



**BOARD OF DIRECTORS**  
**MINUTES**

**Thursday November 20, 2008 6:30 pm**  
**at Merit School of Music**  
**38 S. Peoria, Chicago, IL 60607**

**Call to order**

The meeting was called to order at 6:33 pm.

**Public comment**

There was no public comment.

**Introduction of new Head of School: Dr. Bruce Law**

Dr. Bruce Law- has been at CVCS 2 days. He has worked for several school districts and he feels honored to be working for CVCS. He has been a teacher and administrator and is currently an assistant professor at Lewis University . where he has been for the past couple of years. He is enthusiastic about the opportunity to work for K 12 as HOS.

Each Board member provided their background for Dr. Law.

**Approval of minutes**

Vice President McCann motioned to approve Board meeting minutes from October 16, 2008, seconded by Secretary Elizondo. . Minutes approved unanimously.

**Head of School Report**

**Administration**

In regards to the search of Academic Administrator search, K-12 hopes to have someone in place by the beginning of the calendar year. HOS Law wants to have teacher input since the academic administrator will be working closely with the teachers.

**Operations**

There is a new procedure for pick-up and drop off for students. The procedure began last Thursday. Staff has helped with implementation, and the procedure seems to be working well. Vice President McCann mentions the procedure should be placed in the parent handbook next year.

**Treasurer's Report**

**Auditor's Report**

Treasurer Bargon reviewed the Auditor's Report in detail. Of note, the Walton Grant, which accounts for a good deal of the recorded year end fund revenues, is a restricted grant and therefore, the total year-end balance is not available for all expenses.

## **Board Business**

### **Annual Report Follow-up**

Susan Stagner provided the report. CVCS met all AYP standards by CPS, however there is a new challenge because of more students this year.. 60%of all CPS Charter Schools mad the APY. With CVCS being a two year old school, Ms. Stagner thinks it did well. 62% of students had to meet standards. The following are the scores for CVCS: Reading 69.2%, Math 67.3%, and Attendance 92.5%. 100% of students participated in the testing which is outstanding. No Child Left Behind wants the standard to be at 100% by 2014. VP McCann requested that actual numbers be added to the student demographics chart, and number of teachers for each grade level be included in the final Annual Report.

### **Facility Search Criteria**

Board member Woltman and Treasurer Bargon are on the facilities committee. The board wants to get the list of needs to the commercial broker so that K 12 can start identifying potential sites.

There are parents helping with the search. The South Wells Street property is open again, so CVCS will look at it again. Ms. Finley has been working with Merit to find a place and Merit has made a suggestion. K-12 and the board members are heavily involved and are hoping to have a place by Fall '09. President Martin thinks there needs to be a conversation about opening up the enrollment to 1200 and the space issue. Especially because there are two more high school grades that need to be filled (junior, senior).

Treasurer Bargon thinks that CVCS needs to add flexibility to the criteria of the requirements for the facilities search. President Martin points out that CVCS needs to answer if the enrollment wants to be expanded. Ms. Stagner explains that she thought the assumption was to grow. Vice President McCann suggested that University of Illinois may have a buildings that they may not be using, in the area near the El Brown line.

### **Other**

The Board thanked Darren Reed for his help at CVCS during the transition time. His help was very valuable.

### **New Board Member Search**

No one has anyone they know for an additional board member. Treasurer Bargon thinks it should be no one the board knows. Vice President McCann will ask among the information technology network if there is any interest. INCS has offered to let the board tap into their database for their search. Someone with some development background would be helpful

### **CTU**

The parties are still in discovery until Dec.2nd and they will go before the judge on Dec 5.to consider how to proceed.

### **Non Profit Status**

Attorney Allison check with the IRS. We should expect to hear early next year.

### **Other**

VP McCann asks if there is interest in having a Board workshop to discuss issues and directions with Dr. Law. It was decided that at the December Board meeting Board members would bring a list of areas that each thinks the Board needs to discuss, and from that develop an agenda.

**Parent Comments:**

Parent has a concern about the transition from grammar school to high school, and the differences in assessing comprehension. Dr. Law makes it a point to say that in high school there is a set system with grade point average and credits in relation to grammar school where students have an opportunity to redo or try again. Students are given deadlines in high school. Time management and study habits have to be worked on with the students transition to high school.

The issue of successfully transitioning and being successful in High School is a serious topic for K12 to address and provide additional information and materials for parents (learning coaches) who are experiencing this issue.

**Other**

President Martin will be going to the directors meeting in Washington DC from Dec.14-17

**Adjourn**

Vice President McCann moved to Adjourn at 8:08 pm, seconded by Bargon. Motion passed unanimously,

Respectfully Submitted

Catherine Elizondo

DATE

**Board Members Present**

- Rudy Martin, President
- Mary T. McCann, Vice President
- Tina Hawkins,
- Andrew Woltman, Director
- Kevin Bargon, Treasurer
- Catherine Elizondo, Secretary

**Others Present**

- Dr. Bruce Law, HOS CVCS
  - Shaunna Finley, CVCS
  - Rinda Allison, Legal Counsel
  - Dominique Brown
  - Other
- Susan Stagner, K 12