

# BUCKEYE URBAN EDUCATION SOLUTIONS

## Board Meeting Minutes

Board Meeting  
Tuesday, May 19, 2015 @ 5:30 p.m. ET  
33 North Third Street, Suite 600, Columbus Ohio

**I. Call to Order**  
5:32 PM

**II. Roll Call**

Board Members: Director Aaron Ockerman, Ellen Cahill, Ph. D, Brian Keith, Eric Hausen

Others in Attendance: Brian Linhart, Amanda Conley, John Huber, Kate Diu, James Devers

**III. Approval of Minutes**

Tuesday, April 28, 2015

- a. Motion by Brian Keith
- b. Second by Ellen Cahill
- c. Motion Approve Unanimously

**IV. Additions to Agenda**

Amanda Conley requested to add the board review and approval of 3 quotes to purchase iPads with Title I funds. Added as item J.

**V. Old Business**

- A. New office space lease\* (Brian Linhart for Vic Ferguson)  
Brian Linhart explained the terms and highlights of the lease.  
Approval of Resolution to sign the lease:
  - a. Motion by Ellen Cahill
  - b. Second by Eric Hausen
  - c. Motion Approved Unanimously

**VI. New Business**

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- B. School Year 2014-15 Update (Amanda Conley)
  - a. Enrollment and demographic information, summer engagement strategies, and the graduation information were shared.
  - b. Discussed the furniture cost for new office space will be high and will need 3 quotes and board approval based on current \$10k requirement in Fiscal Policies and Procedures. Board agreed to further discussion once at agenda item.

- C. Buckeye Community Hope Foundation Update (James Devers)
  - a. Reviewed quarterly compliance report. Board member training is required to achieve 100% compliancy by end of school year.
- D. Fiscal Update (Kate Diu)
  - a. Board agreed to not review the items in the board packet.
- E. Approval of April bank reconciliation\* (Kate Diu)
  - a. Moved by Eric Hausen
  - b. Second by Ellen Cahill
  - c. Motion Approved Unanimously
- F. Approval of FY2016 Five Year Forecast\* (Kate Diu)
  - a. Moved by Brian Keith
  - b. Second by Eric Hausen
  - c. Motion Approved Unanimously
- G. Approval of FY2016 Budget\* (Kate Diu)
  - a. Moved by Brian Keith
  - b. Second by Ellen Cahill
  - c. Motion Approved Unanimously
- H. Annual Review and approval of Fiscal Policies and Procedures\* (Kate Diu)  
Kate Diu reviewed revision made to align with current practice. Director Keith questioned the reason for the \$10k dollar amount in requiring quotes and board approval. Board agreed to increase dollar amount to \$25,000.
  - a. Moved by Ellen Cahill
  - b. Second by Brian Keith
  - c. Motion Approved Unanimously
- I. Approval of 2015-16 BUES Board Schedule\* (Aaron Ockerman)
  - a. Moved by Brian Keith
  - b. Second by Ellen Cahill
  - c. Motion Approved Unanimously
- J. Approval of iPad purchase\*  
Each quote was discussed by board members. Quote #3 Apple was approved.
  - a. Moved by Ellen Cahill
  - b. Second by Eric Hausen
  - c. Motion Approved Unanimously

**VII. Next Meeting Date**  
Tuesday, June 23, 2015

**VIII. Adjournment**  
6:27 PM

