



CHICAGO VIRTUAL CHARTER SCHOOLSM

BOARD OF DIRECTORS MEETING

**Thursday June 25, 2009
Merit School of Music
38 S. Peoria, Chicago, IL 60607**

President Martin called meeting to order at 6:00 pm.

Executive Session:

On motion of McCann, seconded by Elizondo, meeting moved to Executive Session per Section 2C1 Personnel of Open Meeting act. Elizondo, aye; Woltman, aye; Bargon, aye, Hawkins, aye; McCann, aye, Martin, aye. Motion carried.

President Martin called the Regular Board Meeting to order at 7:56 p.m. Members present: Elizondo, McCann, Bargon, Woltman, Hawkins, Martin.

Public Comment was moved to the end of the meeting to allow enough time for everyone to be heard.

Approval of minutes of March, April, May meetings

Vice President McCann motioned to approve the March and April Minutes. Board Member Woltman, seconded the motion. Vote Unanimous.

The appointment to Board Vacancy moved to July meeting.

Presentation: Strategic Plan for School year 2009-2010

HOS Bruce Law presents the mission and vision statements of CVCS. The mission of CVCS is to pioneer the best hybrid education that provides every student the opportunity to flourish as an individual and citizen in a diverse, global society. The teachers discussed how the workshops that were held to discuss virtual instruction and what characteristics they look for in future teachers of CVCS. The teachers took an hour long class online about their plans on their professional developments. It involved creating a balanced score card to discuss what the teachers want and what they think the school needs. The teachers participated in a staff development retreat that focused on pinpointing the mission and discussing strategies, core values and common themes about the school.

Mr. Tomin discusses that the board approved the mission statement and the teachers came up with the idea of splitting up the mission statement into two.

Staff Values:

1. Self Starter-taking initiative to engage in strategic processes that are results driven,
2. Dedicated
3. Reflective
4. Honest
5. Team player
6. Constant learner
7. Flexible

Strategic themes

- 1 Operational efficiency
- 2 Quality instruction
- 3 School culture
- 4 Family partnerships

CVCS Perspectives

- 1 Student and parents
- 2 Resources allocation
- 3 School processes
- 4 Professional learning and growth

Parent wants to know how parents are involved in the parent satisfaction?

Vice President McCann states that there there will be a 30 day review and that the parents will be able to give feedback.

Parent passes out a pact discussing the involvement of the parents. Vice President McCann suggests there needs to be a “we” with the board and the family. Board member Woltman and HOS Law suggest some type of email or blog that allows parents to voice their concerns. Parent discusses that she doesn’t want to be involved in the administration. She wants to be allowed to make the school how she wants to make it. Vice President McCann wants to make sure that the info presented is on 30 day review.

Treasurer Bargon makes note that he feels that this is the best that CVCS has done with their retreat and making goals for the next school year.

Head of School Report

Board member Woltman asks for a detail on the organizational chart K-12 vs CVC employees, names and titles.

HOS presented 2 employee policies. Ms. Rodgers identified these as Administaff policies. No action taken.

Academic Administrator Report

Ms Rodgers discussed that CPS requires schools who have 25 or more students scoring below the 24 th percentile in the benchmark classes (3, 6, 8th grades) must offer summer school. CVCS has 29 students who did not score above the 24th percentile in the benchmark classes.

Ms. Rodgers presented the CPS policy on summer school requirements for this summer school. Ms Rodgers stated that CVCS students must pass summer school class and have adequate attendance to pass summer school and be promoted. Ms McCann requested a copy of the CPS summer school policy.

As follow up on HS program, Ms. McCann asked for a data sheet on high school courses and number of students failing each of the courses. Ms. Rodgers will provide this data to the Board.

Preliminary 2009-10 CVCS Budget Discussion

Treasurer Bargon reviewed the preliminary budget prepared by K12.

The final budget will be presented September of this year.

CPS will be giving a little bit more money per student than originally expected.

CVCS is expecting the number of students to grow by 2.5% more than last year. In total revenue should increase about 5 percent. The school will spend more money on programs than

the school has done in previous years. The bonuses will be almost double what they were this year. There was a change in the budget from the Walton Grant for the planned facility.

Board member Woltman asked if the board can pass a deficit budget. Treasurer Bargon makes note that CVCS doesn't want to present a budget that has a deficit.

