



NCVA is a community of students, families and educators dedicated to expanding educational choice through innovative and technology-rich instructional practices, and accountable for developing each student's full potential for academic and post-secondary success.

April 03, 2017, Regular Board Meeting Minutes

Board Members Present		Board Members Absent	Others in Attendance Non-Voting
Dr. Steve Moody	Cathy Zambrano	Sara Struhs	Chris Withrow, Executive Director
Brenda Robertson	Richard Thomas		Dr. Joel Medley, Head of School
			John Kramer, K12
			Dan Jetta, K12
			Gina Little, K12
			Karen Ghidotti – K12 Kathrine Bush – K12

I. CALL TO ORDER

Dr. Steve Moody called the meeting to order at 5:04 pm. Before conducting business, a roll call was taken by the Executive Director to ensure that a quorum of the board existed.

Before moving through the meeting's agenda items, the board's mission was read to help drive the actions and deliberations.

ACTION: Mr. Richard Thomas made a motion to adopt the agenda and approve the meeting minutes; it was seconded by Mrs. Brenda Robertson. The motion passed unanimously and the agenda was adopted.

II. COMMUNICATIONS:

No requests for a public comment were received.

III. CONSENT ITEMS:

Resignation – Dr. Mural Lanier, Board Member
Administrative Withdrawals

Teacher Request

ACTION: Mr. Richard Thomas made a motion to approve the consent agenda items; it was seconded by Mrs. Brenda Robertson. The motion passed unanimously and the agenda was adopted.

IV. DISCUSSION ITEMS:

- a. HOS Update
 - i. An overview of the K12 annual special education review was provided to the board. NCVA, in only its second year, attained a perfect score in one category and missed perfect scores in the other two categories by 1 point. These are some of the highest scores ever received by a school in only its second year of operation.
 - ii. Metrics regarding the school's re-registration were shared – primarily that 87% of the families had provided a response. These numbers led into information regarding the school's open enrollment for lottery applications. At this time, 1475 applications had been received in only ten days. This number was ahead of last year's pace by 300 applications.
 - iii. The school convened a teacher task force to consider advanced learners and that group unanimously recommended not pursuing the State-approved AIG plan. For purposes of context, only 15 of the state's 167 charter schools have the state approved plan. This task force, instead, wanted to maximize the flexibility afforded to charter schools to serve students. An Advanced Learner Plan is being developed to make sure that all of our students are served.
- b. Multi-Tiered System of Support (MTSS) - Mrs. Kathrine Bush presented to the board information that all staff and students are included in MTSS, it is a systematic problem-solving model, which analyzes data to determine the level of comfort and support needed to ensure student success. MTSS comprises of three Tiers:
 - i. Students may receive a different level of support in different subjects based on need determined through data analysis
 - ii. The level of support may change throughout the year
 - iii. If the student is making growth with a higher level of support, they will continue at that level until they are performing at grade level expectation and then be de-escalated.
 - iv. Procedures are in place for when a student is not progressing adequately with the highest level of supportAdditionally, the timeline for progress monitoring is nine weeks.
- c. Town Hall Presentation, Dr. Joel Medley - provided an overview of the meetings conducted throughout the year for the families of NCVA. The topics presented were re-registration, school highlights, policies and procedures, resources, plagiarism, anxiety and depression and the ACT test.
- d. Governance Committee Meeting Update, Dr. Steve Moody – shared with the board the committee met with the board's attorney and reviewed Title

IX policies and the employment contract. The attorney is in the process of modifying the documents to meet applicable laws and recommendations of the committee. The committee attended to three appeals for Administrative Withdrawals, the committee recommends the board uphold the withdrawals. The committee created a procedure for board member recruitment and is recommending the board approve the document.

- e. Finance Committee Meeting Update, Mrs. Catherine Zambrano – presented an overview of our funding sources noting that we received approximately 70% of our funding and expect the state to release our final allotment shortly. Our controller is working with our benefits provider to receive cost forecasts for the next academic year. We will conduct a budget work session May 13, 2017, beginning at 9 AM at the corporate headquarters.

V. ACTION ITEMS:

- a. New Board Member Procedure

ACTION: Dr. Steve Moody moved the board approve the procedure; the motion was seconded by Mr. Richard Thomas. The motion passed unanimously.

VI. CHAIRPERSON COMMENTS

Finance Committee Budget Work Session – May 13, 2017, 9 AM at the Durham headquarters. It is recommended that all board members plan to attend. Please let the ED know if you would like a hotel room for the night before the meeting.

VII. ADJOURNMENT

Motion was made to adjourn the meeting by Mrs. Brenda Robertson and properly seconded by Mr. Richard Thomas. The motion passed unanimously. With the completion of all agenda items and no new business items, the meeting was adjourned.

VIII. Closed Session

Dr. Steve Moody made a motion to enter closed session to consider matters related to personnel qualifications, competence, performance, character, or fitness as allowed under General Statute 143-318.11(a)(6), the motion was seconded by Mrs. Brenda Robertson.

The next scheduled board meeting will be May 01, 2017, 5 PM.