

**Approved Minutes REGULAR
BOARD MEETING BOARD OF
DIRECTORS**

Nevada Virtual Academy

Tuesday – August 01, 2017

5:00pm

NVVA Blended Learning Site

4801 S. Sandhill

Las Vegas, NV. 89121

*Persons wishing to attend via conference call may do so by calling the Nevada Virtual Academy Office **24 hours in advance** at 702-407-1825 for phone number and passcode. Posted on 06/22/2017 on the internet at nvva.k12.com, on www.notice.nv.gov, and at physical locations of 5175 E Tropicana Ave, Las Vegas, NV 89122, 4801 S. Sandhill, Las Vegas, NV 89121, 3521 N. Durango, Las Vegas, NV 89129, and 1 E. First Street, Reno, NV 89501.*

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Nevada Virtual Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas and supporting documents are available to all audience members at the door to the meeting, by requesting the agenda from Karri Payne, Interim Board Clerk (702-407-1825 ext. 7016) or on the School’s website at: <https://nvva.k12.com>.
Presentation materials discussed during the meeting may be viewed by using the following link:
<https://sas.illuminate.com/m.jnlp?password=M.88713B5DA314A96659A75C63C66A68&sid=559>
2. “Requests to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” Speakers may also request to be placed on “Speakers List” by calling the School’s Office (702-407-1825 ext. 7016) seventy two hours in advance of the meeting.
3. The “Oral Communications” portion is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not take action. These presentations are limited to three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item. Written public comments can be provided to Karen Richardson up to two hours prior to the scheduled meeting via email to krichardson@nvvacademy.org.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda by submitting a written request at least seventy-two (72) hours in advance of any regular meeting. Once such an item is properly agenzed and publicly noticed, the Board can respond, interact, and act upon the item.
7. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

I. **PRELIMINARY**

Call to Order

Meeting was called to order at 5:08 pm.

Roll Call

Member	Title	Term	Present In Person OR Telephone	Absent	In	Out
Dr. Anne Mendenhall	President	2017	T			
Mr. Mauricio Molina	Vice President	2018		X		
Mrs. Samantha Morris	Secretary/Treasurer	2017	T			
Mr. Mark Makley	Member	2018	T			
Mr. Kade Miller, Esq.	Member	2018	T			

Pledge of Allegiance

II. **PUBLIC COMMENT #1**

ORAL COMMUNICATIONS/PUBLIC COMMENTS: No individual comment shall be for more than three (3) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

There was no public comment.

III. **STANDARD ORDER OF BUSINESS**

A) Reports of Officers and Standing Committees

a. Legislative Update – Rob Fairbank, K12 Inc.

Mr. Fairbanks stated there was one bill that concerned charter schools that disabled the ability to use due process rights, however, this was stricken from the bill. The bill was passed.

b. Board President

i. HOS Evaluations

Still waiting on one member to send in evaluation. Will present at next board meeting.

ii. Bylaws Revisions

Please send in revision for review. If revisions are made, they will need to be presented to the authorities for approval. Hope to have bylaws revised and submitted within the next couple of months. Please review and send red-line copies with comments and questions to the Board President. Goal: have the bylaws submitted by the first week of September. A month for review and comments. Board President will send out reminders.

iii. **Board Training – “Broken Promises” podcast by Dr. Brian Carpenter, 6 minutes 13 seconds**

Trust has been placed with you. Duties: loyalty, oversight, and obedience. Nonnegotiable. Questions: 1. Does your board have a written policy such as those described in the section pertaining to duty of loyalty? 2. Does the board require and receive reports from management that help it preform the spectrum of oversight described in the section on duty of oversight? Does the board presently deviating from its bylaws or policies or anything else that would fall into the section of duty of obedience? A charter school was closed because of not following these three duties.

Thoughts/Questions/Discussion: These are all practices we need to be adhering to. Be aware so we maintain compliance.

c. **Audit Committee Report**

Mr. Makley reports that the Board is looking to switch firms for the audit. One has been found that will work with the time frame and has a good reputation. This will be presented in the next Board Meeting.

d. **Policy Committee Report**

Mr. Miller is reviewing the documents that he received from Dr. Hamilton, the Special Education Compliance and Procedure Manual and the Special Education Related Services Handbook.

Approved to be reviewed offline between Mr. Miller, Dr. Hamilton, and Kara Hendricks. Will follow up on the policies in the next Board Meeting.

e. **Recruitment Committee Report**

i. **Making phone calls to potential board members.**

Ms. Mendenhall and Ms. Morris have several interviews set up this week and next week with four people interested in Board positions to review resumes and conduct phone interviews. Sometime this month, a couple of nominees will be presented to the Board. In need of a Board member with a background in Public Policy to serve on the Policy Committee. Currently we do not have a candidate with this requirement.

f. **School Report – Dr. Yolanda Hamilton**

We have closed out the last school year and have been focusing on the upcoming school year. We have hired new teachers, moved some staff to new positions, and working on hiring a Facilities Coordinator to maintain building maintenance.

Enrollments as of today - 1,923 students.

Admin team has been attending back to school fairs across the valley.

A company is interesting in leasing the remaining square footage of the Eastern sub-lease. A quick decision is needed. May need to call a possible emergency Board Meeting to make a decision on this issue.

Received our SBAC scores, will give a full report on them at the next

Board Meeting.

The Leadership team attended the Western Regional Conference where we learned skills to better provide for our school, students, and parents.

Concerning the staff handbook, the teachers receive “so many PTO days” and desire to take them consecutively. Proposing that instead of nine PTO days, teachers would receive two PTO days and five sick days. This would allow for less disruption in the students education.

Teresa Gregory, K-8 Principal, resigned. Her last day with NVVA is August 11, 2017.

