education Complaint Procedures and Form*
  - *FERPA – Federal Educational Rights Privacy Act*
  - *PPRA - Protection of Pupil Rights Act*
  - *Parents Right to Know*

- *Right to request information about the degree and certification of child's teacher*

- *Notification when child has been taught four consecutive weeks by a teacher who is not highly qualified*

Please complete and sign the form below and return to your child's teacher by, *November 18, 2011*. Should you have any questions, please contact our Manager Title I Programs *Lawanna Twaites at 770)513-6637*.

Sincerely,

Matt Arkin-Head of Schools

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**I have received a copy of all referenced Title I documents.** List any documents not received below.

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Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Parent's Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Print Student's Name: \_\_\_\_\_ Teacher: \_\_\_\_\_