

Insight School of Oklahoma Board Meeting
September 13, 2016 5:00 pm

Location: Oklahoma Public School Resource Center (OPSRC)
309 NW 13th, Ste. 103
OKC, OK 73103

I. Roll Call

Board Members: Deanna Gwatney, Board President; Veronica McGowan, Vice-President;
James Smith, Secretary/Treasurer; Lealon Taylor, Member

Absent: Amy Henderson, Member

Other: Sheryl Tatum, ISOK Head of School; David Harp, Treasurer; Courtney Love, ISOK
Operations Manager; Mandral Blackmon, K12 School Improvement; Todd Thorpe, K12 Regional
Vice President, Central Region; Tina Littell, K12 Deputy Regional Vice President

II. Call to the public

None

III. Consideration and possible approval of minutes from the July 26, 2016 Insight School of
Oklahoma Regular Board Meeting

Action: Lealon Taylor moved to approve the minutes as presented. James Smith
seconded the motion. The motion passed unanimously.

IV. Training/Updates

a. Board President Update

Discussion: Deanna Gwatney shared information from the K12 Board Meeting Summit
that she attended in Colorado during the summer. She has notes from the meeting that
she will share with the board members. She attended several break-out sessions and is
looking forward to attending again next year.

b. Treasurer Update

Discussion: David Harp shared an update on the ISOK budget. **Head of School Updates**
Discussion: Sheryl Tatum reported on the board metrics that are included in the board
packet. The majority of enrollment is from HS students and the trend has held that are
more females than males. On withdrawals, ISOK is collecting feedback from parents this
year. Overall, withdrawals are lower this year at this time than they were last year at
this time. ISOK was identified as an alternative school so Kim Kelly, the ISOK principal,
has been working with Jennifer Wilkinson from the State Department of Education to
ensure ISOK is meeting the Alternative School criteria. The Oklahoma Technical
Assistance Center (OTAC) will be coming to do an audit since the school has been
identified as an Alternative School. The board metrics also includes the strategic plan.
As objectives are met on the strategic plan, Sheryl Tatum will add them to the strategic
plan notes and highlight them so the changes are easy to see.
James Smith would like to be invited to the ISOK outings this year.

Bill Hickman is on the City Council now, and has meetings on Tuesdays, so will not be
able to join the ISOK Board Meetings on Tuesday nights. In November when the
meetings for the 2017 are scheduled, the board may consider meeting moving the
meetings to another night so that Bill can attend. James Smith and Deanna Gwatney
like Bill Hickman being present and would like to move the meetings to Thursday. The
next meeting is on November 8th which is election night. The board requested the
meeting be moved to November 10th.

V. Business

a. Consent Docket:

- i. Consideration and possible approval of FY 17 Purchase Orders #50-60
- ii. Consideration and possible approval of K12 FY 16 Invoices
- iii. Consideration and possible approval of K12 FY 17 Invoices

Discussion: Veronica McGowan moved to approve the consent docket. Lealon Taylor seconded the motion. The motion passed unanimously.

b. Consideration and possible approval of FEV quote to provide 1-1 tutoring

Action: Lealon Taylor moved to approve the FEV quote. James Smith seconded the motion. The motion passed unanimously.

c. Consideration and possible approval of 2016-2017 Estimate of Needs

Discussion: David Harp explained the Estimate of Needs.

Action: Lealon Taylor moved to approve the 2016-2017 Estimate of Needs. Veronica McGowan seconded the motion. The motion passed unanimously.

d. Consideration and possible motion to acknowledge K12 Employee Handbook and Teacher Handbook

Discussion: The Statewide Virtual Charter School Board would like acknowledgement that the board has seen/reviewed the K12 Employee Handbook and Teacher Handbook.

Action: Lealon Taylor moved approval that the board acknowledged the K12 Handbook with the assumption that the K12 handbook complies with current OK state laws. James Smith seconded the motion. The motion passed unanimously.

e. Consideration and possible approval to date of parent teacher conferences and professional development on school calendar due to change in state testing window

Discussion: The State Department moved up the testing window by a week and shortened the testing window. It is important that ISOK has every day available for testing during the testing window.

Action: Lealon Taylor moved to approve the proposed change to the ISOK school calendar. Veronica McGowan seconded the motion. The motion passed unanimously.

f. Discussion of ISOK Credit by Examination Policy

Discussion: Veronica McGowan explained that she compared the ISOK Credit by Examination Policy to the tech policy and noticed that the tech policy limits the number of courses that students can test out of. Bill Hickman explained that the state law is broad in the fact that it allows students a minimum of two opportunities to test out of courses. Deanna Gwatney stated that she did not want to put up barriers that would prevent struggling students from finishing school by testing out of courses. Bill Hickman recommended that ISOK administration monitor this and report quarterly. If it becomes an issue the board can address it at that time. Sheryl Tatum will add an update about students testing out of courses to the board metrics.

VI. New Business

None

Adjournment

Veronica McGowan motioned to adjourn the meeting at 6:09. James Smith seconded the motion. The motion passed unanimously.