We are experiencing some vandalism from people breaking into the building/grounds. We are looking into an affordable security option for the building.

Air conditioning continues to be an issue in the building.

B) Previous Board Meeting Minutes

Review and possible approval of the minutes from the June 27, 2017 regular board meeting.

Motion by Mrs. Morris to approve the minutes of the June 27, 2017 regular board meeting with the correction made from Mr. Gordon to Ms. Hoffman regarding resignation. Second was provided by Mr. Miller. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent	
Dr. Anne Mendenhall		X				
Mr. Mauricio Molina					X	
Mrs. Samantha Morris	M	X				
Mr. Mark Makley		X				
Mr. Kade Miller, Esq.	2n	X				
Motion	Carried ()	Not Carried ()	Vote, (A 4)	(N)	(AB)	Tabled (X)

IV. CONSENT AGENDA ITEMS

(Information/Possible Action/Public Comment -If discussion is needed on any item then it shall be placed in Scheduled for Action V)

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Head of School recommends approval of all consent agenda items.

V. **SCHEDULED FOR POSSIBLE ACTION**

(Information/Possible Action/Public Comment on the following voting items)

A. **BUSINESS**

20170801-01_IV-BDRPT (for possible action) Consideration and Possible Approval for Payment to K12 for Products & Services Provided.

Motion by Mr. Makley to approve payment to K12 for products and services received. Second by Mr. Miller. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent	
Dr. Anne Mendenhall		X				
Mr. Mauricio Molina					X	
Mrs. Samantha Morris		X				
Mr. Mark Makley	M	X				
Mr. Kade Miller, Esq.	2n	X				
Motion	Carried ()	Not Carried ()	Vote, (A 4)	(N)	(AB)	Tabled (X)

20170627-02_IV-BDRPT (for possible action) Consideration and Possible Approval of the Nevada Virtual Academy Vision Statement: *At Nevada Virtual Academy, we will make a difference by meeting the unique needs of our diverse students, preparing them for college or career in the 21st century, through high quality instruction in our virtual platform.*

Motion by Ms. Morris to approve of the Nevada Virtual Academy Vision Statement. Second by Mr. Miller. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent	
Dr. Anne Mendenhall		X				
Mr. Mauricio Molina					X	
Mrs. Samantha Morris	2nd	X				
Mr. Mark Makley		X				
Mr. Kade Miller, Esq.	M	X				
Motion	Carried ()	Not Carried ()	Vote, (A 4)	(N)	(AB)	Tabled (X)

20170801-03_IV-BDRPT (for possible action) Consideration and Possible Approval to Renew the Annual Insuperity Contract and Employee Health Insurance.

Motion by Mr. Makley to approve to renew the Annual Insuperity Contract and Employee Health Insurance. Second by Ms. Morris. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent	
Dr. Anne Mendenhall		X				
Mr. Mauricio Molina					X	
Mrs. Samantha Morris	2nd	X				
Mr. Mark Makley	M	X				
Mr. Kade Miller, Esq.		X				
Motion	Carried (X)	Not Carried ()	Vote, (A 4)	(N)	(AB)	Tabled ()

20170627-004_IV-BDRPT (for possible action) Consideration and Possible Approval to the Special Education Compliance and Procedure Manual SY2017-2018

Mr. Miller suggested tabling this item until legal counsel has a chance to fully review the policies.

Motion by Mr. Makley to table approval to the Special Education Compliance and Procedure Manual SY2017-2018. Second by Mr. Miller. Motion to table passed unanimously.

Member	Motion	Aye	No	Abstain	Absent	
Dr. Anne Mendenhall		X				
Mr. Mauricio Molina					X	
Mrs. Samantha Morris		X				
Mr. Mark Makley	2nd	X				
Mr. Kade Miller, Esq.	M	X				
Motion	Carried ()	Not Carried ()	Vote, (A 4)	(N)	(AB)	Tabled (X)

20170627-005_IV-BDRPT (for possible action) Consideration and Possible Approval to the Special Education Related Services Handbook SY2017-2018

Motion by Mr. Miller to table approval to the Special Education Related Services Handbook SY2017-2018. Second by Ms. Morris. Motion to table passed unanimously.

Member	Motion	Aye	No	Abstain	Absent	
Dr. Anne Mendenhall		X				
Mr. Mauricio Molina					X	
Mrs. Samantha Morris	2nd	X				
Mr. Mark Makley		X				
Mr. Kade Miller, Esq.	M	X				
Motion	Carried ()	Not Carried ()	Vote, (A 4)	(N)	(AB)	Tabled (X)

VI. ITEMS SCHEDULED FOR INFORMATION

School Financial Report: Paul Mazarella, K12 Senior Director, Finance
Mr. Mazarella presented the June 2017 financial statement report

School Credit Card Review: Samantha Morris, Secretary/Treasurer
Mrs. Morris stated that a review of the credit card statements was conducted and that everything was in order and accounted for.

VII. CLOSING PROCEDURES

A. PUBLIC COMMENTS #2

No individual comment shall be for more than three (3) minutes. Board members may respond to comments, however no action can be taken. The Board may give direction to staff following comment.

There was no public comment.

B. BOARD DISCUSSION - SUGGESTIONS FOR FUTURE AGENDA ITEMS:

Tabled items need to go on the agenda for next month, HOS and EMO evaluations to be put on the agenda as a discussion item, and approval for a new firm for the audit. May need an emergency meeting next week to approve a lease agreement for the Eastern office.

C. ADJOURNMENT

Motion to adjourn by Mr. Makely. Second by Mrs. Morris.

Meeting was adjourned at 6:03 PM.

The next board meeting is scheduled for August 29, 2017.