



BOARD OF DIRECTORS MEETING
MINUTES

Thursday July 16, 2009 7:00 PM
Merit School of Music
38 S. Peoria, Chicago, IL 60607

President called the Meeting to order at 7:03 p.m. Members present: Hawkins, Bargon, McCann, Martin.

Others present: Bruce Law, Earl Fredrick, Stephanie Tyler, Emily Brown, Pam Tabor, Armon Fredricks Tiffany Thomas Karl Tabor.

No Public Comment

Approval of minutes

Motion to adopt the minutes of June, May, and May Planning meeting made by Vice President McCann. Seconded by Treasurer Bargon. Vote Unanimous.

Accept resignation of Board Member Elizondo

Vice President McCann motions to accept the resignation of Board member Elizondo. Seconded by Treasurer Bargon. Unanimous vote aye.

Appointment to Board Vacancies

Motion to appoint Stephanie Tyler to Board of Trustees for a term of 3 years by Vice President McCann. Seconded by Treasurer Bargon.. Vote Unanimous.

Motion to appoint Dr. Earl Fredrick to Board of Trustees by Treasurer Bargon, seconded by Vice President McCann. Vote unanimous. The decision to determine the terms will be made at the annual meeting in September.

Head of School Report

HOS Bruce Law reports that once the teachers get back in August he would like to engage the Parent Advisory Committee (PAC) to get feedback and input and also wants to create a blog .

There will be a Mentor program in place that is a clinical program to bring people into the teaching profession. It will allow teacher support for new teachers. A teacher evaluation form is still in draft form. The teacher training program: there are 4 broad categories: school based training, k-12 synchronize training, K-12 ace training, and K-12 training specialist for high school training, of math specialist and at-risk specialists.

Scantrons will now be part of the assessment of students. K-12 is also helping by mapping the problems the student have on the online program. Darren Reed is now the Northern regional K12 manager. He will be at CVCS on next Friday 7/24/2009. The new teachers report on August 3rd. The items in the lessons plan are called strategic objectives. Vice President McCann is concerned that the map looks more like a traditional school than a blended school. Board member Tyler asks what makes the parents push to make sure that their student is doing their work? HOS Law says communication. There are a series of steps to

help bring the parents in that are not involved. CVCS is working to develop the parent program and to support learning coaches in student engagement, family engagement and student achievement. Director Fredrick explains that core milestones need to be identified and addressed early in order to make sure that students are ready for high school. He feels that there were issues before high school that students now in high school are dealing with and are adding to the issues and reasons why students in high school are having problems. HOS Law makes note that when progress reports are handed out there will be a specific list of what the student has mastered and also what the student needs help in.

There will be an effort this year to connect the classroom activities to the on-line courses.

Currently enrollment is at 485. The deadline to enroll for returning parents is 7/17/2009.

Board Member Fredrick points that there needs to be some common elements that all students are working on based on a core competency. This would allow the students to go home and work on the same thing and then come back to the learning center and work together on the project. It will help to build a community and core competency level. Parents response to the "Lesson Plan" Roadmap is that it is too vague. Treasurer Bargon would like parents to be more positive and to point out what can be done rather than being negative.

Treasurer's Report

Treasurer Bargon points out that the change in net assets is a surplus. This number will end up at around \$70,000 for the end of the year. The contract with K-12 stipulates an incentive fee based on the money that CVCS has at the end of the year. Treasurer Bargon makes note that next month he and Bruce should have a presentation of what K-12 did to meet or not meet in terms of requirements. There will be a surplus at the end of the year at \$150,000.. The money will be used as a rainy day fund. The audit is scheduled at the end of July. The reports will be available at the beginning of November.

The budget for next year assumes that CVCS will break even. Board member Tyler asks if there could be money put in the budget for the graduating class. Dr Fredrick wants to know if the monthly figures represent exactly how much money CVCS is paying to K-12? No. Does the charter school have something saying that CVCS paid a certain amount of money to K-12 every month? No. Fredrick wants to know if CVCS can match a record of how much it pays each month in order know what it paid out. McCann asks if and where interest is recorded. There is interest factored into the "other income", but it is marginal. McCann asks how online K12 HS teachers are paid. They are paid out of the curriculum expense, Treasurer Bargon suggests, but will check to be sure.

Board Business

- A. Vice President McCann motions to ratify HOS request to up budgeted amount for teacher hiring. Seconded by Treasurer Bargon. Roll call Unanimous aye.
- B. VP McCann suggest that a policy needs to be written about invoice review. Treasurer Bargon agrees. A review policy will be drafted for September meeting.
- C. Treasurer Bargon suggests that Administaff attend Board's September meeting to answer questions regarding employee management.
- D. Vice President McCann requests a draft of the strategic plan timeline for plan tactics.
- E. HOS Law would like PAC to review the Parent Handbook.
- F. Vice President McCann is worried that CVCS is doing selective marketing to high achievers through the CVCS web page students. She pointed out that CVCS has a charter requirement to
- G. Target at-risk students.

Future agenda items

Treasurer Bargon would like a presentation from PAC about their capacity and what they will do with the Board. President Martin would like to know what parents are involved. Treasurer Bargon also wants to

know how the PAC is set up. There is a council group 7-9 parents and then the membership is the rest of the parents.

Public Comment

When will the teacher's bonuses will be sent out? The expectations is that the bonuses will be paid after the school year has ends and fiscal report has been prepared. They will be sent out as soon as possible. By next month there will either be a timeline or discussion that they were currently going out.

Parent would like a note saying either that there was a possibility that their students may go to summer school sooner than a week before classes end. Progress reports would be ideal for parents to have an idea of knowing.

Board member Fredrick makes note that if students are in range at mid-year students should expect that they will continue on to the next grade.

Parent ask that a budget item be included for: proms, graduations. Treasurer Bargon makes note that there should a proposal set up so that he knows what money should be set aside for the programs. Board member Fredricks thinks that they addressed this budget year.

Motion to move into executive session by Vice President McCann at 9:12 p.m. Seconded by Treasurer Bargon. Bargon, aye; McCann, aye, Hawkins, Aye, Martin, aye. Motion carries.

Meeting resumed at 10:15pm, Bargon, aye; McCann, aye, Hawkins, Aye, Martin, aye. Motion passed

Motion to adopt contract language for CVCS Teachers for 2009-10 School year upon legal review made by McCann, seconded by Hawkins. Bargon, aye; McCann, aye, Hawkins, Aye, Martin, aye. Motion passed

Motion to adjourn at 10.16 pm made by McCann, seconded by Hawkins, Bargon, aye; McCann, aye, Hawkins, Aye, Martin, aye. Motion passed.

ITEMS BOARD ACTED ON:

Ratify HOS request for hiring staff up to budgeted amount for the 2009-2010 school year.

Future Agenda Items

PAC presentation

Meet with Administraff in September

Respectfully submitted

Mary T. McCann, Acting Secretary,

Date