Adoption of Preliminary Budget for 2009-2010

Vice President McCann motions to adopt the preliminary budget as presented. Board member Bargon seconds. Elizondo, aye; Woltman, aye; Bargon, aye, Hawkins, aye; McCann, aye,' Martin, aye.

Adoption of School Calendar : CPS calendar

The CPS Calendar for the 2009-10 school is presented for adoption . The Board routinely adopts the CPS calendar, since it is a CPS school, and students taking public transportation should be able to use their student pass CTA recognizes the CPS calendar for students using their student Ids, otherwise students must pay full fare. Calendar must be approved at June meeting to submit to CPS by July 1.

HOS is concerned about students missing the Learning Center, since CPS holidays fall on Fridays . HOS wants holidays to fall on Monday to fit current Learning Center schedule. The calendar includes progress report dates, same as CPS, as requested by CVCS parents.

Board member Woltman mentions that this should be handed over to Bruce to find out what days are conflicting and then suggest amendments to the calendar. President Martin asks if the parents could be given a couple of for grace days off, such as the CPS professional development days. Parent suggested this day off would be very beneficial. Board member Woltman moves to pass the adoption of the CPS calendar. Board Member Hawkins seconds. Elizondo, aye; Woltman, aye; Bargon, aye, Hawkins, aye; McCann, aye,' Martin, aye. Vote unanimous.

Summer School Plan

Summer school was not budgeted and so public policy dictates that there be a budget for summer school. Budget decision postponed until the July meeting.

Hire Special Ed Teacher (CPS Resources)

McCann makes the motion to give K 12 HOS authorization to hire a Special Education Teacher for CVCS for 2009-2010 school year rather than contracting with CPS for a Special Ed teacher, for the sum not to exceed 65,000 , equal to the allowable CPS reimbursement.

Woltman seconds the motion Elizondo, aye; Woltman, aye; Bargon, aye, Hawkins, aye; McCann, aye,' Martin, aye. Vote unanimous.

Parent Advisory Committee (PAC)

The Draft PAC guidelines presented after review by the educational committee of the PTO.

After the start up year the council should be elected by parents according to grade clusters. Concerns of parents will be brought to the PAC and PAC will bring concerns to the Board if there is no other resolution for the problem. Vice President McCann motions to establish a CVCS Parental Advisory Committee per guidelines as presented. Seconded by Secretary Elizondo. Unanimous vote on voice vote.

Audit Firm Hire

Motion to authorize the hiring of Ostrow, Reisin, Berk & Abrams, Ltd. as the audit firm for the 2008-2009 School year, for sum not to exceed \$17,000 made by Treasurer Bargon, seconded by McCann. Elizondo, aye; Woltman, aye; Bargon, aye, Hawkins, aye; McCann, aye, Martin, aye. Motion passes

Facilities: Planning Committee Update

President Martin discusses the hiring of a Company to identify a future facility for CVCS. The cost is \$21,500 plus a budget of the build out. The funds used could be the DOE funds. President Martin requests a decision to be made at the July meeting.

The money is not all upfront and it depends on which facility they find and the build out. Costs. President Martin and HOS Law will work to make sure that K-12 is on Board with this letter of engagement for a facility. Vice President McCann asks if CVCS has to go through the firm if some other building comes up that has not be identified by this firm. President Martin will confirm the details of the contract.

Future agenda items

There will be a meeting in July.

Director McCann suggests continuing to hold meeting over Elluminate, which also records the meeting. Director Elizondo suggests getting wireless microphones so that all Board voices are audible on Elluminate.

Action on Executive Session

Board President Martin announces that the Board has decided to open up a discussion with K12 regarding Teacher bonuses for teachers not returning to CVCS.

Public Comments

Parent that explains her disagreement with the turnover rate of teachers being let go at CVCS. The parent wants to know how the administration realized that these teachers were under performing. The parent also makes note that there needs to be diversity in the school. Parent also wants to discuss Pam Cray's involvement in with the Learning Coaches.

Parent makes note that the chance for parents to hear the meeting online is vital.

Teacher that was let go would like an explanation of why her contract wasn't renewed.

Meeting adjourned at 10:05 p.m.. Motioned by Vice President McCann. Seconded by Board member Woltman. Elizondo, aye; Woltman, aye; Bargon, aye, Hawkins, aye; McCann, aye, Martin, aye. Vote unanimous.

Respectfully Submitted,



Mary T McCann, acting Secretary

7-16-09