



*NCVA is a community of students, families and educators dedicated to expanding educational choice through innovative and technology-rich instructional practices, and accountable for developing each student’s full potential for academic and post-secondary success.*

## January 08, 2018, Regular Board Meeting Minutes

**Regular Meeting – via Conference Call**  
**North Carolina Learns, Inc.**  
**Board of Directors**  
**December 04, 2017 (5pm)**  
**1-888-824-5783 passcode: 73138271#**

Board Members Present		Board Members Absent	Others in Attendance Non-Voting
Dr. Steve Moody			Dr. Joel Medley, Head of School
Brenda Robertson			John Kramer, K12
Sara Struhs			Melissa Lungaard, NCVA
			Chris Withrow, Executive Director
			Dan Jeta, K12

### I. CALL TO ORDER

Dr. Steve Moody called the meeting to order at 5:01 pm. Before conducting business, the Head of School took a roll call to ensure that a quorum of the board existed.

The mission was read for the full board to drive the actions and deliberations for the remainder of the meeting.

**ACTION:** Mrs. Sara Struhs made a motion to adopt the agenda, and approve the minutes from the previous board meeting, seconded by Mrs. Brenda Robertson. The agenda was adopted and minutes approved.

## II. COMMUNICATIONS:

No requests for a public comment were received.

## III. CONSENT ITEMS:

New Board Member – Walter Martin  
Resignation of Tracy Johnson  
Personnel Hire

**ACTION:** Mrs. Brenda Robertson made a motion to approve the consent agenda items, seconded by Mrs. Sara Struhs. The motion passed unanimously.

## IV. DISCUSSION ITEMS:

- a. Mrs. Melissa Lungaard shared information with the board regarding developing best instructional practices with the NCVA teaching staff. Data included the amount of instruction and notes regarding the type of instruction. A four-step process is utilized to encompass the professional development, which are – Glow, Growth, Next Solo, Qualitative Observations.
- b. HOS Update – Dr. Medley shared several items with the board:
  - Senior Spotlight – several seniors are getting information regarding college acceptances. One student has a \$70,000 scholarship offer but they are waiting on other offers before making a decision.
  - EOC Testing – the first day went well although one location did have a Winter Weather Advisory. The remainder of the week is utilized to reschedule the tests for those students.
  - Parent and Student Handbook – the insertions into the handbook were discussed. There are not policy or procedural changes; however, some information has been added to reflect how we operate in certain areas (e.g. manifestation determination).
  - Withdrawal Numbers – the 4<sup>th</sup> month numbers have just been calculated and show a continued decrease in our withdrawal rate. While NCVA has experienced 40% in student enrollments, our withdrawal numbers are down 10%. These figures speak volumes about the work performed by the teachers and FAST team.
  - Renewal Site Visit – a question was posed regarding which board members are coming to the renewal site visit so that plans can be made appropriately for them.

## V. ACTION ITEMS:

VI. CHAIRPERSON COMMENTS

Important Dates to Remember

- March 22, 2018 – Charter Renewal site visit
- May 17, 2018 – Capitol Day
- June 7, 2018 – Prom at the Marriott in Durham
- June 8, 2018 – 1st Graduation at Kings Park International Church in Durham

VII. ADJOURNMENT

Motion was made to adjourn the meeting by Mrs. Sara Struhs and properly seconded by Mrs. Brenda Johnson. The motion passed unanimously. With the completion of all agenda items and no new business items, the meeting was adjourned.

The meeting ended at 5:39 PM

The next scheduled board meeting will be February 05, 2018, 5 PM