



**NORTH
CAROLINA
VIRTUAL ACADEMY**

NCVA is a community of students, families and educators dedicated to expanding educational choice through innovative and technology-rich instructional practices, and accountable for developing each student’s full potential for academic and post-secondary success.

**December 04, 2017, Regular Board Meeting
Minutes**

**Regular Meeting – via Conference Call
North Carolina Learns, Inc.
Board of Directors
December 04, 2017 (5pm)
1-888-824-5783 passcode: 73138271#**

Board Members Present		Board Members Absent	Others in Attendance Non-Voting
Dr. Steve Moody			Dr. Joel Medley, Head of School
Brenda Robertson			John Kramer, K12
Tracy Johnson			Suzanne Register, NCVA
Sara Struhs			Chris Withrow, Executive Director
			Kristin Contreras, K12
			Dan Jeta, K12
			Mary Gutierrez, K12
			Gina Little, K12

I. CALL TO ORDER

Dr. Steve Moody called the meeting to order at 5:00 pm. Before conducting business, the Head of School took a roll call to ensure that a quorum of the board existed.

The mission was read for the full board to drive the actions and deliberations for the remainder of the meeting.

ACTION: Mrs. Brenda Robertson made a motion to adopt the agenda, and approve the minutes from the board meeting, academic and finance committee meetings, seconded by Mr. Tracy Johnson. The agenda was adopted and minutes approved.

II. COMMUNICATIONS:

No requests for a public comment were received.

III. CONSENT ITEMS:

220 Parent and Family Engagement Policy
Personnel Hire

ACTION: Mr. Tracy Johnson made a motion to approve the policy and personnel recommendations, seconded by Mrs. Sara Struhs. The motion passed unanimously.

IV. DISCUSSION ITEMS:

- a. Teacher Recognition, Mrs. Suzanne Register – Dr. Joel Medley expressed high praise for Mrs. Register, noting her accomplishments working with special education and occupational course of study students. Mrs. Register shared information about herself and a story about a family that she is working with.
- b. FAST Update, Mrs. Kristin Contreras – She shared information about the town hall meetings conducted, 125 students have expressed an interest in a depression and anxiety support group, and NCVA has 26 McKinney Vento students. She shared information regarding the case load and types of activities the FAST team routinely conducts, and the data collected from these engagements.
- c. HOS Update
- d. Academic Committee Meeting, Mrs. Sara Struhs – An overview of the meeting was presented, which included, Policy 220 recommendation to maintain compliance with the law, benchmark data was accessed, remediation programs were reviewed, and mitigation plans were addressed.
- e. Finance committee Meeting, Dr. Steve Moody – Presented the activities for the month, which included review of invoices, the LGC completed the initial review of our audit, our auditor is working to complete the IRS 990 form and salary increases have been implemented.

V. ACTION ITEMS:

Invoices

ACTION: Dr. Steve Moody made a motion to approve the invoices, seconded by Mrs. Sara Struhs. The motion passed unanimously.

VI. CHAIRPERSON COMMENTS

Important Dates to Remember

December 06, 2017 – 2 PM, National Honor Society Induction Kings Park International Church

March 22, 2018 – Charter Renewal site visit

May 17, 2018 – Capitol Day

June 7, 2018 – Prom at the Marriott in Durham

June 8, 2018 – 1st Graduation at Kings Park International Church in Durham

Dr. Steve Moody discussed to possibility of the board sponsoring a scholarship to be giving out at graduation. The academic committee will review and provide a recommendation.

VII. ADJOURNMENT

Motion was made to adjourn the meeting by Dr. Steve Moody and properly seconded by Mrs. Brenda Johnson. The motion passed unanimously. With the completion of all agenda items and no new business items, the meeting was adjourned.

The meeting ended at 6:08 PM

The next scheduled board meeting will be January 08, 2017, 5 PM