



Utah Virtual Academy
512 E. 4500 S.
Suite 200
Murray, UT 84107

Ph. 801-262-4922
Fx. 801-262-5086
www.utahvirtual.org

Additional Required Documentation

Part 1: (The page supplied in this PDF)

- Release of Student Records
- Declaration of Household Income form

Part 2: (Items you will need to supply)

Before you send in your enrollment packet, please be sure you have completed and included copies (do not include originals) of the following:

- Copy of student's official birth certificate
- Proof of family residency (utility bill, tax statement, lease, or mortgage)
- Copy of up-to-date immunization records
- Official school transcript (grades 10-12) or report card (K-9)
- Proof of vision screening (if student is under seven years of age entering school for the first time) and/or in kindergarten
- Utah Withdrawal Form [school provided form]
- UTVA Enrollment Acceptance form [school provided form]
- Approval to enroll from current charter school (if after March 31, 2009)

Fax or mail the required documents listed in both parts 1 and 2 to UTVA. The fax number for UTVA is 801-262-5086. If you are unable to fax, please mail the documents to:

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Release of Student Records

Please accept this document as formal approval for the release of all official school records (including the record of transcripts, testing information, special education, health and immunization records).

Student Information

Student's Full Name: _____
first middle last

Student's Date of Birth: _____ Student's Social Security Number: _____

Student's Legal Address: _____
street apt #

_____ city _____ county _____ state _____ zip

Home Phone: (_____) _____

Prior School Information

Name of Prior School: _____

School's Address: _____
street

_____ city _____ county _____ state _____ zip

School's Phone: (_____) _____ Grades Attended: _____

Name of Parent or Legal Guardian: _____
first last

Parent/Guardian's Signature: _____ Date: _____

SCHOOL OFFICIALS ONLY:

Send student records to: Utah Virtual Academy
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Pursuant to 53A-11-504 please submit this student's records within 30 days of this request, made on _____ .

Student's Name:

Student's Home Phone:



Declaration of Household Income Form

In the absence of a federally supported meals program, the Utah Virtual Academy needs to ask families fill out the Declaration of Household Income Form instead of the free and reduced lunch program information.

Reporting “economically disadvantaged” (ED) students can generate additional funding for educational programs at our school. This information is also used to help portray the demographic composition of charter school students more accurately. Additionally, this demographic information is used in the federal monitoring of AYP (Adequate Yearly Progress) and other reporting requirements.

The information you provide will be submitted to the USOE in our annual Clearinghouse report and will be used to allocate NCLB funds. Please know that all information can greatly benefit our school and will be kept confidential; however, you do have the right to not submit the form.

Declaration of Household Income School Year 2009-10

This form is exclusively for use by Utah charter schools which do **NOT** offer a federally supported school meals program.
Acceptable completion of this form does **NOT** confer any meal benefits on the student.

Student's Last Name

Student's First Name

Charter School

Student's School District of Residence

If the total annual income before deductions of all persons in the student's household does not exceed the amount given in the table below for a household of that size, the student qualifies as "economically disadvantaged" (based on the Income Eligibility Guidelines for reduced price meals published by the USDA on page 19187 of the *Federal Register* on April 9, 2008):

Household Size	Annual Income (\$)
1.....	19,240
2.....	25,900
3.....	32,560
4.....	39,220
5.....	45,880
6.....	52,540
7.....	59,200
8.....	65,860

For each additional family member, add 6,660

I certify that my child qualifies as economically disadvantaged according to the table above. I understand that this information will be submitted by the school to the Utah State Office of Education and may be used to determine how certain state and federal funds are allocated and how well the school performs academically; that school officials may need to verify my claim in case of an audit; and that deliberate misrepresentation of my household size or income may subject me to prosecution under applicable state and federal laws.

Signature of a parent or legal guardian of the student named above

Date

Printed name of the person who signed this form