



NCVA is a community of students, families and educators dedicated to expanding educational choice through innovative and technology-rich instructional practices, and accountable for developing each student’s full potential for academic and post-secondary success.

May 01, 2017, Regular Board Meeting Minutes

Regular Meeting – via Conference Call
North Carolina Learns, Inc.
Board of Directors
May 01, 2017 (5pm)
1-888-824-5783 passcode: 73138271#

Board Members Present		Board Members Absent	Others in Attendance Non-Voting
Dr. Steve Moody	Sara Struhs		Chris Withrow, Executive Director
Brenda Robertson	Richard Thomas		Dr. Joel Medley, Head of School
			John Kramer, K12
			Dan Jetta, K12
			Tracy Johnson
			Jill Curtis – K12

I. CALL TO ORDER

Dr. Steve Moody called the meeting to order at 5:05 pm. Before conducting business, a roll call was taken by the Executive Director to ensure that a quorum of the board existed.

Before moving through the meeting’s agenda items, the board’s mission was read to help drive the actions and deliberations.

ACTION: Mrs. Brenda Robertson made a motion to adopt the agenda and approve the April Board, Governance, and Finance Committee meeting minutes; it was seconded by Mr. Richard Thomas the motion passed unanimously and the agenda was adopted.

II. COMMUNICATIONS:

No requests for a public comment were received.

III. CONSENT ITEMS:

Contract for EOC/EOG Test Administration
Personnel Dismissal

ACTION: Mrs. Sara Struhs made a motion to approve the consent agenda items; it was seconded by Mrs. Brenda Robertson. The motion passed unanimously and the agenda was adopted.

IV. DISCUSSION ITEMS:

- a. Data Talks – Mrs. Jill Curtis shared with the board discussions between the teaching staff and administration which is used to monitor the progress of NCVA students. She explained how data derived from various sources is utilized to drive instruction and prepare back on track plans if necessary. The data also informs the MTSS, FAST and EC teams. Charts presented demonstrated, Current Progress, Expected Progress, and status being on, ahead, or behind track. Based on the tracking data the learning coaches and students are engaged via phone, email and web connect sessions.
- b. HOS Update – Dr. Joel Medley shared the updated that focused in upon reregistration and enrollment/lottery. The school received 32% more applications than the prior year – 2482 compared to 1878 – and conducted the lottery on Friday, April 28 at 10 am. Several families were physically in attendance to see the results. With so many applications and so few spots available, the wait list is rather large at this time. Now, families have to open their Parent Portal page and begin providing information necessary for enrollment.
 - He also shared something that the board’s partner – K12 – is doing as part of the onboarding and hiring. Even though teachers are being hired now for jobs that start in August, the recruitment side of K12 is working to keep these candidates informed of next steps and providing them opportunities for new training. Although not required, these sessions, newsletters, and contacts are available for each candidate to gain a head start before their official start date.
- c. Enrollment and Lottery Update – the chair permitted this discussion to be combined with the HOS update.
- d. Parent/Student Handbook Revised – Dr. Joel Medley
- e. Policy 205 Revision – Dr. Joel Medley
- f. Spot Bonus Quarterly Update – Dr. Joel Medley
- g. Governance Committee Update – Mrs. Sara Struhs shared with the board the conversations conducted to review and modify the policies, contracts, and handbook being presented for approval. She noted the work of the

Head of School, K12 Attorney, Board's Attorney and Executive Director in preparing the documents as presented.

- h. Finance Committee Meeting Update, Dr. Steve Moody – presented an overview of the invoices noting that our budget is on track with no variances to note.
- i. Dr. Steve Moody introduced Mr. Tracy Johnson to the board, spoke highly of him and recommend he be approved as the newest board member of NC Learns, Inc.

V. ACTION ITEMS:

- a. Invoices

ACTION: Dr. Steve Moody moved the board approve the procedure; the motion was seconded by Mr. Richard Thomas. The motion passed unanimously.

- b. Parent Student Handbook Revised, Policy 205 Revision, Sex Discrimination Policy, Sex Discrimination Complaint Form, Employment Contract At Will

ACTION: Mrs. Sara Struhs moved the board approve the Parent Student Handbook Revised, Policy 205 Revision, Sex Discrimination Policy, Sex Discrimination Complaint Form, Employment Contract At Will Documents; the motion was seconded by Mrs. Brenda Robertson. The motion passed unanimously.

- c. Tracy Johnson

ACTION: Mrs. Brenda Robertson moved the board approve the procedure; the motion was seconded by Mrs. Sara Struhs. The motion passed unanimously.

VI. CHAIRPERSON COMMENTS

Finance Committee Budget Work Session – May 13, 2017, 8:30 AM at the Durham headquarters.

VII. ADJOURNMENT

Motion was made to adjourn the meeting by Mrs. Sara Struhs and properly seconded by Mrs. Brenda Robertson. The motion passed unanimously. With the completion of all agenda items and no new business items, the meeting was adjourned.

The meeting ended at 6:13 PM

The next scheduled board meeting will be June 05, 2017, 5 PM.